

**LAW ENFORCEMENT TRAINING SUBCOMMITTEE
West Virginia State Police Academy
Professional Development Center
Dunbar, West Virginia
June 25, 2009**

MEMBERS PRESENT: Colonel David Murphy
Ms. Suzan Singleton

MEMBERS REPRESENTED: Colonel T Pack by
First Sergeant Curt Tilley
Sheriff Mike Rutherford by
Ms. Melissa Smith
Chief Kevin Gessler by
Chief Steve Stephens
Retired Lieutenant Steve Walker by
Retired Corporal Dave Gentry
Ms. Patty Hamilton by
Mr. Jack McClung

MEMBERS ABSENT: Retired Chief Lee
Retired Lieutenant Terry Miller
The position represented by a member of the
public is vacant due to the resignation of
the previous representative and as yet
has not been filled.

STAFF: Retired Captain Chuck Sadler
Ms. Leslie Boggess

The June 25, 2009 meeting of the Law Enforcement Training (LET) Subcommittee, conducted at the Professional Development Center of the West Virginia State Police Academy, located in Institute, West Virginia, was called to order by the Chair, First Sergeant Tilley, at 10:00 a.m. with seven (7) members either present or represented at the meeting.

The minutes of the May 28, 2009 meeting of the LET Subcommittee had been mailed to the subcommittee members prior to this meeting. First Sergeant Tilley asked the members present if there were any questions or corrections concerning the minutes as sent.

Hearing no questions or corrections he asked if there was a motion to be made concerning the acceptance of these minutes. A motion was made by Mr McClung, seconded by Ms Singleton, that the minutes of the May 28, 2009 subcommittee meeting be accepted as presented to the subcommittee members. There being no discussion on the motion First Sergeant Tilley called for questions. All present voted in favor of, with no negative votes cast, for the motion as made.

First Sergeant Tilley asked for the presentation of the financial report by Retired Captain Sadler. A copy of an LET Fund Balance Report dated June 15, 2009 had been mailed as part of the meeting agenda packet. Retired Captain Sadler advised the members that as reflected on this LET Fund account balance sheet that there was a balance of \$447,727 in the LET Fund. First Sergeant Tilley asked if there were outstanding tuition payments pending payment to the fund.

Retired Captain Sadler advised that just over one-half of the tuitions for the 138th Basic Class that had been received and that the remaining tuitions were expected to be received by the end of June. He advised that he was in regular contact with the accountant in the DCJS Office who receives and posts those tuition payments. Retired Captain Sadler further indicated that he was also preparing to submit a reimbursement request to the Commission on Drunk Driving Prevention (CDDP) for the impaired driving classes taught as part of the entry level training classes during the 2009 Training Year as those had been completed. The CDDP award allowed for \$32,500 in training related costs to be sought based on the number of the student officers participating in these classes.

First Sergeant Tilley asked if there were any questions concerning the LET Fund report or the items discussed during its presentation. Hearing none he asked if there was consensus approval by the members present to accept the report as presented. Such consensus approval was noted by the members present.

First Sergeant Tilley then initiated discussion on agenda item 3. The applications of the below named individuals seeking to be certified as law enforcement training instructors were presented for consideration:

Senior Patrolman R H Coleman
Charleston Police Department

Police Motorcycle Rider Instructor

Conservation Officer J M Crawley
Division of Natural Resources
Law Enforcement Division

Police Firearms Instructor – Handgun
Police Firearms Instructor – Shotgun

First Sergeant Tilley asked Retired Captain Sadler if these individuals met the standards to become certified law enforcement instructors. Retired Captain Sadler indicated that they did and recommended their approval as such. First Sergeant Tilley asked if there were any questions or discussion concerning the recommendations for these individuals to be approved as instructors. Hearing none he asked if there was a motion to be made concerning them.

A motion was made by Chief Stephens, seconded by Mr McClung, that the listed individuals be certified as law enforcement instructors in the areas. There being no discussion on the motion First Sergeant Tilley called for questions. All present voted in favor of, with no negative votes cast, for the motion as made.

First Sergeant Tilley then initiated discussion on agenda item 4. The application of the below named officer, previously certified as a law enforcement instructor, seeking to be certified in the additional area of expertise listed was presented for consideration:

Sergeant D Farley
Beckley Police Department

Rapid Response to Active Shooters
Interactive Training Facilitator

First Sergeant Tilley asked Retired Captain Sadler if this previously certified law enforcement instructor met the standards to become certified in the additional area listed. Retired Captain Sadler indicated that Sergeant Farley did and recommended his approval as such.

First Sergeant Tilley asked if there were any questions or discussion concerning the recommendations for this individual to be approved as instructor in the additional area of expertise recommended. Hearing none he asked if there was a motion to be made concerning them.

A motion was made by Chief Stephens, seconded by Ms Singleton, that this individual be certified as law enforcement instructor in the additional area of expertise listed. There being no discussion on the motion First Sergeant Tilley called for questions. All present voted in favor of, with no negative votes cast, for the motion as made.

First Sergeant Tilley then initiated discussion on agenda item number 5A. The following annual level in-service training programs to be conducted during the 2009 Training Year were presented for consideration and approval:

CHARLESTON POLICE DEPARTMENT

Eight (8) hours

16 Jun 09

SWAT Monthly Training on Noise and Flash Diversionary Devices

Instructor: Sergeant M Abbott

Charleston, WV

Ten (10) hours 30 Jun 09
K-9 Unit Monthly Training
Instructor: Corporal T Hawley
Charleston, WV

HURRICANE POLICE DEPARTMENT

Eight (8) hours 22 Jun 09
Active Shooter Operations for Supervisors
Instructor: Officer H Teare
Hurricane, WV

NOTE: This class is to being recommended for annual and supervisory in-service training approval in that the class addresses management concepts in dealing with the subject matter, in this case the role of the supervisor in these areas.

POINT PLEASANT POLICE DEPARTMENT

Eight (8) hours 20 Jun 09
X-26 Taser User Certification
Instructor; Deputy S Lowther
Point Pleasant, WV

WAYNE COUNTY SHERIFF'S OFFICE

Sixteen (16) hours 23-24 Jun 09
Patrol Defensive Tactics
Instructor: Deputy S Poff
Wayne, WV

WEST VIRGINIA ALLIANCE FOR DRUG ENDANGERED CHILDREN

One (1) hour 9 Jun 09
Narcotics Ingestion – Report by West Virginia Poison Control Center
Instructor: Ms L Durback-Morris
Dunbar, WV

WEST VIRGINIA UNIVERSITY DEPARTMENT OF PUBLIC SAFETY

Eight (8) hours 16 Jun 09
Crime Scene Preservation – Seizing Electronic Evidence
Instructor: Captain D Camden
Morgantown, WV

WHEELING POLICE DEPARTMENT

Forty (40) hours 22-26 Jun 09
SWAT Level I Training Course
Instructor: Mr P Castle
Wheeling, WV

WOOD COUNTY SHERIFF'S OFFICE

Eight (8) hours 16 Jun 09
Interviewing and Interrogation
Instructor: Special Agent Zisi
Parkersburg, WV

Chief Stephens made a motion, seconded Ms Singleton, that the class presented and recommended be approved for supervisory in-service credit. There being no discussion on the motion First Sergeant Tilley called for questions. All present voted in favor of, with no negative votes cast, for the motion as made.

First Sergeant Tilley then initiated discussion on agenda item 5C by presenting the following classes for approval as personal in-service for the 2009 Training Year:

BECKLEY POLICE DEPARTMENT

Supervisory In-Service
Retired Captain B Kelly
Lieutenant Christian
Twenty-eight (28) hours 8-11 Jun 09
Records Management Training Seminar
Visionair Inc
Logan, Utah

CHARLESTON POLICE DEPARTMENT

Annual In-Service
Sergeant A Davis
Thirty (32) hours 8-11 Jun 09
Police Media Relations Seminar
Institute of Police Technology and Management
Jacksonville, FL

MORGANTOWN POLICE DEPARTMENT

Annual In-Service
Patrolman First Class M Trump
Twenty-four (24) hours 7-9 Jul 09
AR-15/M16 Armorer Course
Public Agency Training Council (PATC)
Chestwick, PA

Annual In-Service
Patrolman First Class C Reyes
Twenty-four (24) hours 6-8 Jul 09
Interview and Interrogation Class
Northeast Counterdrug Training Center
Fort Indiantown Gap, PA

SHEPHERDSTOWN POLICE DEPARTMENT

Annual In-Service
Officer J Cummings
Twenty-four (24) hours 17-19 Jun 09
Interview and Interrogation Class
Northeast Counterdrug Training Center
Fort Indiantown Gap, PA

First Sergeant Tilley asked if these classes met the criteria to be approved as personal in-service classes as annual or supervisory as reflected. Retired Captain Sadler indicated that they did and recommended their approval as such. First Sergeant Tilley asked if there were any questions concerning the classes. Hearing none he asked if there was a motion for their approval.

Ms Singleton made a motion, seconded by Chief Stephens, that the classes presented and recommended be approved for personal in-service credit for the 2009 Training Year. There being no discussion on the motion First Sergeant Tilley called for questions. All present voted in favor of, with no negative votes cast, for the motion as made.

First Sergeant Tilley then initiated discussion on agenda item number 5D by presenting the following annual level in-service training programs to be conducted during the 2010 Training Year for consideration and approval:

BRIDGEPORT POLICE DEPARTMENT

Twenty-four (24) hours 14-16 Oct 09
Statement Analysis and Interviews and Interrogations
Instructor: Sergeant G Weaver
Bridgeport, WV

EAST BANK POLICE DEPARTMENT

Four (4) hours 1 Sep 09 am
OC/Pepper Spray User Training
Instructor: Chief J Inclenrock
East Bank, WV

Four (4) hours 1 Sep 09 pm
Firearms Safety, Use and Maintenance
Instructor: Chief J Inclenrock
East Bank, WV

Eight (8) hours 2 Sep 09
Radar and Lidar Familiarization
Instructor: Chief J Inclenrock
East Bank, WV

PARKERSBURG POLICE DEPARTMENT

Sixteen (16) hours 13-14 Jul 09 and 27-28 Jul 09
Basic Active Shooter Training Course
Instructor: Sergeant J Martin
Parkersburg, WV

Eight (8) hours 31 Jul 09, 12 and 20 Aug 09
Advanced Active Shooter Update Training
Instructor: Sergeant J Martin
Parkersburg, WV

Eight (8) hours 20 & 21 Jul 09
Domestic Violence and Firearm Removal Training
Instructor: Adjunct Staff West Virginia Supreme Court
Parkersburg, WV

RIPLEY POLICE DEPARTMENT

Thirty-two (32) hours 20-24 Jul 09
Conflict Resolution
Instructor: Captain R Smith
Teays Valley, WV

SHEPHERD UNIVERSITY POLICE DEPARTMENT

Twelve (12) hours Dates to be set during August 2009
Active Shooter Training Course
Instructor: Officer R James
Shepherdstown, WV

UNITED STATES ATTORNEYS OFFICE – SOUTHERN WEST VIRGINIA

Forty (40) hours 20-24 Jul 09
Basic Crisis Negotiations Class
Instructor: United States Department of Justice Adjunct Staff
Morgantown, WV

WYOMING COUNTY SHERIFF'S OFFICE

Sixteen (16) hours 16-17 Jul 09
Crime Scene Investigation Training
Instructor: Sergeant T Riffe
Pineville, WV

WEST VIRGINIA OFFICE OF HOMELAND SECURITY

Twenty-seven (27) hours 14-16 Jul 09
Homeland Security Exercise and Evaluation Program (HSEEP)
Louisiana State University
Huntington, WV

NOTE: This class is to being recommended for annual and supervisory in-service training approval in that the class addresses management concepts in dealing with the subject matter, in this case the role of the supervisor in these areas.

First Sergeant Tilley asked Retired Captain Sadler if these classes met the criteria to be approved as annual in-service classes. Retired Captain Sadler indicated that they did and recommended they be approved.

First Sergeant Tilley asked if there were other questions concerning these recommended classes. Hearing none he asked if there was a motion concerning these recommended classes.

Ms Singleton made a motion, seconded by Mr McClung, that the classes presented and recommended be approved for annual in-service credit for the 2010 Training Year. There being no discussion on the motion First Sergeant Tilley called

for questions. All present voted in favor of, with no negative votes cast, for the motion as made.

First Sergeant Tilley then initiated discussion on agenda item 5E by presenting the following class for approval as supervisory in-service during the 2009 Training Year.

WEST VIRGINIA OFFICE OF HOMELAND SECURITY

Twenty-seven (27) hours 14-16 Jul 09

Homeland Security Exercise and Evaluation Program (HSEEP)

Louisiana State University

Huntington, WV

NOTE: This class is to being recommended for annual and supervisory in-service training approval in that the class addresses management concepts in dealing with the subject matter, in this case the role of the supervisor in these areas.

First Sergeant Tilley asked if this class met the criteria to be approved as a supervisory in-service class. Retired Captain Sadler indicated that it did and recommended it's approval as such. First Sergeant Tilley asked if there were any questions concerning this class. Hearing none he asked if there was a motion for the approval of this class.

Chief Stephens made a motion, seconded Mr McClung, that the class presented and recommended be approved for supervisory in-service credit. There being no discussion on the motion First Sergeant Tilley called for questions. All present voted in favor of, with no negative votes cast, for the motion as made.

First Sergeant Tilley then initiated discussion on agenda item 5F by presenting the following classes for approval as personal in-service for the 2010 Training Year:

CHARLESTON POLICE DEPARTMENT

Annual In-Service

Corporal S Lucas

Eighty (80) hours 6-17 Jul 09

Traffic Crash Investigation Level II

Ohio Peace Officer Training Academy

London, OH

LEWISBURG POLICE DEPARTMENT

Annual In-Service

Sergeant D Howard

Thirteen (13) hours 21-23 Jul 09

22nd International D.A.R.E. Conference

D.A.R.E. Inc.

Orlando, FL

MARION COUNTY SHERIFF'S OFFICE

Annual In-Service
Deputy Tony Veltri
Twenty-four (24) hours 4-6 Aug 09
Drug Identification Course
The Training Force
Fort Indiantown Gap, PA

Annual In-Service
Deputy J Kellar & Deputy J Evans on 9 Jul 09
Deputy J McKinney and Deputy J Bearden on 10 Aug 09
Sixteen (16) hours 9 Jul 09 and 10 Aug 09
Conducting Complete Traffic Stops
The Training Force
Fort Indiantown Gap, PA

MINGO COUNTY SHERIFF'S OFFICE

Annual In-Service
Deputy J Ferris
Fourteen (14) hours 20-21 Aug 09
Polygraph Software Training Course for Current Operators
Lafayette Instruments
Lafayette, IN

PARKERSBURG POLICE DEPARTMENT

Annual In-Service
Officer J Stalnaker
Eighty (80) hours 6-17 Jul 09
Traffic Crash Investigation Level II
Ohio Peace Officer Training Academy
London, OH

Annual In-Service
Sergeant J Hart
Eight (8) hours 14 Jul 09
Interviewing and Interrogation Skills Involving Drug Cases
Ohio Peace Officer Training Academy
Richfield, OH

Annual In-Service
Sergeant J Martin
Patrolman First Class D Sturm
Patrolman First Class W Collins
Eight (8) hours 3 Aug 09
Methamphetamine: Recognition, Identification and Safety Concerns of Clandestine Labs
Ohio Peace Officer Training Academy
Richfield, OH

Annual In-Service
Sergeant M Board
Eighty (80) hours 3-14 Aug 09
Traffic Crash Investigation Level I
Ohio Peace Officer Training Academy
London, OH

Annual In-Service
Detective Worstell
Detective Morehead
Sixteen (16) hours 25-27 Aug 09
Reid Technique of Interview and Interrogation – Basic Course
Ohio Peace Officer Training Academy
Richfield, OH

Supervisory In-Service
Lieutenant S Morgan
Lieutenant R Young
Sixteen (16) hours 31 Aug 09 – 1 Sep 09
Managing Criminal Investigations
Ohio Peace Officer Training Academy
London, OH

Annual In-Service
Captain K Roberts
Captain D Barker
Lieutenant D McEwuen
Sixteen (16) hours 13-14 Oct 09
Internal Investigations
Ohio Peace Officer Training Academy
London, OH

Annual In-Service
Sergeant J Martin
Patrolman First Class D Sturm
Patrolman First Class W Collins
Eight (8) hours 15 Oct 09
Prescription Drug Abuse & Diversion Investigation
Ohio Peace Officer Training Academy
London, OH

Annual In-Service
Detective C Morehead
Detective F Holliday
Detective R Black
Eight (8) hours 16 Oct 09
Identity Theft Investigation
Ohio Peace Officer Training Academy
London, OH

Annual In-Service
Sergeant S Bunner
Twenty-Four (24) hours 20-22 Oct 09
ASP Tactical Baton & Restraint Instructor Course
Ohio Peace Officer Training Academy
London, OH

Annual In-Service
Captain D Barker
Patrolman First Class D Brown
Eight (8) hours 23 Oct 09
Writing Grants for Police Agencies
Ohio Peace Officer Training Academy
London, OH

Annual In-Service
Officers to be named
Eighty (80) hours 3-14 Aug 09
GREAT Training Course
GREAT Inc.
Wisconsin

Annual In-Service
Officers to be named
Sixteen (16) hours 1-2 Sep 09
Enforcement Expo – Great Lakes Conference
Cygnus Expositions Inc.
Columbus, OH

ST ALBANS POLICE DEPARTMENT

Annual In-Service
Patrolman M Elkins
Three Hundred Forty (340) hours 10 Aug 09 – 30 Oct 09
Polygraph Operator Training
Northeast Counterdrug Training Center
Fort Indiantown Gap. PA

TRI-STATE AIRPORT POLICE DEPARTMENT

Annual In-Service
Officer C K Napier
Ninety-six (96) hours 10-25 Aug 09
Firearm and Armorer Instructor Course
Veterans Affairs Law Enforcement Training Center
Little Rock, AR

WEIRTON POLICE DEPARTMENT

Annual In-Service

Patrolman T Apesos

Patrolman S Tate

Eight (8) hours 24 Jul 09

Reconstruction of Collisions Involving Airborne Vehicles

Ohio Peace Officer Training Academy

London, OH

First Sergeant Tilley asked if these classes met the criteria to be approved as personal in-service classes as annual or supervisory as reflected. Retired Captain Sadler indicated that they did and recommended their approval as such. First Sergeant Tilley asked if there were any questions concerning the classes.

Colonel Murphy had a question as to the type of training to be presented and how it would be verified in that it was presented as being a conference as to the D.A.R.E. training being sought for approval by the Lewisburg Police Department. Retired Captain Sadler responded that the training would be related to the drug education and resistance awareness training for school age children that the D.A.R.E. program encompasses. As to the verification of the conference classes he noted that the agencies when submitting course completion information, in this case the training having a variety of classes that the officer can attend, are asked to provide a listing of the training classes attended by the officer/s.

First Sergeant Tilley had a question as to the type of training to be presented as part of the G.R.E.A.T. training being sought for approval by the Parkersburg Police Department. Retired Captain Sadler responded that the G.R.E.A.T. program addressed gang resistance and education training for young adults. The training is designed to educate law enforcement officers presenting information on the program to young adults on the dangers of gangs and how these young adults can avoid becoming a member of a gang.

Ms Singleton had a question as to listing of classes for the Parkersburg Police Department where there was a notation in the materials sent to the subcommittee members that there were "officers to be named" as to who was attending the training. She asked if the subcommittee members had previously directed that such requests not be presented to the members in that format. Retired Captain Sadler responded that the subcommittee members had previously asked classes not be submitted for consideration under the annual or supervisory class recommendations where the dates of the training and the instructors names, both sets of information, were not available, ie to make a general request for a class to be approved at some point during the applicable training cycle.

These recommendations he continued were for a class at a specific date and location, with the training organization identified. The only information not known at the time of submission by the police department involved was the name of the specific officer they would be sending to the training. The subcommittee members indicated that they were okay with the presentations of such requests in

this format as it allowed the departments to secure approval for the training class while they were moving to identify the officer/s that would best serve the department needs by being sent to the class.

First Sergeant Tilley asked if there were any other questions concerning the recommended classes. Hearing none he asked if there was a motion for their approval.

Ms Singleton made a motion, seconded by Retired Corporal Gentry, that the classes presented and recommended be approved for personal in-service credit for the 2010 Training Year. There being no discussion on the motion First Sergeant Tilley called for questions. All present voted in favor of, with no negative votes cast, for the motion as made.

First Sergeant Tilley then initiated discussion on agenda item 6 by advising the subcommittee members present that it addressed the tabled approval of certification as a law enforcement officer of one of the graduates of the 137th Basic Class from the May 28, 2009 LET Subcommittee meeting. The officer had been unable to complete the emergency vehicle driver training part of that class due to sickness and had been okayed by Major DeBord, Director of Training for the West Virginia State Police Academy, to complete it during the 138th Basic Class.

First Sergeant Tilley asked Major DeBord if this officer had completed the training in question with the 138th Basic Class. Major DeBord stated the training had now been successfully completed by the officer. He recommended that as such that he be certified as a law enforcement officer in this state in that he had now completed all of the required components of the entry level training program.

First Sergeant Tilley asked the subcommittee members present if they had any questions concerning the recommendation. Hearing none he asked if there was a motion to be made concerning Major DeBord's recommendation.

Colonel Murphy made a motion, seconded by Chief Stephens, that the officer in question be approved for certification as a West Virginia law enforcement officer in that he had completed all of the required components of the entry level training program. There being no discussion on the motion First Sergeant Tilley called for questions. All present voted in favor of, with no negative votes cast, for the motion as made.

First Sergeant Tilley then initiated discussion Agenda item 7 by asking Retired Captain Sadler if he had received a copy of the application of the funding request by the West Virginia State Police for the operation of the 138th Basic Class. Retired Captain Sadler advised that he had not yet received it from Mr R Twohig. Major DeBord indicated that he had a copy of the application in his office and that he would go get it.

First Sergeant Tilley asked the subcommittee members present for their consensus approval to delay discussion on agenda item 7 until Major DeBord was

able to go get a copy of the application for the 138th Basic Class funding. That consensus approval was indicated by the members presented.

First Sergeant Tilley then initiated discussion on Agenda item 8 by advising the members present that this item, along with agenda items 9 and 10, addressed personnel related matters and asked the members present if there was a motion for the LET Subcommittee to go into executive session to discuss these agenda items. Retired Corporal Gentry made a motion, seconded by Ms Singleton, that the LET Subcommittee to go into executive session to discuss the personnel related items pertaining to agenda items 8, 9 and 10. There being no discussion on the motion First Sergeant Tilley called for questions. All present voted in favor of, with no negative votes cast, for the motion as made.

The LET Subcommittee went into executive session at 10:20 a.m. It came out of executive session at 10:41.m.

First Sergeant Tilley asked if there was a motion or action to be taken concerning agenda item 8A.

Ms Singleton made a motion, seconded by Chief Stephens, that as to agenda item 8A that the officer in question be allowed to participate in the entry level training program. There being no discussion on the motion First Sergeant Tilley called for questions. All present voted in favor of, with no negative votes cast, for the motion as made.

First Sergeant Tilley asked if there was a motion or action to be taken concerning agenda item 8B.

Ms Smith made a motion, seconded by Colonel Murphy, that as to agenda item 8B that the officer in question be allowed to participate in the entry level training program. There being no discussion on the motion First Sergeant Tilley called for questions. All present voted in favor of, with no negative votes cast, for the motion as made.

First Sergeant Tilley asked if there was a motion or action to be taken concerning agenda item 9.

Chief Stephens made a motion, seconded by Ms Smith, that as to agenda item 9 that the request by Former Officer M Hull to participate in the entry level training program as a private citizen be tabled permanently and that for further discussion on this matter to be sought by Former Officer M Hull that he was to be advised by Retired Captain Sadler that he would have to submit a written request to be considered when he would appear before the members of the LET Subcommittee. There being no discussion on the motion First Sergeant Tilley called for questions. All present voted in favor of, with no negative votes cast, for the motion as made.

First Sergeant Tilley asked if there was a motion or action to be taken concerning agenda item 10.

Ms Singleton made a motion, seconded by Colonel Murphy, that as to agenda item 10, the denial of Former Officer A See to be allowed to participate in the entry level training program, that it be reflected in a position statement to be prepared by First Sergeant Tilley that the subcommittee's reason for denying her to do so at its April 30, 2009 LET Subcommittee meeting was due to the inconsistency in her statements and the lack of credibility which the members found in her statements as such, thereby as listed in Legislative Rule 149-2-16, that the public's trust and fidelity in law enforcement would be jeopardized by her approval to attend the entry level training program as a private citizen. There being no discussion on the motion First Sergeant Tilley called for questions. All present voted in favor of, with no negative votes cast, for the motion as made.

First Sergeant Tilley advised the subcommittee members that Major DeBord had secured a copy of the application for the funding from the LET Fund for the 138th Basic Class and asked for the consensus approval of the members present and/or represented to return to the discussion on agenda item 7 and that following the completion of that agenda item to return to agenda item 11. That consensus approval was indicated.

First Sergeant Tilley advised the members that a copy of the funding application for the 138th Basic Class had been sent around the meeting room for the members to review upon the return of Major DeBord. He asked Major DeBord to discuss the application. Major DeBord advised that the application requested the funding amount reflected by the West Virginia State Police to allow for the operation of the 138th Basic Class over the dates of June 29, 2009 through October 16, 2009. He asked if there were any questions from the subcommittee members as to the application.

There were no questions by the members present. Retired Captain Sadler noted that it was his recommendation that the funding request be approved as submitted. He stated that approximately \$60,000 of the funding requested would be awarded under funds remaining available within the DCJS Office under the Perdue Pharma forfeiture related funds and the balance of \$80,000 would be awarded from the LET Fund.

First Sergeant Tilley asked if there was a motion to be made concerning the requested funding for the operation of the 138th Basic Class. Colonel Murphy made a motion, seconded by Chief Stephens, that the application for funding from the West Virginia State Police for the operation of the 138th Basic Class as submitted in the reviewed application be approved. Hearing no discussion on the motion First Sergeant Tilley called for questions. All present voted in favor of the motion as made with no negative votes cast.

First Sergeant Tilley then initiated discussion on agenda item 11 by advising that it addressed the actions taken by Retired Captain Sadler in relation to the LET Subcommittee and his responsibilities as LET Coordinator since their May 28, 2009 subcommittee meeting. He asked the members if they had any questions concerning this agenda item. Hearing none he asked the members if there was any other business which they desired to discuss.

Chief Stephens indicated that the West Virginia Chiefs of Police Board had met recently in Ripley and indicated that questions and comments that they had about training classes that comprised the entry level training program had already been presented to Major DeBord. He expressed his appreciation for how Major DeBord and the Academy staff had addressed those comments and questions.

Major DeBord responded that prior to this discussion that he had already been having Sergeant David Lee, Training Coordinator for the Academy review the entry level training curriculum. The purpose of the review is to identify classes that either need to be removed, expanded, shortened or otherwise modified to meet the training needs of the law enforcement officers who participate in the entry level training program. As recommendations are made by Sergeant Lee they will certainly be discussed with the subcommittee members.

The key is to ensure that the training classes met the needs of the largest number of the student officers as to their responsibilities and preparation to continue their service as law enforcement officers in this state. As such Major DeBord understands that there are Chiefs and Sheriffs who may wish to see certain classes added or removed, but that any recommendation to do so from him as Director of Training to the LET Subcommittee will be one that does best meet the needs of that greater majority of officers.

Major DeBord further noted that as part of the review that it had been recognized that there needed to be an updating of the lesson plans for a number of the classes. It is recognized that the instructors are teaching current materials, but he wants to ensure that the lesson plans on file for each class taught in the entry level training program represent what is being taught.

Chief Stephens noted that another concern of some of the members of the members of the West Virginia Chiefs of Police Association was that of the mixture, set up of discipline, as to amount and type, as to the academic needs of the student officers. Major DeBord noted to the members that the discipline component of the entry level training program is designed to show development and attention to detail. Attention to detail that will help to ensure the safety of officers when they are working as their respective agencies and to help address, enhance their core values and how they will represent themselves as officers.

He understands that the process and use of discipline is a fluid one and that it is always under review by the Academy staff members, again noting that it is an important part of the design of the program conducted at the West Virginia State Police Academy. As he did with Chief Stephens he indicated that he is always available to speak with any subcommittee members or heads of law enforcement agencies or their representatives as to the operation and set up of the Academy training program.

Ms Singleton had a question as to the prior discussion by the subcommittee members as to the training/certification requirements for newly elected Sheriffs and appointed Chiefs. The discussion by the members present noted that the

applicable associations, West Virginia Chiefs of Police and West Virginia Sheriff's Association, would support measures calling for orientation style, ongoing training for such agency heads. The Sheriff's Association already regularly holds training each four years to prepare newly elected Sheriffs to handle the responsibilities of their new positions. Both will continue to work to stress the importance of training and continuing education to its members, but there was recognition as to the reality that the chances of having the head of agency exemption from law enforcement certification removed were not high, both due to constitutional issues concerning Sheriffs and for lack of support from municipalities as to smaller agency Chiefs.

First Sergeant Tilley asked if there was any other business that the members wished to discuss. Hearing none he asked for a motion to bring this meeting of the LET Subcommittee to a close.

Colonel Murphy made a motion, seconded by Chief Stephens, that the June 25, 2009 meeting of the LET Subcommittee be brought to a close. Hearing no discussion on the motion First Sergeant Tilley called for questions. All present voted in favor of the motion as made with no negative votes cast.

The June 25, 2009 meeting of the LET Subcommittee was brought to a close 11:25 a.m.