

LAW ENFORCEMENT TRAINING SUBCOMMITTEE
Charleston Civic Center
Room 204
August 27, 2009

MEMBERS PRESENT: Colonel David Murphy
Sheriff Mike Rutherford
Retired Chief Lee
Retired Lieutenant Terry Miller
Ms. Suzan Singleton

MEMBERS REPRESENTED: Colonel T Pack by
First Sergeant Curt Tilley
Chief Kevin Gessler by
Chief Steve Stephens
Retired Lieutenant Steve Walker by
Corporal Dave Gentry
Ms. Patty Hamilton by
Mr. Jack McClung

MEMBERS ABSENT: The position represented by a member of the
public is vacant due to the resignation of
the previous representative and as yet
has not been filled.

STAFF: Retired Captain Chuck Sadler

The August 27, 2009 meeting of the Law Enforcement Training (LET) Subcommittee, conducted at the Charleston Civic Center, Room 204, located in Charleston, West Virginia, was called to order by the Chair, First Sergeant Tilley, at 10:00 a.m. with nine (9) members either present or represented at the meeting. The meeting was held at this location in conjunction with the annual meeting of the full Governor's Committee on Crime, Delinquency and Correction which took place at 1:00 pm.

The minutes of the July 30, 2009 meeting of the LET Subcommittee had been mailed to the subcommittee members prior to this meeting. First Sergeant Tilley asked the members present if there were any questions or corrections concerning the minutes as sent.

Hearing no questions or corrections he asked if there was a motion to be made concerning the acceptance of these minutes. A motion was made by Chief Stephens, seconded by Mr McClung, that the minutes of the July 30, 2009 subcommittee meeting be accepted as presented to the subcommittee members. There being no discussion on the motion First Sergeant Tilley called for questions. All present voted in favor of, with no negative votes cast, for the motion as made.

As to agenda item 2 First Sergeant Tilley advised the subcommittee members that a copy of an LET Fund Balance Report dated August 20, 2009 had been mailed as part of the meeting agenda packet. He asked Retired Captain Sadler to report on the LET Fund, Retired Captain Sadler advised the members that as reflected on this LET Fund account balance sheet that there was a balance of \$588,962.49 in the LET Fund.

First Sergeant Tilley asked if there were any questions concerning the LET Fund report or the items discussed during its presentation. Hearing none he asked if there was consensus approval by the members present to accept the report as presented. Such consensus approval was noted by the members present.

First Sergeant Tilley then initiated discussion on agenda item 3. The applications of the below named individuals seeking to be certified as law enforcement training instructors were presented for consideration:

Corporal Stephen M Compton Huntington Police Department	Crime Scene Investigation Techniques
Sergeant Mark Fulks Charleston Police Department	Managing the Field Training Officer (FTO) Program
Sergeant Duke Jordan Charleston Police Department	Police Motorcycle Operator Course

First Sergeant Tilley asked Retired Captain Sadler if these individuals met the standards to become certified law enforcement instructors. He indicated that they did and recommended their approval as such. First Sergeant Tilley asked if there were any questions or discussion concerning the recommendations for these

individuals to be approved as instructors. Hearing none he asked if there was a motion to be made concerning them.

A motion was made by Ms Singleton, seconded by Chief Stephens, that the listed individuals be certified as law enforcement instructors in the areas. There being no discussion on the motion First Sergeant Tilley called for questions. All present voted in favor of, with no negative votes cast, for the motion as made.

First Sergeant Tilley then initiated discussion on agenda item 4. The application of the below named officer, previously certified as a law enforcement instructor, seeking to be certified in the additional areas of expertise listed were presented for consideration:

Chief M Younger
Cameron Police Department

Taser End User XREP
Taser End User Shockwave
Taser End User M26 and X26

First Sergeant Tilley asked Retired Captain Sadler if this previously certified law enforcement instructor met the standards to become certified in the additional areas listed. He indicated that he did and recommended his approval as such.

First Sergeant Tilley asked if there were any questions or discussion concerning the recommendations for this individual to be approved as instructor in the additional area of expertise recommended. Hearing none he asked if there was a motion to be made concerning him.

A motion was made by Retired Chief Lee, seconded by Ms Singleton that this individual be certified as a law enforcement instructor in the additional areas of expertise listed. There being no discussion on the motion First Sergeant Tilley called for questions. All present voted in favor of, with no negative votes cast, for the motion as made.

First Sergeant Tilley then initiated discussion on agenda item number 5A. The following annual level in-service training programs to be conducted during the 2010 Training Year were presented for consideration and approval:

APPALACHIAN HIDTA

Twenty-four (24) hours 31 Aug 09 to 2 Sep 09
Commercial Vehicle Interdiction Training
Instructor: Adjunct Staff DEA and HIDTA
Lawrenceville, GA

BECKLEY POLICE DEPARTMENT

Sixteen (16) hours 1-2 Oct 09
Police K-9 Decoy School
Instructor: Sergeant J Corey and Corporals L Livingston and W Reynolds
Beckley, WV

BUCKHANNON POLICE DEPARTMENT

Twenty (20) hours 28-30 Oct 09
Criminal Investigation for the New Detective
Instructor: Mr D Taylor
Buckhannon Police Department

CABLELL COUNTY SHERIFF'S OFFICE

Eight (8) hours 25 Aug 09
Anti-Mortem and Post-Mortem Forensics
Instructor: Dr M Baden
Huntington, WV

CHARLESTON POLICE DEPARTMENT

Seven (7) hours 28 Jul 09
Range Estimation and The Effects of the Wind – SWAT Snipers
Instructor: Corporal C Snodgrass
Charleston, WV

Forty (40) hours 10-14 Aug 09 and 19-23 Oct 09
Police Motorcycle Operator Certification
Instructor: Corporal J Garten and Patrolman H Coleman
Charleston, WV

Twenty (20) hours 18-21 Oct 09
ROCIC's 18th Annual Homicide Conference
Instructor: Adjunct Staff Regional Organized Crime Information Center (ROCIC)
Charleston, WV

Four (4) hours 5, 6, 7, 8, 9, and 12 Oct 09
Building and Strengthening Police/Community Relationships
Instructor: Chief A D Huskey
Charleston, WV

NOTE: This class is to being recommended for annual and supervisory in-service training approval in that the class addresses concepts that will directly better enable supervisory officers to address issues and subordinate officers in handling this subject area.

Ten (10) hours 25 Aug 09
K-9 Unit Monthly Training – Aug 09
Instructor: Corporal T Hawley
Charleston, WV

Seven (7) hours 25 Aug 09
SWAT Sniper Training – Site Reconnaissance and Stress Fire
Instructor: Sergeant H Hickman

Eight (8) hours 28, 29, 30 Sep 09 and 1 and 2 Oct 09
Emergency Vehicle Operation Course (EVO) Refresher Training
Instructor: Sergeants S Williams, B Winkler, S Blankenship and
 Officer K Oldham
Charleston, WV

Following classes are part of an Officer Safety Symposium that the Charleston
Police Department is hosting at the Charleston Civic Center 21-25 Sep 09.
It is open to all officers at no charge.

Eight (8) hours 21 Sep 09
Safe Traffic Stops
Instructor: Corporal E Smith

Eight (8) hours 21, 22 and 25 Sep 09
Defensive Tactics
Instructor: Lieutenant T Malone

Eight (8) hours 22 Sep 09
Career and Emotional Survival
Instructor: Mr. Sam Faulkner

NOTE: This class is to being recommended for annual and supervisory in-service
training approval in that the class addresses management concepts in dealing with
the subject matter, in this case the role of the supervisor in these areas.

Eight (8) hours 23 Sep 09
Domestic Violence
Instructor: Ms K Eagle

Four (4) hours 24 Sep 09
Verbal Judo
Instructor: Corporal E Loudermilk

Four (4) hours 24 Sep 09
Ethics for Police
Instructor: Dr D Clayman

NOTE: This class is to being recommended for annual and supervisory in-service
training approval in that the class addresses management concepts in dealing with
the subject matter, in this case the role of the supervisor in these areas.

Eight (8) hours 25 Sep 09
First Line Supervisor
Instructor: Dr W Stroupe

NOTE: This class is to being recommended for annual and supervisory in-service
training approval in that the class addresses management concepts in dealing with
the subject matter, in this case the role of the supervisor in these areas.

HUNTINGTON AREA HIGHWAY SAFETY PROGRAM

Twelve (12) hours 31 Aug 09 – 1 Sep 09 and 3-4 Sep 09

Report Beam Crash Reporting System User Training

Instructor: Captain M Alber

KANAWHA COUNTY SHERIFF'S OFFICE

Eight (8) hours 1, 2, 8, 9, 15, 16, 22, 23, 29 and 30 Sep 09

Crash Avoidance and Emergency Vehicle Operation

Instructor: Sergeant R Lilly and Corporals J Thaxton and B Carper

Charleston, WV

Five (5) hours 16,17, 18, 19, 20, and 21 Aug 09

Use of Force Training

Instructor: Lieutenants R Rose and B Stover, Sergeants K Vittoe and Meadows,
Corporal L Grace and Deputy B Humphreys

Charleston, WV

MARSHALL UNIVERSITY POLICE DEPARTMENT

Eight (8) hours 13 and 14 Aug 09

Taser M26 and X26 End User Training

Instructor: Lieutenant J P Agee

Huntington, WV

**REGIONAL EDUCATONAL SERVICE AGENCY (RESA) VI for the
MARSHALL COUNTY FIRE SCHOOL**

Sixteen (16) hours 3-4 Oct 09

Arson 1

Instructor: Assistant State Fire Marshall J Oliver

Marshall County Fire School

Sixteen (16) hours 3-4 Oct 09

NIMS 300

Instructor: Mr D Hamilton

Marshall County Fire School

NOTE: This class is to being recommended for annual and supervisory in-service training approval in that the class addresses management concepts in dealing with the subject matter, in this case the role of the supervisor in these areas.

Sixteen (16) hours 3-4 Oct 09

NIMS 400

Instructor: Mr D Hamilton

Marshall County Fire School

NOTE: This class is to being recommended for annual and supervisory in-service training approval in that the class addresses management concepts in dealing with the subject matter, in this case the role of the supervisor in these areas.

WEST VIRGINIA DEPARTMENT OF AGRICULTURE

Twelve (12) hours 10-11 Nov 09

Agriculture and Food Vulnerability Assessment Training

Instructor: Adjunct Staff University of Tennessee Agriculture Department
Kearneysville, WV

NOTE: This class is to being recommended for annual and supervisory in-service training approval in that the class addresses management concepts in dealing with the subject matter, in this case the role of the supervisor in these areas.

**WEST VIRGINIA DIVISION OF NATURAL RESOURCES –
LAW ENFORCEMENT**

Six (6) hours 4 and 5 Aug 09 and 5 dates/locations to be set

Shapes, Colors and Numbers Decision Shooting in Low Light Conditions

Instructor: Sergeants V Nossee, R Clark, C Johnson, W Brogan
And T Tolley

Harrison County and other locations to be set

WEST VIRGINIA PREVENTION RESOURCE CENTER

Two (2) hours 3 Sep 09

Child Abuse Awareness Training

Instructor: Ms M Baranaskas and Ms D Bowyer
Culloden, WV

WEST VIRGINIA STATE POLICE

Forty (40) hours 10-14 Aug 09 and 19-23 Oct 09

Basic Instructor Development Training

Instructor: First Sergeant C Tilley
Dunbar, WV

First Sergeant Tilley asked Retired Captain Sadler if these classes met the criteria to be approved as annual in-service classes. He indicated that they did and recommended they be approved as such.

First Sergeant Tilley asked if there were any other questions concerning the recommended classes. Chief Stephens had a question concerning the training being presented by AHIDTA as to where it was being held. Retired Captain Sadler checked the application for this training and advised that it was being held in Atlanta, Georgia. He noted further that the training was by invitation only to members of West Virginia drug task force programs.

First Sergeant Tilley had a question concerning the training being presented by the West Virginia Department of Agriculture as to it having been reviewed and determined that it provided information relating to law enforcement officers. Retired Captain Sadler advised that it had, that the training was relevant to potential terrorism activities within the rural farming areas of the state.

First Sergeant Tilley asked if anyone else had any questions concerning the recommended classes. Hearing no other questions he asked if there was a motion concerning the recommended classes.

Retired Lieutenant Miller made a motion, seconded by Sheriff Rutherford, that the classes presented and recommended be approved for annual in-service credit for the 2010 Training Year. There being no discussion on the motion First Sergeant Tilley called for questions. All present voted in favor of, with no negative votes cast, for the motion as made.

First Sergeant Tilley then initiated discussion on agenda item 5B by presenting the following classes for approval as supervisory in-service during the 2010 Training Year:

CHARLESTON POLICE DEPARTMENT

Four (4) hours 5, 6, 7, 8, 9, and 12 Oct 09

Building and Strengthening Police/Community Relationships

Instructor: Chief A D Huskey
Charleston, WV

NOTE: This class is to being recommended for annual and supervisory in-service training approval in that the class addresses concepts that will directly better enable supervisory officers to address issues and subordinate officers in handling this subject area.

Following classes are part of an Officer Safety Symposium that the Charleston Police Department is hosting at the Charleston Civic Center 21-25 Sep 09. It is open to all officers at no charge.

Eight (8) hours 22 Sep 09

Career and Emotional Survival

Instructor: Mr. Sam Faulkner

NOTE: This class is to being recommended for annual and supervisory in-service training approval in that the class addresses management concepts in dealing with the subject matter, in this case the role of the supervisor in these areas.

Four (4) hours 24 Sep 09

Ethics for Police

Instructor: Dr D Clayman

NOTE: This class is to being recommended for annual and supervisory in-service training approval in that the class addresses management concepts in dealing with the subject matter, in this case the role of the supervisor in these areas.

Eight (8) hours 25 Sep 09

First Line Supervisor

Instructor: Dr W Stroupe

NOTE: This class is to being recommended for annual and supervisory in-service training approval in that the class addresses management concepts in dealing with the subject matter, in this case the role of the supervisor in these areas.

**REGIONAL EDUCATIONAL SERVICE AGENCY (RESA) VI for the
MARSHALL COUNTY FIRE SCHOOL**

Sixteen (16) hours 3-4 Oct 09

NIMS 300

Instructor: Mr D Hamilton

Marshall County Fire School

NOTE: This class is to being recommended for annual and supervisory in-service training approval in that the class addresses management concepts in dealing with the subject matter, in this case the role of the supervisor in these areas.

Sixteen (16) hours 3-4 Oct 09

NIMS 400

Instructor: Mr D Hamilton

Marshall County Fire School

NOTE: This class is to being recommended for annual and supervisory in-service training approval in that the class addresses management concepts in dealing with the subject matter, in this case the role of the supervisor in these areas.

**RURAL POLICE TRAINING INSTITUTE –
EASTERN KENTUCKY UNIVERSITY**

Sixteen (16) hours 21-22 Sep 09 Bridgeport

24-25 Sep 09 Beckley

MGT 335 – Event Security Planning for Public Safety Professionals

Instructor: Adjunct Staff Rural Police Training Institute

Bridgeport and Beckley, WV

Eight (8) hours 7 Oct 09 Bridgeport

9 Oct 09 Beckley

AWR – 148 Crisis Management for School Based Incidents

Instructor: Adjunct Staff Rural Police Training Institute

Bridgeport and Beckley, WV

WEST VIRGINIA DEPARTMENT OF AGRICULTURE

Twelve (12) hours 10-11 Nov 09

Agriculture and Food Vulnerability Assessment Training

Instructor: Adjunct Staff University of Tennessee Agriculture Department

Kearneysville, WV

NOTE: This class is to being recommended for annual and supervisory in-service training approval in that the class addresses management concepts in dealing with the subject matter, in this case the role of the supervisor in these areas.

First Sergeant Tilley asked Retired Captain Sadler if these classes met the criteria to be approved as supervisory in-service classes. He indicated that they did and recommended their approval as such. First Sergeant Tilley asked if there were any questions concerning this class. Hearing none he asked if there was a motion for the approval of this class.

Sheriff Rutherford made a motion, seconded by Ms Singleton, that the classes presented and recommended be approved for supervisory in-service credit. There being no discussion on the motion First Sergeant Tilley called for questions. All present voted in favor of, with no negative votes cast, for the motion as made.

First Sergeant Tilley then initiated discussion on agenda item 5C by presenting the following classes for approval as personal in-service for the 2010 Training Year:

CHARLESTON POLICE DEPARTMENT

Annual In-Service
Sergeant Autumn Davis
Forty (40) hours 17-21 Aug 09
Police Background Investigation Course
Institute of Police Technology and Management
Jacksonville, FL

Annual In-Service
Corporal Eric Smith
Twenty-four (24) hours 1-3 Sep 09
Gang Specialist Certification Course
Gang Prevention Inc
Chicago, IL

MONONGALIA COUNTY SHERIFF'S OFFICE

Annual In-service
Deputies to be named
Twelve (12) hours 17-18 Aug 09
Background Investigations for Police Applicants
Harvey, Ward and Associates Inc
Fredericksburg, VA

MORGANTOWN POLICE DEPARTMENT

Supervisory In-service
Lieutenant Mike Lantz
Fourteen (14) hours 17-18 Aug 09
Managing the Police Training Function
Benchmark Professional Services
Hyattsville, MD

Annual In-Service
Twenty-four (24) hours Date to be set in 2010 Trng Year
Patrolman First Class Nicholas Schmidle
Drug Identification Course
Northeast Counterdrug Training Center
Ft Indiantown Gap, PA

Annual In-Service
Eighty (80) hours 17-28 Aug 09
Patrolman First Class Rob Miranov
DEA Basic Narcotics Investigation Class
DEA/HIDTA
Columbus, OH

WEIRTON POLICE DEPARTMENT

Annual In-Service
Patrolman S J Banannio
Patrolman T Bickers
Patrolman B Blsh
Patrolman S Cook
Patrolman J Dennis
Patrolman S Haines
Patrolman R Kuzma
Patrolman J Miller
Patrolman R Scott
Patrolman J Turner
Sixteen (16) hours 9-10 Sep 09
Street Survival Seminar
Calibre Press
Pittsburg, PA

First Sergeant Tilley asked Retired Captain Sadler if these classes met the criteria to be approved as personal in-service classes as annual or supervisory as reflected. He indicated that they did and recommended their approval as such. First Sergeant Tilley asked if there were any questions concerning the classes.

First Sergeant Tilley asked if there were any questions concerning the recommended classes. Hearing none he asked if there was a motion for their approval.

Retired Corporal Gentry made a motion, seconded by Sheriff Rutherford, that the classes presented and recommended be approved for personal in-service credit for the 2010 Training Year. There being no discussion on the motion First Sergeant Tilley called for questions. All present voted in favor of, with no negative votes cast, for the motion as made.

First Sergeant Tilley then initiated discussion on agenda item 6 by advising the subcommittee members present that it addressed the dates for the 141st through 144th Basic Classes to be held at the Academy. He asked the individuals present representing organizations with Department/Agency membership to remind those entities of the requirement to have an application for an officer to attend an Academy class in one month prior to the Academy. He noted as well with the start of the 140th Basic Class on August 31, 2009 that there would be in effect no backlog of officers awaiting entry in the entry level training classes. The schedule of classes presented would ensure that no further backlog developed.

There being no questions concerning Agenda item 6 First Sergeant Tilley then initiated discussion Agenda item 7 by advising the members present that it addressed a request in funding by the West Virginia State Police from the LET Fund in the amount of \$157,082 to operate the 140th Basic Class over the dates of August 31, 2009 through December 18, 2009. Retired Captain Sadler noted that there were sufficient funds in the LET Fund to fund this class and recommended its approval.

First Sergeant Tilley asked if there were any questions concerning the requested funding. Hearing none he asked if there was a motion concerning this agenda item.

Retiree Lieutenant Miller made a motion, seconded by Chief Stephens, that the request by the West Virginia State Police for funding from the LET Fund in the amount of \$157,082 to operate the 140th Basic Class over the dates of August 31, 2009 through December 18, 2009 be approved. There being no discussion on the motion First Sergeant Tilley called for questions. All present voted in favor of, with no negative votes cast, for the motion as made.

First Sergeant Tilley then initiated discussion on Agenda item 8 by advising the members present that this item addressed the 2009 West Virginia Law Enforcement Annual Report, a copy of which had been mailed to the members in the agenda mailing. He asked Retired Captain Sadler to discuss the report.

Retired Captain Sadler noted that the report, upon the approval of the members present, would be presented at the annual meeting of the Governor's Committee on Crime, Delinquency and Corrections to be held that afternoon. He reviewed the details of the report with the members and asked for their approval to present the report to the Governor's Committee.

There was consensus approval by the members present that the report, as mailed, be presented to the Governor's Committee on Crime, Delinquency and Correction.

First Sergeant Tilley then initiated discussion on Agenda item 9, which addressed a review of the effective changes to CSR 149-2, Law Enforcement Training and Certification Standards. He noted that a copy of the current rule, in effect since June 25, 2009, had been made a part of the agenda mailing. Retired Captain Sadler passed out a memorandum to the members present, Attachment One, of these minutes, which summarized the main changes to the legislative rules. He then discussed the memorandum with the members present. He advised that it would be making this memorandum available to law enforcement agencies within the state.

There being no questions concerning the changes to the legislative rules or the summary report First Sergeant Tilley then initiated discussion Agenda item 10 by advising the members present that this item, along with agenda items 11 through 14 addressed personnel related matters and asked the members present

if there was a motion for the LET Subcommittee to go into executive session to discuss these agenda items.

Retired Corporal Gentry made a motion, seconded by Chief Lee, that the LET Subcommittee to go into executive session to discuss the personnel related items pertaining to agenda items 10 through 14. There being no discussion on the motion First Sergeant Tilley called for questions. All present voted in favor of, with no negative votes cast, for the motion as made.

The LET Subcommittee went into executive session at 10:24 a.m. It came out of executive session at 11:38 a.m.

First Sergeant Tilley asked if there was a motion or action to be taken concerning agenda item 10.

Sheriff Rutherford made a motion, seconded by Retired Lieutenant Miller, that as to agenda item 10 that as the individual in question had not appeared to discuss his request to have his 2nd failure on the PAT changed to a medically related reason and in that there had been insufficient information in the request to appear before the LET Subcommittee in support of the change that his second attempt at the PAT remain reflected as a failure. There being no discussion on the motion First Sergeant Tilley called for questions. All present voted in favor of, with no negative votes cast, for the motion as made.

First Sergeant Tilley asked if there was a motion or action to be taken concerning agenda item 11.

Chief Stephens made a motion, seconded by Mr McClung, that the ninety (90) day order in place against this former officer be rescinded and that he be made anew in the eyes of the LET Subcommittee as to his ability to participate in the entry level training program as a sworn officer in that sufficient information had been presented to reflect that the failure to have the required application submitted to the Academy was not his fault. There being no discussion on the motion First Sergeant Tilley called for questions. All present voted in favor of, with no negative votes cast, for the motion as made.

First Sergeant Tilley asked if there was a motion or action to be taken concerning agenda item 12.

Retired Chief Lee made a motion, seconded by Colonel Murphy, that as to agenda item 12 that the former officer in question be allowed to attend the entry level training program as a private citizen. There being no discussion on the motion First Sergeant Tilley called for questions. All present voted in favor of, with no negative votes cast, for the motion as made.

First Sergeant Tilley asked if there was a motion or action to be taken concerning agenda item 13.

Ms Singleton made a motion, seconded by Chief Stephens, that as to agenda item 13 that the former officer in question be allowed to attend the entry level training program as a private citizen. There being no discussion on the motion First Sergeant Tilley called for questions. All present voted in favor of, with no negative votes cast, for the motion as made.

First Sergeant Tilley asked if there was a motion or action to be taken concerning agenda item 14.

Ms Singleton made a motion, seconded by Chief Stephens, that as to agenda item 14 that since the officer in question had made a request to Retired Captain Sadler that the discussion on his request to be considered a previously certified officer based on training completed at the West Virginia State Police Academy be delayed that the matter be tabled until the officer requested that it be reset to the agenda of a future LET Subcommittee meeting. There being no discussion on the motion First Sergeant Tilley called for questions. All present voted in favor of, with no negative votes cast, for the motion as made.

First Sergeant Tilley then initiated discussion on Agenda item 15 by advising the members present that it address actions taken by Retired Captain Sadler in his position as Law Enforcement Training Coordinator on their behalf since the July 30, 2009 LET Subcommittee meeting. He asked if there were any questions concerning the information presented in relation to this agenda item as part of the agenda mailing.

Hearing none First Sergeant Tilley initiated discussion on Agenda item 16 by asking the members present if there was any other business that they wished to discuss. Ms Singleton advised the members present that with her impending retirement from the City of Glen Dale that this potentially could be her last meeting as part of the LET Subcommittee. At this time she was unsure as to her continued representation on the LET Subcommittee as the designee of the West Virginia Municipal League. She stated that if she would not be coming to future meetings that Ms Lisa Dooley, who had previously represented the league at the LET Subcommittee meetings, would be attending.

First Sergeant Tilley expressed the consensus feelings of the LET Subcommittee members as to quality and professionalism of Ms Singleton's involvement as a member of the LET Subcommittee. He complimented her as to the views that she presented to the members on the variety of issues brought before the committee. He expressed his hope, echoed by those present, that she be able to continue to represent the West Virginia Municipal League as their representative on the LET Subcommittee.

First Sergeant Tilley asked if there was any other business that the members wished to discuss. Hearing none he asked for a motion to bring this meeting of the LET Subcommittee to a close.

Sheriff Rutherford made a motion, seconded by Retired Corporal Gentry, that the August 27, 2009 meeting of the LET Subcommittee be brought to a close.

Hearing no discussion on the motion First Sergeant Tilley called for questions. All present voted in favor of the motion as made with no negative votes cast.

The August 27, 2009 meeting of the LET Subcommittee was brought to a close 11:45 a.m.

Attachment One
Summary of Changes to CSR 149-2
In Effect June 25, 2009