

September 21, 2009

FREE Work Readiness Training

Dear Colleague:

As unemployment rates continue to climb, KISRA is offering those who are affected FREE work readiness training and job placement assistance.

Special target audiences are:

- Unemployed (WIA-Eligible) adults
- Non-custodial fathers
- Victims of violence
- Ex-Offenders (non-sexual, non-violent)

The following classes are available:

- Life Management Skills
- Resume Preparation & Interviewing
- Beginning & Intermediate Microsoft Word
- Beginning & Intermediate Microsoft Excel
- A+ Certification
- Financial Fitness

Please share this information with your colleagues, relatives and friends. For more information call 304.768.8924 x200 or email kisrainfo@kisra.org.

Sincerely,

Michelle Foster, CEO
Kanawha Institute for Social Research & Action, Inc. (KISRA)
304-768-8924 x204



Kanawha Institute for Social Research & Action, Inc. (KISRA) is a faith-based and community-serving initiative that serves and empower citizens of West Virginia through an array of education, employment and economic empowerment services. We're on the web at www.kisra.org. Our main office, the KISRA Empowerment Center is located at 131 Perkins Avenue, Dunbar, WV 25064.

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