

**LAW ENFORCEMENT TRAINING SUBCOMMITTEE
West Virginia State Police Academy
Professional Development Center
Dunbar, West Virginia
February 26, 2009**

MEMBERS PRESENT: Colonel David Murphy
Sheriff Mike Rutherford
Retired Lieutenant Steve Walker

MEMBERS REPRESENTED: Colonel T Pack by
First Sergeant Curt Tilley
Chief Kevin Gessler by
Chief Steve Stephens
Retired Lieutenant Terry Miller
Retired Deputy Dave Gentry
Retired Chief Ivin Lee
By Retired Sergeant J L Johnson

MEMBERS ABSENT: Ms. Patty Hamilton
Ms. Suzan Singleton
The position occupied by Dr. Ervin V. Griffin Sr.
is vacant due to his resignation from the
LET Subcommittee and the vacancy as
yet not being filled.

STAFF: Retired Captain Chuck Sadler
Ms. Leslie Boggess
Mr. Jeff Estep
Mr. Nick Leftwich
Mr. Eric Bozoian

The February 26, 2009 meeting of the Law Enforcement Training (LET) Subcommittee, conducted at the Professional Development Center of the West Virginia State Police Academy, located in Institute, West Virginia, was called to order by the Chair, First Sergeant Tilley, at 10:04 a.m. with seven (7) members either present or represented at the meeting.

The minutes of the January 29, 2009 meeting of the LET Subcommittee had been provided to the members present or represented prior to the start of the meeting by Retired Captain Sadler. First Sergeant Tilley asked the members present if there were any questions or corrections concerning these minutes. He acknowledged that he understood that the members had had a limited opportunity to review them and indicated that if any such corrections or questions were noted that Retired Captain Sadler could be contacted. Retired Captain Sadler noted that a copy of these minutes would be mailed as part of the agenda mailing for the March 26, 2009 LET Subcommittee meeting to ensure that all the members received a copy.

Hearing no questions or corrections he asked if there was a motion to be made concerning the acceptance of these minutes. A motion was made by Chief Stephens, seconded by Retired Sergeant Johnson, that the minutes of the January 29, 2009 meeting of the LET Subcommittee be accepted as presented to the subcommittee members and that if there were corrections to be made that they be referred to Retired Captain Sadler. There being no discussion on the motion First Sergeant Tilley called for questions. All present voted in favor of, with no negative votes cast, for the motion as made.

First Sergeant Tilley asked for the presentation of the financial report by Retired Captain Sadler. Retired Captain Sadler had provided the members present with a copy the LET Fund Balance Report dated February 23, 2009 prior to the start of the meeting. A copy of this report is provided under Attachment 1 of these minutes.

He advised the members that as reflected on this LET Fund account balance sheet that there was a balance of \$332,113 in the LET Fund. First Sergeant Tilley noted to the members present that the 137th Basic Class was running at this time and asked Retired Captain Sadler what the projected revenue from tuitions for that class would be that had not been paid as yet. With the tuitions paid to date Retired Captain Sadler noted that there was approximately \$15,000 in additional tuitions to be paid, that being payment for ten officers.

First Sergeant Tilley asked if there were any questions concerning the LET Fund report or the items discussed during its presentation. Hearing none he asked if there was a motion to be made concerning the acceptance of this financial report as submitted. A motion was made by Retired Sergeant Johnson, seconded by Chief Stephens, that the February 23, 2009 LET Fund Financial Report be accepted as presented by Retired Captain Sadler. There being no discussion on the motion First Sergeant Tilley called for questions. All present voted in favor of, with no negative votes cast, for the motion as made.

First Sergeant Tilley then initiated discussion on agenda item three. The application of the below named individual seeking to be certified as a law enforcement training instructor was presented for consideration:

Sergeant Gregory D. Nangle
Parkersburg Police Department

M26 Advanced Taser & Taser X26

First Sergeant Tilley asked Retired Captain Sadler if this individual met the standards to become certified law enforcement instructors. Retired Captain Sadler indicated that he did and recommended his approval as such.

A motion was made by Chief Stephens, seconded by Retired Sergeant Johnson, that this individual be certified as a law enforcement instructor in the areas listed. There being no discussion on the motion First Sergeant Tilley called for questions. All present voted in favor of, with no negative votes cast, for the motion as made.

First Sergeant Tilley then initiated discussion on agenda item four. The applications of the below named individuals, previously certified as law enforcement instructors, seeking to be certified in the additional areas of expertise listed were presented for consideration:

Officer Gary Weaver
Bridgeport Police Department

Basic SWAT
Advanced SWAT
Identifying and Seizing Electronic
Evidence
SWAT – Active Defense and Breaching

Officer Mike Lott
Division of Natural Resources

Defensive Tactics

Sergeant J D Meadows
Kanawha County Sheriff's Office

Police Firearms Instructor – Patrol Rifle

Deputy David Warren
Hardy County Sheriff's Office

Reactive Shooters Instructor

First Sergeant Tilley asked Retired Captain Sadler if these previously certified law enforcement instructors met the standards to become certified in the additional areas listed. Retired Captain Sadler indicated that they did and recommended their approval as such.

A motion was made by Retired Deputy Gentry, seconded by Sheriff Rutherford, that these individuals be certified as law enforcement instructors in the additional areas of expertise listed.

First Sergeant Tilley had a question of Colonel Murphy as to what the area of Reactive Shooters Instructor encompassed. Colonel Murphy responded that he did not know. Retired Captain Sadler pulled the application for this additional area

of expertise and advised that it was the title given to training completed by Deputy Warren at the Federal Law Enforcement Training Center (FLETC) in Georgia, but that it did provide a synopsis of what the training entailed. Retired Captain Sadler asked the members present if they preferred that as to areas of expertise of police firearms instructor that he keep recommendations for approval in the primary categories of handgun, shotgun, patrol rifle, select fire and sniper. There was consensus agreement by the members present that they wanted the recommendations left as they had been being made.

First Sergeant Tilley indicated that he had no problem with the recommended area for Deputy Warren being approved as listed in agenda mailing. He asked if there were any other questions concerning the recommended additional areas of expertise. There being no other questions or discussion on the motion First Sergeant Tilley called for questions. All present voted in favor of, with no negative votes cast, for the motion as made.

First Sergeant Tilley then initiated discussion on agenda item number five A. The following annual level in-service training programs to be conducted during the 2009 Training Year were presented for consideration and approval:

BERKELEY COUNTY SHERIFF'S OFFICE

Forty-six (46) hours 16-20 Mar 09

Clandestine Lab Certification Class

Instructor: Adjunct Staff U. S. Environmental Protection Agency
Martinsburg, WV

CHARLESTON POLICE DEPARTMENT

Eight (8) hours 17 Feb 09

SWAT – Hostage Rescue & Barricade Tactical Operations

Instructor: Lieutenant M Shannon, Sergeant H Hickman
and Corporal C Snodgrass
Charleston, WV

GLENVILLE STATE UNIVERSITY

Eight (8) hours 23-24 Mar 09

Making West Virginia Safer

Instructor: Retired Lieutenant L Nelson, Ms. M Eddy, Ms A Darr
And Dr. J Nolan
Stonewall Jackson Resort, WV

GRANVILLE POLICE DEPARTMENT

Eight (8) hours 16 Jun 09

Law Enforcement Officer Suicide Prevention Seminar

Instructor: Mr. Robert Douglas
Morgantown, WV

NOTE: Due to the management related concepts and information being presented in this training and that address matters relevant to field officers it is being recommended for annual and supervisory in-service.

HURRICANE POLICE DEPARTMENT

Four (4) hours 23 Feb 09

Simunition Scenario Based Training

Instructor: Lieutenant S Lusher

Hurricane, WV

MARSHALL COUNTY SHERIFF'S OFFICE

Eight (8) hours 12 Feb 09

Defensive Tactics

Instructor: Corporal J Matthews

Moundsville, WV

MARTINSBURG POLICE DEPARTMENT

Four (4) hours 17 and 18 Feb 09, morning and afternoon classes

Taser User Re-Certification Training

Instructor: Sergeant T Stanley

Martinsburg, WV

Eight (8) hours 19 and 20 Feb 09

Taser User Certification Training

Instructor: Sergeant T Stanley

Martinsburg, WV

NEW MARTINSVILLE POLICE DEPARTMENT

Sixteen (16) hours 13-15 Mar 09

Police K-9 Seminar

Instructor: Dr M Barnes, Mr. T Haught and Sergeant T Landis

New Martinsville, WV

PARKERSBURG POLICE DEPARTMENT

Eight (8) hours 10, 17, 24 and 31 Mar 09

Officer Survival Training

Instructor: Officer S Carpenter

Parkersburg, WV

RANSON POLICE DEPARTMENT

Four (4) hours Date/s to be set

Report Writing

Instructor: Mr. M Thompson, Esquire

Ranson, WV

TRI-STATE FIRE ACADEMY

Twenty (20) hours 21-23 Apr 09

All Hazards Management Symposium

Instructor: Mr. J Beckett, Mr D DeLancey, Dr. J Carson, Mr. Spears,
Mr. B Wetter, Inspector J Speck and Ms M Cash

Huntington, WV

NOTE: Due to the management related concepts and information being presented in this training and that address matters relevant to field officers it is being recommended for annual and supervisory in-service.

WEST VIRGINIA DIVISION OF NATURAL RESOURCES

Four (4) hours 14, 16, 17, 18, 24 and 25 Mar 09

Defensive Tactics Course

Instructors: Lieutenant Trader, Sergeants Persinger and Shriner and
Officers White and Lott

Multiple Locations, WV

WEST VIRGINIA OFFICE OF HOMELAND SECURITY

Thirty-One (31) hours 17-20 Mar 09 and 23-26 Mar 09

Critical Infrastructure and Key Resource (CIKR) Asset Protection

Instructor: Retired Major D Williams, Lieutenant R Stonestreet and
First Sergeants D Phillips and L Bryson

Dunbar, WV

NOTE: Due to the management related concepts and information being presented in this training and that address matters relevant to field officers it is being recommended for annual and supervisory in-service.

WEST VIRGINIA PREVENTION RESOURCE CENTER

Four (4) hours 18 and 19 Feb 09

Meth, Drugs and Endangered Children

Instructor: Ms A Darr

Romney and Franklin, WV

WEST VIRGINIA PROSECUTING ATTORNEYS INSTITUTE

Four (4) hours 18 Mar 09, 20 May 09 and 3 Jun 09

2009 Highway Safety Related Law Enforcement Training

Instructor: Mr B Lanham

Martinsburg, Morgantown and Charleston

Forty (40) hours 2-6 Mar 09

Finding Words West Virginia 2009

Instructor: Adjunct Staff National District Attorneys Association
Flatwoods, WV

WEST VIRGINIA STATE TREASURER'S OFFICE

Two(2) hours 22 and 20 Apr 09

Unclaimed Property Workshop

Instructor: Adjunct Staff Treasurer's Office
Charleston and Morgantown, WV

First Sergeant Tilley asked Retired Captain Sadler if these classes met the criteria to be approved as annual in-service classes. Retired Captain Sadler indicated that they did and recommended they be approved.

First Sergeant Tilley asked if there were any questions concerning them. Retired Lieutenant Walker stated that he had noted that a number of the recommended classes had presentation dates prior the date of this meeting. He asked Retired Captain Sadler if all had been presented for his review and recommendation prior to the scheduled training date. Retired Captain Sadler noted that they had, continuing that while he recommended to applying agencies that they get their applications in as much ahead of the scheduled training that it had been his practice, from his understanding of the members prior direction, practice, that he could accept classes as late as immediately prior to the scheduled date of the training. He asked if the members wanted him to modify that practice.

First Sergeant Tilley stated that the members, in line with their prior approval, were okay with the acceptance of course applications until the day prior to the scheduled training, but that the sponsoring agencies needed to be advised that any application could only be listed as being "recommended for in-service approval" until the course was approved at the next scheduled LET Subcommittee meeting for which the class could be set to the agenda for review. Chief Stephens noted that routinely saw course fliers with the annotation the LET in-service hours were pending approval or words to that effect. Retired Captain Sadler advised as well that any correspondence that he directed to the sponsoring agencies stressed that course approval was being recommendation for approval by the LET Subcommittee.

First Sergeant Tilley noted as well that if applications were submitted after the schedule date of the training that they could be reviewed and considered on a case by case basis. Retired Captain Sadler advised that it was not a common occurrence for a course application to be submitted after the listed training date, but assured the members that if so received that it would be set to the next LET Subcommittee meeting agenda.

First Sergeant Tilley asked if there were any other questions concerning the annual in-service classes that had been recommended for approval. Sheriff Rutherford asked Retired Captain Sadler if he could clarify what type of scenario training had been presented by Hurricane Police Department. Retired Captain Sadler reviewed the course application and advised that it was simunition scenario training, continuing that it had been an oversight on his part to not label it as such in the agenda materials. He advised that if approved that the meeting minutes would reflect the course title as such.

First Sergeant Tilley asked if there were any other questions concerning the recommended approval of the annual in-service classes. Hearing no additional questions he asked if there was a motion concerning the classes. Retired Lieutenant Walker made a motion, seconded by Retired Sergeant Johnson, that the classes presented and recommended be approved for annual in-service credit.

BECKLEY POLICE DEPARTMENT

Annual In-Service
Corporal W Reynolds
Twenty-four (24) hours 12-14 May 09
Police Working Dog Decoy Workshop
North American Police Work Dog Association
Sharpsville, PA

Annual In-Service
Corporal F Priddy
Eighty (80) hours 9-20 Mar 09
Interview and Interrogation Techniques
National Fire Academy
Maryland

CHARLESTON POLICE DEPARTMENT

Annual In-Service
Members METRO Drug Unit
Corporal J C Powell – Charleston Police Department
Corporal C Green – Nitro Police Department
Patrolman R Chapman – St Albans Police Department
Corporal X Rhamati – Putnam County Sheriff's Office
Thirty-six (36) hours 2-6 Mar 09
Outlaw Motorcycle Gang Investigations
Covert Operations Program Specialists
Orlando, FL

Annual In-Service
Corporal K Smailes
Patrolman J Rinick
Twenty (20) hours 14-16 Mar 09
Tenn Community Emergency Response Training (TEEN CERT)
Train the Trainer Workshop
West Virginia Volunteer Citizen Program
Morgantown, WV

Annual In-Service
Senior Patrolman S Loftis
Eighty (80) hours 23 Mar 09 to 3 Apr 09
Traffic Collision Investigation – Level 1
Ohio Police Officer Training Academy
London, OH

DUNBAR POLICE DEPARTMENT

Annual In-Service
Lieutenant M Arthur
Forty (40) hours 16-20 Feb 09
Detective – New Investigator Training
Public Agency Training Council
Myrtle Beach, SC

KEYSER POLICE DEPARTMENT

Dual track approval recommended due to nature of training
Officers to be named
Seven (7) hours 8 May 09
2009 Maximum Leadership Impact Simulcast
Instructor: Mr. A Weiss, Mr B George, Ms L Thaler, Mr M Sanborn and Ms L Murray
Keyser, WV

LOGAN COUNTY SHERIFF'S OFFICE

Supervisory In-Service
Sergeant S Porter
Two Hundred and Forty (240) hours 5 Apr 09 to 12 Jun 09
FBI National Academy Program, 237th Session
FBI
Quantico, VA

PARKERSBURG POLICE DEPARTMENT

Annual In-Service
Detective D. Moody
Detective R Black
Sixteen (16) hours 1-2 Apr 09
Conducting Background Investigations
Ohio Peace Officers Training Academy
London, OH

Annual In-Service
Patrolman First Class J M Stalnaker
Detective F C Holliday
Eighty (80) hours 23 Mar 09 to 3 Apr 09
Traffic Crash Investigation – Level 1
Ohio Peace Officers Training Academy
London, OH

Annual In-Service
Detective D A Moody
Detective R W Black
Sixteen (16) hours 1-2 Apr 09
Background Investigations
Ohio Peace Officers Training Academy
London, OH

Supervisory In-Service
Lieutenant McEwuen
Forty (40) hours 15-19 Jun 09
Mid Level Management
Ohio Peace Officers Training Academy
London, OH

RANSON POLICE DEPARTMENT

Annual In-Service
Captain P Ballenger
Sixteen (16) hours 26-27 Feb 09
Firearms Interdiction Training
Project Safe Neighborhoods
Charlottesville, VA

WHEELING POLICE DEPARTMENT

Annual In-Service
Officer R Marriner
Officer T Howard
Seven (7) hours 19 Feb 09
M & P Pistol Armorers Training
Smith and Wesson Academy Field Schools
Ohio Police Officer Training Academy
London, OH

WEIRTON POLICE DEPARTMENT

Annual In-Service
Supervisory In-Service
Chief Marshall
Lieutenant Phillips
Sergeant Alexander
Sergeant Moodie
Patrolman Beatty
Patrolman Griskevich
Patrolman Spencer
Fourteen (14) hours 10-11 Feb 09
Asset Forfeiture Seminar
Jefferson County Community College
DEA Sponsorship and Instructor Cadre
Steubenville, OH
NOTE: Dual track approval being sought due to nature and concepts of training
being presented.

First Sergeant Tilley asked if these classes met the criteria to be approved as personal in-service classes as annual or supervisory as reflected. Retired Captain Sadler indicated that they did and recommended their approval as such. First Sergeant Tilley asked if there were any questions concerning the classes.

Chief Stephens had a question about the K-9 decoy training course that Beckley Police Department was sending an officer to as to what it entailed. Retired Captain Sadler pulled the request for approval submitted by Sergeant Corey, Beckley Police Department, and read the course synopsis. Chief Stephens noted that as the synopsis clarified what the training entailed that he was okay with its approval.

Sheriff Rutherford had a question as to what occurred if a course was approved and the officer did not attend the class in terms of the hours approved for the class. Retired Captain Sadler responded that the practice concerning personal in-service classes was that a letter or email was sent to the requesting agency/officer prior to the LET Subcommittee meeting advising it would be recommended for approval. Once approved at the meeting a letter was then sent directing the agency/officer to submit a course completion certificate or other applicable form of verification of attendance to Retired Captain Sadler. It was at that point the in-service hours would be added to the officer's training records within the Officer Training Information System (OTIS).

First Sergeant Tilley asked if there were any other questions concerning the recommended personal in-service classes. Hearing none he asked if there was a motion for their approval. Chief Stephens made a motion, seconded by Retired Sergeant Johnson, that the classes presented and recommended be approved for personal in-service credit. There being no discussion on the motion First Sergeant Tilley called for questions. All present voted in favor of, with no negative votes cast, for the motion as made.

First Sergeant Tilley then initiated discussion on agenda item 6 by indicated that the West Virginia State Police had submitted an application to the LET Subcommittee for funding from the LET Fund in the amount of \$135,043 to run the 138th Basic Class during the dates of March 16, 2009 to July 2, 2009. He advised that this funding would be utilized to fund forty-five (45) officers to attend the program, but noted that sixty (60) invitations had been sent out concerning this upcoming class. That number of invitations would allow for a class of over fifty (50) officers to start the class after allowing for PAT failures, personal resignations, etc.

Retired Captain Sadler noted that it was the strong recommendation of the LET/DCJS Office that this funding request be approved and commented on the Academy's continued operation of this program at efficient costs while also bearing some of the continued true costs of the program's operation through the West Virginia State Police operating accounts. Retired Lieutenant Walker commented on this fact as well, commending First Sergeant Tilley as well, but noting that the LET Subcommittee was always prepared to accept funding requests reflecting the actual student officer related cost of the program.

First Sergeant Tilley noted that and remarked that he understood, but that it had been the approved practice by the administration of the State Police that once the LET Fund had begun experiencing funding level problems to assist it in regenerating appropriate levels by submitting applications such as this one that asked for funding for forty-five (45) officers while fifty (50) was the standard

number run through the program. One time purchases such as Criminal Law books were requested at the projected levels required to run the applicable classes. Once the LET Fund was more secure in its balance their applications would be based on the number of officers attending.

First Sergeant Tilley asked if there were any questions or other comments concerning the grant application as presented. Hearing none he asked if there was a motion for the approval of the funding request for the 138th Basic Class. Colonel Murphy made a motion, seconded by Sheriff Rutherford, that the request for \$135,043 in funding from the LET Fund for the operation of the 138th Basic Class during the dates of March 16, 2009 to July 2, 2009 be approved as presented. There being no discussion on the motion First Sergeant Tilley called for questions. All present voted in favor of, with no negative votes cast, for the motion as made.

First Sergeant Tilley then moved to discuss Agenda item 7, as to the update on the status of the proposed changes to Legislative Rules CSR 149-2 as addressed by the combined House/Senate Rules Committee of the West Virginia Legislature prior to this meeting. He noted that a copy of the changes made by the legislative committee had been provided in the agenda mailing and asked Mr. Estep, Deputy Director – DCJS, to speak on the changes.

Mr. Estep advised that Retired Captain Sadler had met with the legislative counsel for this committee prior to the scheduled meeting and had discussed the proposed changes and that he had then made them known to Mr. Federspiel, Director – DCJS, First Sergeant Tilley and himself. The changes were primarily technical modifications. The primary change was the recommendation to remove the section placed within 149-2-16 which granted subpoena powers to Mr. Federspiel in his capacity as Executive Director of the Governor's Committee on Crime, Delinquency and Correction to secure applicable records concerning reviews of the certification of law enforcement officers. Counsel had noted that there was not statutory authority to allow such subpoena powers to be granted in this legislative rule.

This fact was recognized by the parties involved upon presentation. The recommended changes were approved by the combined rules committee for further action, review and approval by the respective legislative body. During the committee review of the changes their counsel did ask if there was any interest on the part of the Delegates and Senators present to pursue a statutory change that would allow the granting of the requested subpoena power. There being none expressed no further action will be taken on this subpoena power during the current session of the West Virginia Legislature.

Mr. Estep advised that either Retired Captain Sadler or himself would be present at any of the House or Senate committee meetings addressing these proposed changes, when individually reviewed and then when they would be bundled for actual approval by each body. Retired Captain Sadler thanked the members present who had been involved in this process since it had begun during the LET Subcommittee's May 2008 meeting on the rules.

First Sergeant Tilley then advised the members that agenda items 8 through 16 addressed personnel related matters and asked the members present if there was a motion for the LET Subcommittee to go into executive session to discuss the personnel related items pertaining to agenda these items 8-16. Retired Deputy Gentry made a motion, seconded by Retired Sergeant Johnson, that the LET Subcommittee to go into executive session to discuss the personnel related items pertaining to agenda items 8-16. There being no discussion on the motion First Sergeant Tilley called for questions. All present voted in favor of, with no negative votes cast, for the motion as made.

The LET Subcommittee went into executive session at 10:29 am. It came out of executive session at 1:05 pm. It was noted that Sheriff Rutherford had to leave the LET Subcommittee shortly prior to 1:00 p.m. and had asked Mr. Estep to be his proxy in representing him as the West Virginia Sheriff's Association for the balance of the meeting.

First Sergeant Tilley asked if there was a motion or action to be taken concerning agenda item 8.

Mr. Estep, representing Sheriff Rutherford, made a motion, seconded by Retired Lieutenant Walker, that as to agenda item 8 that Officer J Turner of the Weirton Police Department be allowed to continue in the application process to be invited to participate in the entry level training program. There being no discussion on the motion First Sergeant Tilley called for questions. All present voted in favor of, with no negative votes cast, for the motion as made.

First Sergeant Tilley asked if there was a motion or action to be taken concerning agenda item 9.

Mr. Estep, representing Sheriff Rutherford, made a motion, seconded by Retired Sergeant Johnson, that as to agenda item 9 that Former Officer T Berry not be allowed to participate in the re-certification process in that he was not currently employed as a sworn officer in this state, such employment being a requirement of the legislative rule addressing re-certification of an officer who had not worked as a sworn officer in West Virginia for more than twenty four months. There being no discussion on the motion First Sergeant Tilley called for questions. All present voted in favor of, with no negative votes cast, for the motion as made.

First Sergeant Tilley asked if there was a motion or action to be taken concerning agenda item 10.

Retired Lieutenant Walker, made a motion, seconded by Colonel Murphy, that as to agenda item 10 that Former Officer S Loudon, be allowed to be employed as a sworn law enforcement officer in the state and to participate as such a sworn officer in the entry level training program in that the subcommittee members had determined that it was not his actions that had previously caused his application to participate in the entry level training program to be submitted after the required time period. There being no discussion on the motion First Sergeant

Tilley called for questions. All present voted in favor of, with no negative votes cast, for the motion as made.

First Sergeant Tilley asked if there was a motion or action to be taken concerning agenda item 11.

Colonel Murphy, made a motion, seconded by Mr Estep representing Sheriff Rutherford, that as to agenda item 11 that the request by Chief Alderman, Gassaway Police Department, to be allowed to continue in the re-certification process after having not previously submitted the required application within the prescribed time frame be tabled until the March 26, 2009 meeting of the LET Subcommittee. There being no discussion on the motion First Sergeant Tilley called for questions. All present voted in favor of, with no negative votes cast, for the motion as made.

First Sergeant Tilley asked if there was a motion or action to be taken concerning what he described as agenda item 11A.

Chief Stephens, made a motion, seconded by Retired Lieutenant Walker, that as to agenda item 11A that the order in place as a result of a failure to submit an application to participate in the entry level training program within the prescribed time frame by Former Officer S Newman, stopping him from being employed as a sworn law enforcement officer in the state until he completed the entry level training program as a private citizen remain in place. There being no discussion on the motion First Sergeant Tilley called for questions. All present voted in favor of, with no negative votes cast, for the motion as made.

First Sergeant Tilley asked if there was a motion or action to be taken concerning agenda item 12.

Retired Lieutenant Walker, made a motion, seconded by Retired Sergeant Johnson, that as to agenda item 12 concerning Former Officer T Sharp, Montgomery Police Department, be allowed to be employed as a sworn law enforcement officer in the state and to participate in the re-certification process in that the subcommittee members had determined that it was not his actions that had previously caused his application to participate in that re-certification program to be submitted after the required time period. There being no discussion on the motion First Sergeant Tilley called for questions. All present voted in favor of, with no negative votes cast, for the motion as made.

First Sergeant Tilley asked if there was a motion or action to be taken concerning agenda items 13 and 14 in that neither individual had appeared at this meeting.

Retired Deputy Gentry, made a motion, seconded by Retired Sergeant Johnson, that as to agenda items 13 and 14, concerning Former Officers S Perez and M Justice, that the request to review the order in place stopping them from working as a sworn officer in this state until they completed the entry level training program as a private citizen due to their failure to submit the required paperwork to

participate in the entry level training program within the prescribed time frame be tabled until these individuals requested again to appear before the subcommittee members. There being no discussion on the motion First Sergeant Tilley called for questions. All present voted in favor of, with no negative votes cast, for the motion as made.

First Sergeant Tilley asked if there was a motion or action to be taken concerning agenda item 15. Hearing none he asked again if there was a motion to be concerning agenda item 15. There being no motion made First Sergeant Tilley stated that the certification of Former Officer D Griffin as a West Virginia law enforcement officer would remain in effect in line with applicable requirements to bring it current should he be re-employed as an officer in this state.

First Sergeant Tilley asked if there was a motion or action to be taken concerning agenda item 16.

Retired Lieutenant Walker, made a motion, seconded by Retired Sergeant Johnson, that as to agenda item 16 that the certification as a West Virginia law enforcement officer of Former Deputy B Fields, be revoked as a result of the disposition of criminal charges that had been brought against him. There being no discussion on the motion First Sergeant Tilley called for questions. All present voted in favor of, with no negative votes cast, for the motion as made.

First Sergeant Tilley advised the subcommittee members that agenda item 17 addressed the provision of correspondence to subcommittee members as to actions taken by Retired Captain Sadler in his capacity of LET Coordinator since the January 29, 2009 meeting. He asked if there were any questions concerning the information provided. Hearing none First Sergeant Tilley asked if there was any other business to be discussed by the subcommittee members.

Hearing none from the other members present First Sergeant Tilley stated that in conjunction with the discussion a prior LET Subcommittee meeting that Retired Captain Sadler had informed him that the committee of subcommittee members who had previously expressed an interest in assisting the DCJS Office staff as to the review of the grant applications submitted for funding under the Perdue Pharma funds would need to meet prior to the March 26, 2009 LET Subcommittee meeting. He advised that he was still interested in participating on that committee and asked Colonel Murphy and Chief Stephens if they were as well. Both indicated that they were. Mr Estep advised that DCJS staff would be in contact with them as to scheduling a grant review.

First Sergeant Tilley then advised the members present that Major DeBord, Director of Training, West Virginia State Police Academy and he had been reviewing the award/recognition process currently in place for the officers participating in the entry level training program. That consisted of a top academic award given to the student officer with the highest scholastic average for the class and an award to the top student officer based on recommendations by the student officers themselves and selection by the academy staff.

As a result of their discussion it was their recommendation to the subcommittee members that a "Challenge Coin" or other similar program be initiated during the course of the basic class to recognize the student officers. The coin would be minted with a picture of the Academy on one side and the core values of the academy on the other side. At the end of each week of training, four to five student officers would receive one of the coins in recognition of weekly performance, exemplary duty/behavior, etc.

There was strong consensus agreement by the members present as to the implementation of such a program. First Sergeant Tilley was asked how much such a program would cost. He advised that three hundred coins be could minted at a cost of approximately \$1,000. Retired Lieutenant Walker immediately asked, echoed by Retired Deputy Gentry, that First Sergeant Tilley get with him to allow the West Virginia Fraternal of Police State Lodge to cover the cost of the coins in recognition of how they would be used.

First Sergeant Tilley asked if there was any other business that the members wished to discuss. Hearing none he asked for a motion to bring this meeting of the LET Subcommittee to a close. Mr. Estep, representing Sheriff Rutherford, made a motion, seconded by Retired Sergeant Johnson, that the February 26, 2009 meeting of the LET Subcommittee be brought to a close. Hearing no discussion on the motion First Sergeant Tilley called for questions. All present voted in favor of the motion as made with no negative votes cast.

The February 26, 2009 meeting of the LET Subcommittee was brought to a close 1:20 p.m.

Attachment One

Law Enforcement Training (LET) Fund Balance Report

23 Feb 09