

**LAW ENFORCEMENT TRAINING SUBCOMMITTEE
West Virginia State Police Academy
Professional Development Center
Dunbar, West Virginia
April 30, 2009**

MEMBERS PRESENT:

Colonel David Murphy
Sheriff Mike Rutherford
Retired Lieutenant Terry Miller
Retired Lieutenant Steve Walker
Ms. Suzan Singleton

MEMBERS REPRESENTED:

Colonel T Pack by
First Sergeant Curt Tilley
Chief Kevin Gessler by
Chief Steve Stephens
Retired Chief Lee by
Retired Sergeant Johnson
Ms. Patty Hamilton by
Mr. Jack McClung

MEMBERS ABSENT:

The position represented by a member of the public is vacant due to the resignation of the previous representative and as yet has not been filled.

STAFF:

Retired Captain Chuck Sadler

The April 30, 2009 meeting of the Law Enforcement Training (LET) Subcommittee, conducted at the Professional Development Center of the West Virginia State Police Academy, located in Institute, West Virginia, was called to order by the Chair, First Sergeant Tilley, at 10:08 a.m. with nine (9) members either present or represented at the meeting.

The minutes of the March 26, 2009 meeting of the LET Subcommittee had been mailed to the subcommittee members prior to this meeting. First Sergeant Tilley asked the members present if there were any questions or corrections concerning the minutes as sent.

Hearing no questions or corrections he asked if there was a motion to be made concerning the acceptance of these minutes. A motion was made by Retired Lieutenant Walker, seconded by Sheriff Rutherford, that the minutes of the March 26, 2009 subcommittee meeting be accepted as presented to the subcommittee members. There being no discussion on the motion First Sergeant Tilley called for questions. All present voted in favor of, with no negative votes cast, for the motion as made.

First Sergeant Tilley asked for the presentation of the financial report by Retired Captain Sadler. A copy of an LET Fund Balance Report dated April 22, 2009 had been mailed as part of the meeting agenda packet. Retired Captain Sadler advised the members that as reflected on this LET Fund account balance sheet that there was a balance of \$384,093 in the LET Fund. He continued that there were three tuitions pending receipt for officers participating in the 137th Basic Class and that tuition invoices for the officers participating in the 138th Basic Class that had begun March 16, 2009 were to be sent out prior to the May 28, 2009 meeting.

First Sergeant Tilley asked if there were any questions concerning the LET Fund report or the items discussed during its presentation. Hearing none he asked if there was consensus approval by the members present to accept the report as presented. Such consensus approval was noted by the members present.

First Sergeant Tilley then initiated discussion on agenda item 3. The applications of the below named individuals seeking to be certified as law enforcement training instructors were presented for consideration:

Deputy S Neal
Nicholas County Sheriff's Office

Defensive Tactics
Taser User

Deputy William Nunley II
Nicholas County Sheriff's Office

PPCT Defensive Tactics

Corporal Eric Smith
Charleston Police Department

Patrol Interdiction
VIPER-Advanced Criminal
Patrol Tactics

First Sergeant Tilley asked Retired Captain Sadler if these individuals met the standards to become certified law enforcement instructors. Retired Captain Sadler indicated that they did and recommended their approval as such. Retired Captain Sadler further indicated that concerning Deputy Neal of the Nicholas County Sheriff's Office that there had also been a request made for him to be approved as a Police Firearms Instructor – Handgun and other topic areas, based on training and approval as an instructor for training that he had completed while a member with the Department of Corrections.

Retired Captain Sadler noted that as to the handgun instructor request that this Deputy had completed an 80 hour firearm instructor training course with the West Virginia Department of Corrections, but that it had been during April 2003. This officer had, however, completed seventy-six hours of firearms related training when he had completed the 133rd Basic Class during April 2008. Retired Captain Sadler had not made a direct recommendation for this area of expertise as he had wanted the subcommittee members to review the training in whole as to when it was completed.

There was discussion by the members present as to the type of firearms related training and when it was presented. There was consensus agreement that with the firearms training that had been completed in April 2008 that there had been sufficient additional training in relation to the April 2003 original firearms instructor training. The other training as to additional areas of expertise not recommended beyond the handgun instructor training was not current in that it had been completed more than three years prior to this application. On completion of applicable amounts of training in those other areas the subcommittee members indicated that they could be considered for approval as instructor areas of expertise.

First Sergeant Tilley asked if there were any other questions or discussion concerning the recommendations for individuals to be approved as instructors. Hearing none he asked if there was a motion to be made concerning them.

A motion was made by Ms Singleton, seconded by Chief Stephens, that these individuals be certified as law enforcement instructors in the areas listed and that the area of expertise of Police Firearms Instructor – Handgun be added for Deputy Neal. There being no discussion on the motion First Sergeant Tilley called for questions. All present voted in favor of, with no negative votes cast, for the motion as made.

First Sergeant Tilley then initiated discussion on agenda item 4. The applications of the below named individuals, previously certified as law enforcement instructors, seeking to be certified in the additional areas of expertise listed were presented for consideration:

Sergeant Paul Blume
Beckley Police Department

Total Occupant Protection Systems
(TOPS)

Officer Kevin Kettler Wheeling Police Department	PPCT Defensive Tactics
Lieutenant Eric Johnson Charleston Police Department	ALERRT – Advanced Law Enforcement Rapid Response Training
Sergeant J Losh West Virginia State Police	Interactive Training Instructor
Corporal M McConihay Charleston Police Department	ALERRT – Advanced Law Enforcement Rapid Response Training
Sergeant W Persinger West Virginia Division of Natural Resources	Interactive Training Instructor
Sergeant J Ray Nicholas County Sheriff’s Office	ALERRT – Advanced Law Enforcement Rapid Response Training
Retired Captain Chuck Sadler Division of Criminal Justice Services	Total Occupant Protection Systems (TOPS)
Retired Corporal Margie Sadler MADD of West Virginia	Total Occupant Protection Systems (TOPS)
Officer Harry Teare West Virginia State University Department of Public Safety	ALERRT – Advanced Law Enforcement Rapid Response Training
Sergeant Shawn Williams Charleston Police Department	Total Occupant Protection Systems (TOPS)
Trooper C Wilson West Virginia State Police	Police Firearms Instructor – Shotgun Police Firearms Instructor – Patrol Rifle

First Sergeant Tilley asked Retired Captain Sadler if these previously certified law enforcement instructors met the standards to become certified in the additional areas listed. Retired Captain Sadler indicated that they did and recommended their approval as such. With that recommendation he did note to the subcommittee members present that the names of his wife, Retired Corporal M Sadler and his own were on the list.

First Sergeant Tilley asked if there were any questions or discussion concerning the recommendations for individuals to be approved as instructors in the additional areas of expertise recommended. Hearing none he asked if there was a motion to be made concerning them.

A motion was made by Colonel Murphy, seconded by Ms Singleton, that these individuals be certified as law enforcement instructors in the additional areas of expertise listed.

First Sergeant Tilley then initiated discussion on agenda item number 5A. He did note to the subcommittee members that they had been mailed an amended listing of the classes to be considered for approval and that they were reflected on pages 24 to 30 of the amended agenda mailing. The following annual level in-service training programs to be conducted during the 2009 Training Year were presented for consideration and approval:

BECKLEY POLICE DEPARTMENT

Twenty (20) hours 20-22 May 09

Basic Public Information Officer Course

Instructor: Chief Taylor

Beckley, WV

Four (4) hours 28 Apr 09

VisionAir RMS Narcotics and Intelligence Module Training

Instructor: Adjunct Staff VisionAir RMS

Beckley, WV

Four (4) hours 29 Apr 09

VisionAir RMS Citations and Warrants Module Training

Instructor: Adjunct Staff VisionAir RMS

Beckley, WV

Four (4) hours 30 Apr 09

VisionAir RMS Pawn Ticket and Civil Module Training

Instructor: Adjunct Staff VisionAir RMS

Beckley, WV

CHARLESTON POLICE DEPARTMENT

Seven (7) hours 28 Apr 09

SWAT Sniper Training on Partner Assisted and Weak Hand Firing

Instructor; Corporal C Snodgrass

Charleston, WV

FOLLOWING CLASSES CHARLESTON POLICE DEPARTMENT SUBMITTING AS PART OF ITS HOSTING OF THE 2009 PUBLIC SAFETY EXPO:

Six (6) hours 14 May 09

Verbal Judo

Instructor: Corporal E Loudermilk

Charleston, WV

One (1) hour 15 May 09
Digital Device Exploitation
Instructor: Special Agent C Courtwright
Charleston, WV

Six (6) hours 15 May 09
Powerphone Suicide Intervention
Instructor: Chief G Kurzenknabe
Charleston, WV

Three (3) hours 15 May 09
Internet Crime Complaint
Instructor: Special Agent C Pavelites
Charleston, WV

One (1) hour 16 May 09
Learning From Failures
Instructor: Mr. M Staley
Charleston, WV

Three (3) hours 14 May 09
Maintaining Situation Awareness Under Stress
Instructor: Mr R Gassaway
Charleston, WV

NOTE: This class is to being recommended for annual and supervisory in-service training approval in that the class addresses management concepts in dealing with the subject matter.

Three (3) hours 14 May 09
US Airways Flight 1549 – Crash in the Hudson
Instructor: Officer K Honig
Charleston, WV

NOTE: This class is to being recommended for annual and supervisory in-service training approval in that the class addresses management concepts in dealing with/handling such crash scenes.

Three (3) hours 14 May 09
Virginia Tech Shootings
Instructor: Captain B Bradbury
Charleston, WV

NOTE: This class is to being recommended for annual and supervisory in-service training approval in that the class addresses management concepts in dealing with response to/handling of shooting incidents.

One (1) hour 15 May 09

Leading With Heart

Instructor: Mr. S Gilliland

Charleston, WV

NOTE: This class is to being recommended for annual and supervisory in-service training approval in that the class addresses management concepts in dealing with the subject matter.

Six (6) hours 15 May 09

HazMat IQ

Instructor: Mr J Gorman and Mr C Aguirre

Charleston, WV

NOTE: This class is to being recommended for annual and supervisory in-service training approval in that the class addresses management concepts in dealing with the subject matter, in this case the role of the supervisor in these areas.

One (1) hour 15 May 09

JTTF Fusion Center Overview/Updates for Law Enforcement

Instructor: Special Agent S Viglianco

Charleston, WV

NOTE: This class is to being recommended for annual and supervisory in-service training approval in that the class addresses management concepts in dealing with the subject matter, in this case the role of the supervisor in these areas.

One (1) hour 16 May 09

Listening

Instructor: Mr. M Staley

Charleston, WV

NOTE: This class is to being recommended for annual and supervisory in-service training approval in that the class addresses management concepts in dealing with the subject matter.

Three (3) hours 16 May 09

Emotional and Career Survival in the Workplace

Instructor: Mr. S Faulkner

Charleston, WV

NOTE: This class is to being recommended for annual and supervisory in-service training approval in that the class addresses management concepts in dealing with the subject matter.

Three (3) hours 16 May 09

Ethics for Law Enforcement

Instructor: Dr D Clayman

Charleston, WV

NOTE: This class is to being recommended for annual and supervisory in-service training approval in that the class addresses management concepts in dealing with the subject matter.

CHARLES TOWN POLICE DEPARTMENT

Forty (40) hours 29 Jun 09 – 2 Jul 09

Advanced Hostage Rescue

Instructor: Officer S Claggett

Harpers Ferry, WV

Six (6) hours 22-23 Apr 09

Firearms Refresher Training

Instructor: Chief B Sublesky

Charles Town, WV

Eight (8) hours 24 Apr 09

Patrol Rifle

Instructor: Chief B Sublesky

Charles Town, WV

CONCORD UNIVERSITY POLICE DEPARTMENT

Twenty-four (24) hours 26-28 May 09

Combined Introduction/Intermediate Patrol Rifle Course

Instructor: Officer J Coulter

Athens, WV

GREENBRIER COUNTY SHERIFF'S OFFICE

Eight (8) hours Date to be set in April 2009

Police Patrol/Tactical Rifle Transition Course

Instructor: Mr P Goodale, Sergeant D Fankell, and Deputy B Baker

Lewisburg, WV

HARRISON COUNTY SHERIFF'S OFFICE

Eight (8) hours 9 Jun 09

Glock Armorer Course

Instructor: Adjunct Staff Glock Inc

Harrison County, WV

Sixteen (16) hours 10-12 Jun 09

Glock handgun Instructor Workshop

Instructor: Adjunct Staff Glock Inc

Harrison County, WV

HUNTINGTON POLICE DEPARTMENT

Eight (8) hours 22 and 29 Apr 09 and 13 and 20 May 09

Prosecutor's Update – Search & Seizure, Confessions & Trial Testimony

Instructor: Prosecutor C Chiles

Huntington, WV

NOTE: This class is to being recommended for annual and supervisory in-service training approval in that the class addresses management concepts in dealing with the subject matter, in this case the role of the supervisor in these areas.

MARSHALL COUNTY SHERIFF'S OFFICE

Eight (8) hours 26 Mar 09

Ballistic Shield User Course

Instructor: Detective Sergeant R Lockhart and Deputy R Sleeth
Moundsville, WV

MORGAN COUNTY SHERIFF'S OFFICE

Eight (8) hours 30 Apr 09

Prosecutor's Legal Update Training and Overview of Criminal Investigations

Instructor: Assistant Prosecutors from the Morgan County Prosecutors Office
Morgan County, WV

NOTE: This class is to being recommended for annual and supervisory in-service training approval in that the class addresses management concepts in dealing with the subject matter, in this case the role of the supervisor in criminal investigations.

NATIONAL DRUG INTELLIGENCE CENTER

Forty (40) hours 1-5 Jun 09

Introduction to Basic Drug Intelligence Analysis

Instructor: Adjunct Staff National Drug Intelligence Center
Charleston, WV

Note: This training will be a video conference class with proctors/drug analysts at each site

OAK HILL POLICE DEPARTMENT

Sixteen (16) hours 26-27 May 09

Strategies and Techniques of Patrol Stops (STOPS)

Instructor: Sergeant B Hennessey
Oak Hill, WV

PRECISION FIREARMS TRAINING

Four (4) hours 16 Apr 09

Expandable Baton – Basic Course

Instructor: Deputy W Walkup
Mineral County, WV

RESA III

Eight (8) hours 19 Apr 09

Meth Lab Awareness for Emergency Responders

Instructor: Lieutenant M Oakley
Apple Grove, WV

SHEPHERD UNIVERSITY POLICE DEPARTMENT

Eight (8) hours To be announced

Off Duty Weapons and Tactics

Instructor: Officer R James
Shepherdstown, WV

SHINNSTON POLICE DEPARTMENT

Eight (8) hours 19 Jun 09

Serial Murder Investigations

Instructor: Mr. D Van Bibber, PhD

Shinnston, WV

UNITED STATES ATTORNEY'S OFFICE – SOUTHERN DISTRICT

Four (4) hours 18 Jun 09

Law Enforcement Guide to Arabic Culture and Islam

Instructor: Adjunct Staff U S Department of Justice

Huntington, WV

Six (6) hours 19 Jun 09

Law Enforcement Guide to Arabic Culture and Islam

Felony Firearms Violations

Instructor: Adjunct Staff U S Department of Justice and

Assistant U S Attorney S Loew

Beckley, WV

WEST VIRGINIA COALITION AGAINST DOMESTIC VIOLENCE

Twelve (12) hours 18-19 Jun 09

Batterers Intervention Prevention Program Facilitator Training

Instructor: Mr D Adams

Canaan Valley, WV

WEST VIRGINIA CHILDREN'S JUSTICE TASK FORCE

Five (5) hours 6 and 27 May 09 and 3 and 10 Jun 09

Child Sexual Abuse-The Benefits of a Collaborative Response

Instructor: Corporal A Scott, Ms S Johnson, Ms S McQuaide,

Ms A Darr and Ms M Bush

Multiple locations

WEST VIRGINIA CHAPTER FBI NATIONAL ASSOCIATES

Eight (8) hours 19 May 09

Investigating Crimes Against the Elderly

Instructor: Ms K Baker Long, Esquire and Ms N Henderson and

Ms P J DeChristopher, Esquire

Morgantown, WV

WEST VIRGINIA DIVISION OF NATURAL RESOURCES

Six (6) hours 16 Apr 09

Colors and Numbers Decision Shooting and Moving Targets

Instructor: Sergeants V Nose, B Clark, W Persinger, W Brogan,

T Tolley and C Johnson

Multiple locations

First Sergeant Tilley asked Retired Captain Sadler if these classes met the criteria to be approved as annual in-service classes. Retired Captain Sadler indicated that they did and recommended they be approved.

Chief Stephens had a question concerning the training being recommended for approval for the Beckley Police Department as to what the Vision Air training would entail. Sheriff Rutherford answered the question by stating that Vision Air was a records management system which various law enforcement agencies had in the state, to include his Department, and that the training recommended would allow the Officers to know how to use the system. Retired Captain Sadler noted that it had been the regular past practice of the subcommittee to approve such training relating to records management systems for in-service training.

First Sergeant Tilley asked if there were any other questions concerning the recommended classes. Hearing no additional questions he asked if there was a motion concerning the classes.

Retired Lieutenant Miller made a motion, seconded by Ms Singleton, that the classes presented and recommended be approved for annual in-service credit. There being no discussion on the motion First Sergeant Tilley called for questions. All present voted in favor of, with no negative votes cast, for the motion as made.

First Sergeant Tilley then initiated discussion on agenda item 5B by presenting the following classes for approval as supervisory in-service, advising the members that they had received in the mail an amended listing of the classes to be recommended, that they were reflected on pages 31-33 of the agenda mailing:

BECKLEY POLICE DEPARTMENT

Twenty-four (24) hours 31 Mar 09 – 2 Apr 09

Managing the VisionAir Records System

Instructor: Adjunct Staff VisionAir RMS

Beckley, WV

CHARLESTON POLICE DEPARTMENT

Three (3) hours 14 May 09

Maintaining Situation Awareness Under Stress

Instructor: Mr R Gassaway

Charleston, WV

NOTE: This class is to being recommended for annual and supervisory in-service training approval in that the class addresses management concepts in dealing with the subject matter.

Three (3) hours 14 May 09
US Airways Flight 1549 – Crash in the Hudson

Instructor: Officer K Honig
Charleston, WV

NOTE: This class is to being recommended for annual and supervisory in-service training approval in that the class addresses management concepts in dealing with/handling such crash scenes.

Three (3) hours 14 May 09
Virginia Tech Shootings

Instructor: Captain B Bradbury
Charleston, WV

NOTE: This class is to being recommended for annual and supervisory in-service training approval in that the class addresses management concepts in dealing with response to/handling of shooting incidents.

One (1) hour 15 May 09
Leading With Heart

Instructor: Mr. S Gilliland
Charleston, WV

NOTE: This class is to being recommended for annual and supervisory in-service training approval in that the class addresses management concepts in dealing with the subject matter.

Six (6) hours 15 May 09
HazMat IQ

Instructor: Mr J Gorman and Mr C Aguirre
Charleston, WV

NOTE: This class is to being recommended for annual and supervisory in-service training approval in that the class addresses management concepts in dealing with the subject matter, in this case the role of the supervisor in these areas.

One (1) hour 15 May 09
JTTF Fusion Center Overview/Updates for Law Enforcement

Instructor: Special Agent S Viglianco
Charleston, WV

NOTE: This class is to being recommended for annual and supervisory in-service training approval in that the class addresses management concepts in dealing with the subject matter, in this case the role of the supervisor in these areas.

One (1) hour 16 May 09
Listening

Instructor: Mr. M Staley
Charleston, WV

NOTE: This class is to being recommended for annual and supervisory in-service training approval in that the class addresses management concepts in dealing with the subject matter.

Three (3) hours 16 May 09
Emotional and Career Survival in the Workplace

Instructor: Mr. S Faulkner
Charleston, WV

NOTE: This class is to being recommended for annual and supervisory in-service training approval in that the class addresses management concepts in dealing with the subject matter.

Three (3) hours 16 May 09
Ethics for Law Enforcement

Instructor: Dr D Clayman
Charleston, WV

NOTE: This class is to being recommended for annual and supervisory in-service training approval in that the class addresses management concepts in dealing with the subject matter.

HUNTINGTON POLICE DEPARTMENT

Eight (8) hours 22 and 29 Apr 09 and 13 and 20 May 09
Prosecutor's Update – Search & Seizure, Confessions & Trial Testimony

Instructor: Prosecutor C Chiles
Huntington, WV

NOTE: This class is to being recommended for annual and supervisory in-service training approval in that the class addresses management concepts in dealing with the subject matter, in this case the role of the supervisor in these areas.

MORGAN COUNTY SHERIFF'S OFFICE

Eight (8) hours 30 Apr 09
Prosecutor's Legal Update Training and Overview of Criminal Investigations

Instructor: Assistant Prosecutors from the Morgan County Prosecutors Office
Morgan County, WV

NOTE: This class is to being recommended for annual and supervisory in-service training approval in that the class addresses management concepts in dealing with the subject matter, in this case the role of the supervisor in criminal investigations.

SHINNSTON POLICE DEPARTMENT

Eight (8) hours 23 May 09
Supervising Suicide Investigations

Instructor: Mr. D Van Bibber, PhD
Shinnston, WV

First Sergeant Tilley asked if these classes met the criteria to be approved as supervisory in-service classes. Retired Captain Sadler indicated that they did and recommended their approval as such. First Sergeant Tilley asked if there were any questions concerning the classes.

Sheriff Rutherford had a question as to what the "Leading With Heart" class that was a part of the 2009 Public Safety Expo entailed. Retired Captain Sadler advised that it was a class designed to aid supervisors in their responsibilities as a supervisor and as to empathy towards their subordinate officers.

First Sergeant Tilley asked if there were any other questions concerning the recommended classes. Hearing none he asked if there was a motion for their approval.

Ms Singleton made a motion, seconded by Retired Sergeant Johnson, that the classes presented and recommended be approved for supervisory in-service credit. There being no discussion on the motion First Sergeant Tilley called for questions. All present voted in favor of, with no negative votes cast, for the motion as made.

First Sergeant Tilley then initiated discussion on agenda item 5C by presenting the following classes for approval as personal in-service, noting as he had with the annual and supervisory classes that there had been an amended listing of the recommended classes sent to the members, that information being listed on pages 34-35 of the amended agenda mailing:

CHARLESTON POLICE DEPARTMENT

Annual In-Service
Patrolman J Webb
Patrolman M Petty
Patrolman J Doughty
Eighty (80) hours 11-22 May 09
Traffic Crash Investigation Level II
Ohio Peace Officer Training Academy
London, OH

Annual In-Service
Sergeant D Jordan
Patrolman H Coleman
One Hundred Twenty (120) hours 4-22 May 09
Law Enforcement Motorcycle Rider Instructor Course
Northwestern University Center for Public Safety
Allentown, PA

GREENBRIER COUNTY SHERIFF'S OFFICE

Annual In-Service
Sheriff Childers
Corporal McFerrin
Deputy Baker
Nineteen (19) hours 5-7 May 09
2009 Gatlinburg Law Enforcement Conference
United States Attorneys Office of East Tennessee
Gatlinburg, TN

JEFFERSON COUNTY SHERIFF'S OFFICE

Supervisory In-Service
Sheriff R Shirley
Chief of Staff J Jones
Sergeant R Fletcher
Eight (8) hours 27 Mar 09
Supervising Problem Employees
Northern Virginia Criminal Justice Training Academy
Ashburn, VA

Annual In-Service
Deputy S Demory
Forty (40) hours 14-17 Apr 09
Hostage/Crisis Negotiation
Northern Virginia Criminal Justice Training Academy
Ashburn, VA

Supervisory In-Service
Sheriff R Shirley
Chief of Staff J Jones
Eight (8) hours 20 Apr 09
Police Executive Leadership Program – Command Decision Making
Northern Virginia Criminal Justice Training Academy
Ashburn, VA

Annual In-Service
Deputy S Reagan
Deputy A Hockman
Sixteen (16) hours 21-22 Apr 09
Terrorism Awareness – Hidden in Plain Sight
Northern Virginia Criminal Justice Training Academy
Ashburn, VA

Annual In-Service
Corporal K Boyce
Deputy J Windle
Twenty-four (24) hours 6-8 May 09
Highway Vehicle Stops and the Drug Trafficker
Northern Virginia Criminal Justice Training Academy
Ashburn, VA

Annual In-Service
Sergeant V Lupis
Twenty-four (24) hours 22-24 Jun 09
Domestic and International Terrorism
Northern Virginia Criminal Justice Training Academy
Ashburn, VA

KEYSER POLICE DEPARTMENT

Annual In-Service
Officers to be named
Twelve (12) hours 24-25 Jun 09
Current Trends IV – More Than Locks and Lights
Maryland Crime Prevention Institute
Cumberland, MD

MARION COUNTY SHERIFF'S OFFICE

Annual In-Service
Deputy S Mathews
Deputy C Phillips
Twenty-four (24) hours 27 May 09
Interview and Interrogation
Training Force Inc.
Ft Indiantown Gap, PA

NITRO POLICE DEPARTMENT

Annual In-Service
Sergeant R Foster
Patrolman D Richardson III
Forty-four (44) hours 27 Apr 09 to 1 May 09
NRA Precision Rifle Instructor Class
National Rifle Association (NRA)
Chantilly, VA

PARKERSBURG POLICE DEPARTMENT

Annual In-Service
Officer Worstell
Eight (8) hours 15 May 09
Identity Theft Investigations
Ohio Peace Officer Training Academy (OPOTA)
London, OH

First Sergeant Tilley asked if these classes met the criteria to be approved as personal in-service classes as annual or supervisory as reflected. Retired Captain Sadler indicated that they did and recommended their approval as such. First Sergeant Tilley asked if there were any questions concerning the classes. Hearing none he asked if there was a motion for their approval.

Chief Stephens made a motion, seconded by Retired Sergeant Johnson, that the classes presented and recommended be approved for personal in-service credit. There being no discussion on the motion First Sergeant Tilley called for questions. All present voted in favor of, with no negative votes cast, for the motion as made.

First Sergeant Tilley then initiated discussion on agenda item 6 by asking Retired Captain Sadler to update the subcommittee members as to the action to date on the proposed changes to CSR 149-2 had been passed by the West

Virginia Legislature and were awaiting the signature of Governor Manchin. Once signed the final copy of the rules would be submitted to the Secretary of State's Office as required by law with an effective date of July 10, 2009 to coincide with the start of the 2010 Training Year.

First Sergeant Tilley indicated, with the concurrence of Major DeBord, present at the meeting, Director of Training at the West Virginia State Police Academy, that in that the changes to the rules addressed an increase from 70% to 75% for successful completion of entry level training program examinations, that it would be better for the Academy if the rules went into effect prior to the start of the 139th Basic Class on June 29, 2009. Such an earlier start date would allow the same passing score to be applied to all tests administered during the program.

There was consensus agreement from the members present as to having the effective date of the rules be before the start of the 139th Basic Class. Retired Captain Sadler noted that the procedures governing the changes to the rules would allow that and advised that the date of June 25, 2009 would be set as the effective date of the rules changes to CSR 149-2, et al, when they were filed with the Secretary of State's Office.

First Sergeant Tilley then initiated discussion Agenda item 7 by asking Retired Captain Sadler to address the application submitted on behalf of the LET Fund to the West Virginia Commission on Drunk Driving Prevention (CDDP). Retired Captain Sadler noted that there had been application prepared and submitted to the CDDP in the amount of \$32,500 for the 2010 Training Year. The CDDP has long supported the LET Program by allowing for reimbursement for classes in each entry level training program for the presentation of the forty hour impaired driving program. For the 2009 Training Year a grant in the amount of 32,500 had been approved. Reimbursement for the amount applicable will be made after the last impaired driving block is presented during the 138th Basic Class in early June 2009.

Hearing no questions or comments concerning Agenda item 7 First Sergeant Tilley initiated discussion on Agenda item 8. He advised that this item had been added as part of the amended agenda and addressed an application from the West Virginia State Police Academy for \$187,598 from the LET Fund for the salaries of five civilian support staff salaries at the Academy. He noted that this was the same request that had been made and approved by the LET Subcommittee in preceding years. Retired Captain Sadler noted that there were sufficient funds in the LET Fund to fully fund the request in its entirety and recommended its approval.

First Sergeant Tilley asked if there were any questions or comments concerning the requested funding. Hearing none he asked if there was a motion for the approval of the request.

Colonel Murphy made a motion, seconded by Retired Chief Stephens, that the \$187,598 requested from the LET Fund by the West Virginia State Police for the payment of the salaries of the listed five civilian Academy support staff be

approved. There being no discussion on the motion First Sergeant Tilley called for questions. All present voted in favor of, with no negative votes cast, for the motion as made.

First Sergeant Tilley then initiated discussion on Agenda item 9 by noting that it addressed a request from Retired Captain Sadler to review a request from the West Virginia Prevention Resource Center for the approval of a training class. He asked Retired Captain Sadler to review the request.

Retired Captain Sadler advised the subcommittee members that the training involved a program entitled "A Framework for Poverty" to be presented for three hours on April 16, 2009 and May 8, 2009 by the Eastern West Virginia Community and Technical College. The materials addressing the training had been provided on pages 36-50 of the amended agenda mailing. Annual in-service approval had been requested.

A discussion followed by the members present as to whether the training met the criteria to be approved for in-service training for law enforcement officers in the state. It was recognized that similar training had been previously approved when it was shown that the information presented would better prepare officers in dealing with the citizens in their given jurisdictions. In reviewing the submitted materials it was determined however that this program was designed towards middle school programs and would not directly provide information to officers attending that would better enable them to serve the citizens in their respective jurisdictions.

Noting the consensus feeling of the members present as to the training First Sergeant Tilley asked if there were any other comments or questions concerning Agenda item 8. Hearing none he asked if there was a motion concerning the item.

Retired Lieutenant Walker made a motion, seconded by Chief Stephens, that the training entitled "A Framework for Poverty" not be approved for in-service credit in that it did not meet the established guidelines for the approval of in-service classes. There being no discussion on the motion First Sergeant Tilley called for questions. All present voted in favor of, with no negative votes cast, for the motion as made.

First Sergeant Tilley then initiated a discussion on Agenda item 10 by indicating that it addressed a request from Retired Captain Sadler to consider a request from Corporal J Quinnam, Charles Town Police Department, as to the approval as personal in-service training for a sign language class that he wished to attend. First Sergeant Tilley asked Retired Captain Sadler to address the request.

Retired Captain Sadler noted that he had received the request from Corporal Quinnam for approval as annual in-service hours for the training entitled "2009 Sign Language for Law Enforcement Officers" class that he would be attending. Retired Captain Sadler noted that he had only seen action by the subcommittee members on one other sign language class just after he had started

his position, and was actually still being trained by Mr Davidson, in 2005. That prior class had been denied by the subcommittee members.

He noted that this class, unlike the 2005 request, was designed specifically for law enforcement officers based on what Corporal Quinnam and he had discussed. As such he did feel that the class would be beneficial to him in the execution of his assigned duties and therefore met the guidelines for approval as in-service. The consensus discussion by the members present was such training, properly documented as to attendance and class time, would directly benefit the officer and should be considered for approval.

Noting the consensus feeling of the members present as to the training First Sergeant Tilley asked if there were any other comments or questions concerning Agenda item 10. Hearing none he asked if there was a motion concerning the item.

Sheriff Rutherford made a motion, seconded by Retired Sergeant Johnson, that the training entitled "2009 Sign Language for Law Enforcement" be approved for twenty-four hours annual in-service credit in that it did meet the established guidelines for the approval of such in-service classes. There being no discussion on the motion First Sergeant Tilley called for questions. All present voted in favor of, with no negative votes cast, for the motion as made.

First Sergeant Tilley then advised the members that agenda items 11 and 12 addressed personnel related matters and asked the members present if there was a motion for the LET Subcommittee to go into executive session to discuss them. Colonel Murphy made a motion, seconded by Retired Lieutenant Miller, that the LET Subcommittee to go into executive session to discuss the personnel related items pertaining to agenda items 11 and 12.. There being no discussion on the motion First Sergeant Tilley called for questions. All present voted in favor of, with no negative votes cast, for the motion as made.

The LET Subcommittee went into executive session at 10:58 a.m. It came out of executive session at 12:04 p.m.

First Sergeant Tilley asked if there was a motion or action to be taken concerning agenda item 11A.

Retired Lieutenant Walker made a motion, seconded by Ms Singleton, that as to agenda item 11A that Former Officer A Roop be allowed to participate in the entry level training program as a private citizen. There being no discussion on the motion First Sergeant Tilley called for questions. All present voted in favor of, with no negative votes cast, for the motion as made.

First Sergeant Tilley asked if there was a motion or action to be taken concerning agenda item 11B.

Retired Lieutenant Walker made a motion, seconded by Ms Singleton, that as to agenda item 11A that Former Officer A See not be allowed to participate in the entry level training program as a private citizen. There being no discussion on

the motion First Sergeant Tilley called for questions. All present voted in favor of, with no negative votes cast, for the motion as made.

First Sergeant Tilley asked if there was a motion or action to be taken concerning agenda item 11C.

Colonel Murphy made a motion, seconded by Chief Stephens, that as to agenda item 11A that the request by Former Officer M McKinney to participate in the entry level training program as a private citizen be tabled until the May 28, 2009 LET Subcommittee meeting, that Retired Captain Sadler send a certified letter advising as such and that any future requests from Mr. McKinney addressing this matter had to come directly from him. There being no discussion on the motion First Sergeant Tilley called for questions. All present voted in favor of, with no negative votes cast, for the motion as made.

First Sergeant Tilley asked if there was a motion or action to be taken concerning agenda item 12.

Colonel Murphy made a motion, seconded by Chief Stephens, that as to agenda item 12 that Former Officer Hull's request to have the ninety day order in place against him be lifted be tabled until the May 28, 2009 LET Subcommittee meeting and that Retired Captain Sadler send him a certified letter advising as such due to his nonappearance at this meeting. There being no discussion on the motion First Sergeant Tilley called for questions. All present voted in favor of, with no negative votes cast, for the motion as made.

First Sergeant Tilley advised the subcommittee members that agenda item 13 addressed the provision of correspondence to subcommittee members as to actions taken by Retired Captain Sadler in his capacity of LET Coordinator since the March 26, 2009 meeting. He asked if there were any questions concerning the information provided. Hearing none First Sergeant Tilley asked if there was any other business to be discussed by the subcommittee members.

Hearing none from the other members present First Sergeant Tilley did note that as to tuition payments required by individuals attending the entry level training program as private citizens that there had been concern expressed by the Academy staff and subcommittee members that no tuition payment was required until the third week of the program. Retired Captain Sadler noted that this had been based upon the prior direction of the subcommittee, but that the full amount had originally been due upon starting the program.

There was discussion by the members present as to when the tuition payment needed to be made and if some amount needed to be paid upon entry into the program. As a result of that discussion the members were in agreement as to how the tuition payment should be made. First Sergeant Tilley asked if there were any other comments or questions from the members as to the tuition payment by private citizens. Hearing none he asked if there was a motion to be made.

Ms Singleton made a motion, seconded by Mr McClung, that individuals approved to attend the entry level training program as private citizens be required to pay \$1,500 of the total \$5,000 tuition upon reporting to the Academy on first day in the form of a non-refundable deposit, with the balance of \$3,500 being due by the end of the third week of training. Hearing no discussion on the motion First Sergeant Tilley called for questions. All present voted in favor of the motion as made with no negative votes cast.

First Sergeant Tilley indicated to the members present that he had one item to discuss with the members, that being that the Commandant's Coin that had been discussed at a prior meeting this year had been produced and was being awarded, as Basic Officers warranted receipt, to members of the 138th Basic Class. Major DeBord and he noted that the coin was being very well received by the officers and thanked Retired Lieutenant Walker for the support of the West Virginia Fraternal Order of Police for paying for the production of the coins. Each of the members present was provided with one of the Commandant's Coins.

Retired Captain Sadler indicated that he had an item to discuss. He advised the members present that as to the Perdue Pharma awards recommended by a committee from the LET Subcommittee that the paperwork had been processed within the DCJS Office and had been forwarded to Governor Manchin for formal approval. The awards had been forwarded with the recommendations for funding made by the committee representing the LET Subcommittee.

First Sergeant Tilley asked if there was any other business that the members wished to discuss. Hearing none he asked for a motion to bring this meeting of the LET Subcommittee to a close.

Sheriff Rutherford made a motion, seconded by Chief Stephens, that the April 30, 2009 meeting of the LET Subcommittee be brought to a close. Hearing no discussion on the motion First Sergeant Tilley called for questions. All present voted in favor of the motion as made with no negative votes cast.

The April 30, 2009 meeting of the LET Subcommittee was brought to a close 12:20 p.m.