

SECTION **D**

## VICTIM SERVICES

All subgrantees must complete this section.

**Count only victims/survivors served and victim services/activities provided by SASP Program-funded staff or supported with SASP Program funds.**

**11. Number of primary victims/survivors served, partially served, and victims/survivors seeking services who were not served**

*Please do not answer this question without referring to the separate instructions for further explanation and examples of how to distinguish among these categories. (Report the following, to the best of your ability, as an unduplicated count for each category during the current reporting period. This means that each victim/survivor who was seeking or who received services during the current reporting period should be counted only once in that reporting period. For purposes of this question, victims/survivors are those against whom the sexual assault was directed. Do not report secondary victims here.)*

| Primary victims/survivors   | TOTAL                |
|---|----------------------|
| <b>A. Served:</b> Victims/survivors who received the service(s) they requested, if those services were funded by your SASP Program subgrant   | <input type="text"/> |
| <b>B. Partially served:</b> Victims/survivors who received some service(s), but not all of the services they requested, if those services were funded by your SASP Program subgrant   | <input type="text"/> |
| <b>TOTAL SERVED AND PARTIALLY SERVED (11A + 11B)</b>  | <input type="text"/> |
| <b>C. Victims/survivors seeking services who were not served:</b> Victims/survivors who sought grant-funded service(s) and did not receive the grant-funded services they were seeking, if those services were funded by your SASP Program subgrant | <input type="text"/> |

**12. Number of secondary victims served**

*Please do not answer this question without referring to the separate instructions for further explanation and for examples of how and when to report secondary victims. (Report the following, to the best of your ability, as an unduplicated count for each category during the current reporting period. This means that each secondary victim who received services during the current reporting period should be counted only once. For purposes of this question, secondary victims are those who are indirectly affected by the sexual assault—e.g., children, siblings, spouses or intimate partners, grandparents, other affected relatives, friends, neighbors, etc.—except for the perpetrator of such victimization. Secondary victims do not need to be connected with a primary victim who is receiving services.)*

| Secondary victims  | TOTAL                |
|--|----------------------|
| Secondary victims who received service(s) funded by your SASP Program subgrant | <input type="text"/> |

**13. Reasons that the primary victims/survivors seeking services were not served or were partially served**  
(Check all that apply.)

| Reasons not served or partially served |  |
|--|--|
| <input type="checkbox"/>               | Conflict of interest   |
| <input type="checkbox"/>               | Did not meet statutory requirements  |
| <input type="checkbox"/>               | Hours of operation   |
| <input type="checkbox"/>               | Insufficient/lack of culturally appropriate services                                   |
| <input type="checkbox"/>               | Insufficient/lack of language capacity ( <i>including sign language</i> )              |
| <input type="checkbox"/>               | Insufficient/lack of services for victims/survivors who are D/deaf or hard of hearing  |
| <input type="checkbox"/>               | Insufficient/lack of services for victims/survivors with disabilities                  |
| <input type="checkbox"/>               | Lack of child care   |
| <input type="checkbox"/>               | Program reached capacity   |
| <input type="checkbox"/>               | Program rules not acceptable to victim/survivor  |
| <input type="checkbox"/>               | Program unable to provide service due to limited resources/priority-setting            |
| <input type="checkbox"/>               | Services inappropriate or inadequate for victims/survivors with mental health issues   |
| <input type="checkbox"/>               | Services inappropriate or inadequate for victims/survivors with substance abuse issues |
| <input type="checkbox"/>               | Services not appropriate for victim/survivor   |
| <input type="checkbox"/>               | Transportation   |
| <input type="checkbox"/>               | Other ( <i>specify</i> ): <input type="text"/>   |

**[for developers: If a grantee enters a reason in “other” the following will pop up: “Victim declined services,” “victim did not complete program,” and “victim could not be contacted” are all inappropriate reasons and should not be reported in the “other” category. They indicate a misunderstanding of when to report victims as partially served or not served. Please refer to the separate instructions for further explanations and for examples.]**

**14. Demographics of primary victims/survivors served or partially served**

*(Based on the primary victims/survivors reported in 11A and 11B, report the total numbers for all that apply. Because victims/survivors may identify in more than one category of race/ethnicity, the total for Race/ethnicity may exceed the total number of victims/survivors reported in 11A and 11B. However, the total number of victims/survivors reported under Race/ethnicity should not be less than the total number of victims/survivors reported in 11A and 11B. The total number of victims/survivors reported under "Gender" and the total number reported under "Age" should equal the total number of victims/survivors reported in 11A and 11B. Those victims for whom gender, age, and/or race/ethnicity are not known should be reported in the "unknown" category. Do not report demographics for secondary victims.)*

| <b>Race/ethnicity</b> <i>(Victims/survivors should not be counted more than once in either the category "American Indian or Alaska Native" or in the category "Native Hawaiian or other Pacific Islander.")</i> | <b>Number of victims/survivors</b> |
|---|------------------------------------|
| American Indian or Alaska Native  | <input type="text"/>               |
| Asian   | <input type="text"/>               |
| Black or African American   | <input type="text"/>               |
| Hispanic or Latino  | <input type="text"/>               |
| Native Hawaiian or other Pacific Islander   | <input type="text"/>               |
| White   | <input type="text"/>               |
| Unknown   | <input type="text"/>               |
| <b>TOTAL RACE/ETHNICITY</b> <i>(should not be less than [insert 11A + 11B here], the sum of 11A and 11B)</i>  | <input type="text"/>               |
| <b>Gender</b>   | <b>Number of victims/survivors</b> |
| Female  | <input type="text"/>               |
| Male  | <input type="text"/>               |
| Unknown   | <input type="text"/>               |
| <b>TOTAL GENDER</b> <i>(should equal [insert 11A + 11B here], the sum of 11A and 11B)</i>   | <input type="text"/>               |
| <b>Age</b>  | <b>Number of victims/survivors</b> |
| 0-6   | <input type="text"/>               |
| 7-12  | <input type="text"/>               |
| 13-17   | <input type="text"/>               |
| 18-24   | <input type="text"/>               |
| 25-59   | <input type="text"/>               |
| 60 +  | <input type="text"/>               |
| Unknown   | <input type="text"/>               |
| <b>TOTAL AGE</b> <i>(should equal [insert 11A + 11B here], the sum of 11A and 11B)</i>  | <input type="text"/>               |
| <b>Other demographics</b>   | <b>Number of victims/survivors</b> |
| People with disabilities  | <input type="text"/>               |
| People who are D/deaf or hard of hearing  | <input type="text"/>               |
| People with limited English proficiency   | <input type="text"/>               |
| People who are immigrants/refugees/asylum seekers   | <input type="text"/>               |
| People who live in rural areas  | <input type="text"/>               |

**15. Victims/survivors' relationships to offender by victimization**

*(For those primary victims/survivors reported as served and partially served in 11A and 11B, report the victim/survivor's relationship to the offender. If a victim/survivor was victimized by more than one perpetrator, count the victim/survivor in all categories that apply. The total number of relationships must be at least [insert sum of sexual assault victims reported in 11A and 11B]. Do not report relationships to offender for secondary victims.)*

| Victim/survivor's relationship to offender                                       | Number of victim/survivor relationships |
|--|---|
| Current or former spouse or intimate partner                                     | <input type="text"/>                    |
| Other family or household member (son/daughter, stepson/daughter, sibling, etc.) | <input type="text"/>                    |
| Dating relationship  | <input type="text"/>                    |
| Acquaintance (neighbor, employee, co-worker, student, schoolmate, etc.)          | <input type="text"/>                    |
| Stranger   | <input type="text"/>                    |
| Relationship unknown   | <input type="text"/>                    |
| <b>TOTAL</b>   | <input type="text"/>                    |

**16. Victim services**

*(Report the number of primary victims/survivors from 11A and 11B who received SASP Program-funded services during the current reporting period. Count each victim/survivor only once for each type of service that victim/survivor received during the current reporting period; do not report the number of times that service was provided to the victim/survivor. The total for each type of service should not be higher than [insert total of 11A and 11B], the total of 11A and 11B. Do not report secondary victims receiving services in this question.)*

| Type of service   | Number of victims/survivors served |
|---|------------------------------------|
| Civil legal advocacy/court accompaniment <i>(Assisting a victim/survivor with civil legal issues including preparing paperwork for a protection order and accompanying victim/survivor to a protection order hearing, administrative hearing, or other civil court proceeding. Does not include advocacy by attorneys and/or paralegals.)</i>   | <input type="text"/>               |
| Counseling services/support group <i>(Short-term individual or group counseling or support provided by a volunteer, peer, or professional.)</i>   | <input type="text"/>               |
| Criminal justice advocacy/court accompaniment <i>(Assisting a victim/survivor with criminal legal issues, including notifying the victim/survivor of case status, hearing dates, plea agreements, and sentencing terms; preparing paperwork such as victim impact statements; accompanying a victim/survivor to a criminal court proceeding or law enforcement interview; and all other advocacy within the criminal justice system.)</i> | <input type="text"/>               |
| Crisis intervention <i>(Crisis intervention is a process by which a person identifies, assesses, and intervenes with an individual in crisis so as to restore balance and reduce the effects of the crisis in her/his life. In this category, report crisis intervention that occurs in person and/or over the telephone.)</i>  | <input type="text"/>               |
| Employment counseling <i>(Actions designed to assist a victim/survivor in obtaining employment, e.g., coaching on career options, skills training, job searches, resume-writing, marketing, job interviews, and preservation of employment)</i>   | <input type="text"/>               |
| Financial counseling <i>(Actions designed to assist a victim/survivor with issues related to improving credit, retiring debt, setting up bank accounts, managing household finances, negotiating with lenders or landlords, developing budgets, managing financial assets, making major purchases such as a home or auto, filing tax returns, etc.)</i>   | <input type="text"/>               |
| Hospital/clinic/other medical response <i>(Accompanying a victim/survivor to, or meeting a victim/survivor at a hospital, clinic, or medical office)</i>  | <input type="text"/>               |
| Job training <i>(Providing training in specific employment-related skills to a victim/survivor, e.g., on computer literacy)</i>   | <input type="text"/>               |
| Language services <i>(Interpretation, translation)</i>  | <input type="text"/>               |
| Material assistance <i>(Providing victims/survivors with clothing, food, personal items, etc.)</i>  | <input type="text"/>               |
| Transportation <i>(Provision of transportation, either directly or through bus passes, taxi fares, or other means of transportation)</i>  | <input type="text"/>               |
| Victim/survivor advocacy <i>(Actions designed to help the victim/survivor obtain needed support, resources, or services including employment, housing, shelter services, health care, victims' compensation, school/education, etc.)</i>  | <input type="text"/>               |
| Other (specify): <input type="text"/>   | <input type="text"/>               |

**17. Hotline calls/information and referral**

*(Report the number of hotline calls received from primary victims/survivors, and the total number of hotline calls received, on phone lines paid for with SASP Program funds or answered by SASP Program-funded staff, during the current reporting period. Primary victims/survivors whose calls are reported here should not be reported as victims served in question 11 unless they also received at least one of the services listed in question 16, Victim services. Victims/survivors who receive services such as crisis intervention or victim advocacy over the telephone, in addition to basic hotline information and/or referrals, should also be reported in question 16. Hotline calls that include victim advocacy or crisis intervention services are those that require more time than the average call and involve a more intensive focus on the immediate needs and situation of the victim. For examples of when to report only the hotline call and when to report both the hotline call and a service or services in question 16, see separate instructions.)*

|   | Number of calls/requests from primary victims/survivors | Total number of calls/requests |
|---|---|--------------------------------|
| Hotline calls <i>(Crisis or information and referral calls received by an agency's hotline or office telephone)</i> | <input type="text"/>                                    | <input type="text"/>           |
| Walk-in information and referrals   | <input type="text"/>                                    | <input type="text"/>           |
| Web-based information and referrals   | <input type="text"/>                                    | <input type="text"/>           |

**18. Outreach to victims/survivors** *(Report the number of unsolicited letters, phone calls, or visits to victims/survivors of specific incidents of sexual assault identified in police reports or court documents, informing them of services and/or providing information about the criminal justice system. Report only SASP Program-funded outreach activities. Victims/survivors who are the recipients of these notification/outreach activities should not be reported as victims/survivors served in question 11 unless they also received at least one of the services reported in question 16, Victim services. Victims/survivors who receive services such as advocacy over the telephone should be reported in question 16.)*

|   | Number of outreach activities to victims/survivors |
|---|--|
| Outreach to victims/survivors <i>(unsolicited letters, phone calls, or visits.)</i> | <input type="text"/>                               |

**19. Protection orders**

*(Report the total number of temporary and/or final protection orders requested and granted for which SASP Program-funded victim services staff provided assistance to victims/survivors during the current reporting period. These orders may also be referred to as protection from abuse, protection from harassment or anti-harassment orders, restraining orders, or no-contact or stay-away orders.)*

| Protection orders | Temporary orders     | Final orders         |
|-------------------|----------------------|----------------------|
| Number requested  | <input type="text"/> | <input type="text"/> |
| Number granted    | <input type="text"/> | <input type="text"/> |

**20. (Optional) Additional information**

*(Use the space below to discuss the effectiveness of victim services funded or supported by your SASP Program subgrant and to provide any additional information you would like to share about your victim services activities beyond what you have provided in the data above. An example might include that your agency, as a result of SASP funding, was able to provide medical accompaniment to an increased number of sexual assault survivors. This resulted in a higher percentage of survivors also seeking additional support services.) (Maximum 2,000 characters)*