

AMMENDED COPY

**LAW ENFORCEMENT TRAINING SUBCOMMITTEE
West Virginia State Police Academy
Executive Conference Room – Main Complex
Dunbar, West Virginia**

October 29, 2009

MEMBERS PRESENT:

Sheriff Mike Rutherford
Retired Lieutenant Steve Walker
Ms. Patty Hamilton
Ms. Susan Singleton

MEMBERS REPRESENTED:

Colonel T Pack by
First Sergeant Curt Tilley
Colonel David Murphy by
Lieutenant Colonel Jerry Jenkins
Chief William Roper by
Chief Steve Stephens
Retired Chief Ivin Lee by
Retired Sergeant J L Johnson
Retired Lieutenant Terry Miller by
Retired Corporal Dave Gentry

MEMBERS ABSENT:

The position represented by a member of the public is vacant due to the resignation of the previous representative and as yet has not been filled.

STAFF:

Retired Captain Chuck Sadler
Ms. Leslie Boggess

The October 29, 2009 meeting of the Law Enforcement Training (LET) Subcommittee, conducted in the Executive Conference Room – Main Complex of the West Virginia State Police Academy, located in Institute, West Virginia, was called to order by the Chair, First Sergeant Tilley, at 10:13 a.m. with nine (9) members either present or represented at the meeting.

The minutes of the September 24, 2009 meeting of the LET Subcommittee had been mailed to the subcommittee members prior to this meeting. First Sergeant Tilley asked the members present if there were any questions or corrections concerning the minutes as sent.

Retired Lieutenant Walker noted that Officer Daniels name as listed on page 5 of the minutes was misspelled. Retired Captain Sadler noted that need for a correction and advised that the necessary change would be made. First Sergeant Tilley asked if there were any other corrections that needed to be made.

Hearing no further corrections he asked if there was a motion to be made concerning the acceptance of these minutes. A motion was made by Sheriff Rutherford, seconded by Chief Stephens, that the minutes of the September 24, 2009 subcommittee meeting be accepted as presented to the subcommittee members with the correction noted that was to be made. There being no discussion on the motion First Sergeant Tilley called for questions. All present voted in favor of, with no negative votes cast, for the motion as made.

First Sergeant Tilley then initiated discussion on Agenda item 2 as to the LET Fund Financial Report by asking Retired Captain Sadler to report on it. Retired Captain Sadler advised the subcommittee members that a copy of an LET Fund Balance Report dated October 22, 2009 had been mailed as part of the meeting agenda packet. He advised the members that as reflected on this LET Fund account balance sheet that there was a balance of \$477,123 in the LET Fund.

Retired Captain Sadler reported as well that the invoices for tuitions for the 140th Basic Class that had begun on August 31, 2009 had been mailed and payments were being received.

First Sergeant Tilley asked if there were any questions concerning the LET Fund report or the items discussed during its presentation. Ms Singleton noted that she did not have a question, but did want to let the members present be made aware that the process by which municipal agencies, as part of fees assessed from municipal court action, were now able to have the state make payments from state tax refunds for individuals who had not paid and were receiving such refunds. Ms. Hamilton had a question as to the collection rate as to the \$2 fee assessed as part of court related actions. Retired Captain Sadler advised that he did not know the current rate, but advised he would check and see what the rate was.

First Sergeant Tilley asked if there were any other comments concerning the LET Fund. Hearing none he asked if there was consensus approval by the

members present to accept the report as presented. Such consensus approval was noted by the members present.

First Sergeant Tilley then initiated discussion on agenda item 3. The applications of the below named individuals seeking to be certified as law enforcement training instructors were presented for consideration:

Deputy Adam Ballard Mercer County Sheriff's Office	Police Firearms Instructor – Handgun Police Firearms Instructor – Patrol Rifle Police Firearms Instructor – Shotgun
Detective Justin Hotsinpillar Bridgeport Police Department	Basic SWAT Operations Statement Analysis
Assistant State Fire Marshall J Baltic	Police Firearms Instructor – Handgun

First Sergeant Tilley asked Retired Captain Sadler if these individuals met the standards to become certified law enforcement instructors. He indicated that they did and recommended their approval as such. First Sergeant Tilley asked if there were any questions or discussion concerning the recommendations for these individuals to be approved as instructors. Hearing none he asked if there was a motion to be made concerning them.

A motion was made by Sheriff Rutherford, seconded by Retired Lieutenant Walker, that the listed individuals be certified as law enforcement instructors in the areas reflected. There being no discussion on the motion First Sergeant Tilley called for questions. All present voted in favor of, with no negative votes cast, for the motion as made.

First Sergeant Tilley then initiated discussion on agenda item 4. The applications of the below named officer, previously certified as a law enforcement instructor, seeking to be certified in the additional areas of expertise listed were presented for consideration:

Officer Michael J Lemley Bridgeport Police Department	Police Firearms Instructor – Shotgun Police Firearms Instructor – Patrol Rifle
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First Sergeant Tilley asked Retired Captain Sadler if this previously certified law enforcement instructor met the standards to become certified in the additional areas listed. He indicated that he did and recommended his approval as such.

First Sergeant Tilley asked if there were any questions or discussion concerning the recommendations for these individuals to be approved as instructors in the additional areas of expertise recommended. Hearing none he asked if there was a motion to be made concerning them.

A motion was made by Sheriff Rutherford, seconded by Chief Stephens that this individual be certified as law enforcement instructor in the additional areas of

expertise listed. There being no discussion on the motion First Sergeant Tilley called for questions. All present voted in favor of, with no negative votes cast, for the motion as made.

First Sergeant Tilley then initiated discussion on agenda item number 5A. The following annual level in-service training programs to be conducted during the 2010 Training Year were presented for consideration and approval:

APPALACHIAN HIDTA

Sixteen (16) hours 19-20 Oct 09
Indoor Marijuana Grow Investigator Course
Instructor: Adjunct Staff DEA
Dunbar, WV

**BARBOURSVILLE POLICE DEPARTMENT for
BARBOUR COUNTY K-9 TRAINING PROGRAM**

Twenty (20) hours 9-11 Oct 09
K-9 Tracking and Trailing Seminar
Instructors: Ms L Lepsch and Mr L Allen
Barbour County, WV

BECKLEY POLICE DEPARTMENT

Four (4) hours 8, 12, 13, 14, 15, 16, 19, 20, 21, 22, and 23 Oct 09
Taser Re-Certification Training
Instructor: Sergeant J Corey
Beckley, WV

Three (3) hours 8, 12, 13, 14, 15, 16, 19, 20, 21, 22, and 23 Oct 09
Low Light Firing Training
Instructor: Sergeant J Corey
Beckley, WV

CHARLESTON POLICE DEPARTMENT

Seven (7) hours 27 Oct 09
Sniper Training – Extended Distance Firing
Instructor: Sergeant H Hickman and Corporal C Snodgrass
Charleston, WV

FAYETTE COUNTY SHERIFF'S OFFICE

Forty (40) hours 12-16 Oct 09
Forensic Photography
Instructor: Mr D Weaver
Glen Jean, WV

MARSHALL COUNTY SHERIFF'S OFFICE

Eight (8) hours 22 Oct 09
ALERT Active Shooter Training
Instructor: Corporal J Matthews
Marshall County, WV

**MARSHALL UNIVERSITY – DEPARTMENT OF INTEGRATED SCIENCE
And TECHNOLOGY**

Four (4) hours Date to be set
Digital Evidence – Identification and Processing
Instructor: Dr. J Sammons
Huntington, WV

MARSHALL UNIVERSITY POLICE DEPARTMENT

Four (4) hours 8 Nov 09
Active Shooter Training
Instructor: Lieutenant J Parker
Barboursville, WV

MERCER COUNTY SHERIFF'S OFFICE

Eight (8) hours 27, 28, 29 and 30 Oct 09
Low Light Firearms Tactics and Officer Survivability
Instructor: Major D Bailey and Detective R Combs
Camp Creek, WV

MORGANTOWN POLICE DEPARTMENT

Twenty (20) hours 23-25 Sep 09
Hidden Assets in Commercial Motor Vehicles
Instructor: Adjunct staff DEA
Morgantown, WV

NICHOLAS COUNTY SHERIFF'S OFFICE

Eight (8) hours 7 Nov 09
Taser Operator Certification Course
Instructor: Sergeant B Holdren
Summersville, WV

OAK HILL POLICE DEPARTMENT

Eight (8) hours 14 Oct 09
Law Enforcement Officers Killed and Assaulted Training
Instructor: Mr Charles Miller
Oak Hill, WV

NOTE: This class is to being recommended for annual and supervisory in-service training approval in that the class addresses concepts that will directly better enable supervisory officers to address issues and subordinate officers in handling this subject area.

RESA V

Four (4) hours 24 Oct 09 Morning
Incident Response to Terrorist Bombings – Awareness PER – 230

Instructor: Adjunct Staff New Mexico Tech
Parkersburg, WV

NOTE: This class is to being recommended for annual and supervisory in-service training approval in that the class addresses concepts that will directly better enable supervisory officers to address issues and subordinate officers in handling this subject area.

Four (4) hours 24 Oct 09 Afternoon
Prevention of and Response to Suicide Bombing Incidents PER – 231

Instructor: Adjunct Staff New Mexico Tech
Parkersburg, WV

NOTE: This class is to being recommended for annual and supervisory in-service training approval in that the class addresses concepts that will directly better enable supervisory officers to address issues and subordinate officers in handling this subject area.

PUTNAM COUNTY PROSECUTOR’S OFFICE

Four (4) hours 6 and 8 Oct 09
Courtroom Testimony and Procedures

Instructor: Mr S Connolly, Esquire
Hurricane, WV

SHEPHERDSTOWN POLICE DEPARTMENT

Sixteen (16) hours 7-8 Jan 10 and 21-22 Jan 10
Taser Instructor Course

Instructor: Corporal R Nelson
Hurricane and Shepherdstown, WV

**UNITED STATES ATTORNEY’S OFFICE -
SOUTHERN DISTRICT OF WEST VIRGINIA**

Eight (8) hours 5 Nov 09
Lojack for Computers, Forensic Intelligence Stories and Terrorists in Rural
America

Instructor: US Department of Justice Adjunct Staff
Institute, WV

Eight (8) hours 6 Nov 09
Crime Trends by Foreign National Organization and Terrorists in Rural America

Instructor: US Department of Justice Adjunct Staff
Institute, WV

WEST VIRGINIA COALITION AGAINST DOMESTIC VIOLENCE

Six (6) hours 14 Oct 09
Communicating With the Next Generation About Domestic Violence

Instructor: Mr S Davidson
Charleston, WV

WEST VIRGINIA HOMELAND SECURITY STATE ADMINISTRATIVE AGENCY

Twenty-one (21) hours 11-13 Nov 09

WMD Response – Sampling Techniques and Guidelines

Instructor: Adjunct Staff – Louisiana State University
Dunbar, WV

NOTE: This class is to being recommended for annual and supervisory in-service training approval in that the class addresses concepts that will directly better enable supervisory officers to address issues and subordinate officers in handling this subject area.

WEST VIRGINIA LIFESAVERS

Four (4) hours 27 Oct 09

Conducting Complete Traffic Stops

Instructor: Retired Sergeant M Lewis
Beckley, WV

WEST VIRGINIA PREVENTION RESOURCE CENTER

Five (5) hours 19 Oct 09

The Cost of Substance Abuse – What Can be Done?

Instructor: Dr W Coombs
Philippi, WV

Three (3) hours 6 Oct 09

Jackson County 1st Annual Anti-Drug Summit

Instructor: Sheriff Bright, Ms M Weyer and Mr B Hess
Ripley, WV

Five (5) hours 28 Oct 09

Prescription Drug Abuse in West Virginia

Instructor: Dr W Coombs and Dr M O’Neil
Oak Hill, WV

Five (5) hours 9 Oct 09

Dealing With Underage Drinking in Marshall County

Instructor: Ms. B Knighton and Ms J Ambrose
Moundsville, WV

Two (2) hours 19 Oct 09

Juvenile Services and Investigations

Instructor: Ms D Gillespie and T Blaylock
Dunbar, WV

WEST VIRGINIA STATE FIRE MARSHALL’S OFFICE

Sixteen (16) hours 2-3 Nov 09

West Virginia Fire Investigation Conference

Instructor: Sergeant D Castle, Officer M Donahue, Attorney J Hodges and
Trooper T Frew
Beckley, WV

WEST VIRGINIA SUPREME COURT OF APPEALS

Twenty-four (24) hours 13-15 Oct 09

Court Security Seminar

Instructor: Retired Marshall R Boudreaux, Mr M Lutes and Mr F Kolacz
Beckley, WV

NOTE: This class is to being recommended for annual and supervisory in-service training approval in that the class addresses concepts that will directly better enable supervisory officers to address issues and subordinate officers in handling this subject area.

MAKE-UP TRAINING FOR 2009

To be presented 28-20 Oct 09 for Huntington Police Department Officers

Twelve (12) hours 28-29 Oct 09

Defensive Tactics

Instructor: Sergeant R. Petry
Dunbar, WV

To be presented 17-19 Nov 09 for other officers requiring make-up training
Annual In-service Classes

Four (4) hours 17 Nov 09

Child Abuse Investigations

Instructor: Corporal A. Scott
Dunbar, WV

Four (4) hours 17 Nov 09

Occupant Protection Usage and Enforcement

Instructor: Retired Captain C Sadler
Dunbar, WV

Eight (8) hours 19 Nov 09

Interview and Interrogation

Instructor: Sergeant M Lynch
Dunbar, WV

Supervisory or Annual In-Service due to concepts presented

Four (4) hours 18 Nov 09

Management and Operation of Sobriety Checkpoints

Instructor: Retired Captain C Sadler
Dunbar, WV

Four (4) hours 18 Nov 09

Police Supervision Principles

Instructor: Dr. W Stroupe
Dunbar, WV

First Sergeant Tilley asked Retired Captain Sadler if these classes met the criteria to be approved as annual in-service classes. He indicated that they did and recommended they be approved as such.

First Sergeant Tilley asked if there were any other questions concerning the recommended classes. Sheriff Rutherford had a question concerning what the West Virginia Lifesavers organization was as to the training that was being sponsored on "Complete Traffic Stops." Retired Captain Sadler responded that it was a component of the West Virginia Governor's Highway Safety Program, whose purpose was to promote traffic related enforcement activities.

First Sergeant Tilley asked if there were any other questions concerning the recommended classes. Hearing no other questions he asked if there was a motion concerning the recommended classes.

Retired Lieutenant Walker made a motion, seconded by Ms Singleton, that the classes presented and recommended be approved for annual in-service credit for the 2010 Training Year. There being no discussion on the motion First Sergeant Tilley called for questions. All present voted in favor of, with no negative votes cast, for the motion as made.

First Sergeant Tilley then initiated discussion on agenda item 5B by presenting the following classes for approval as supervisory in-service during the 2010 Training Year:

BERKELEY COUNTY SHERIFF'S OFFICE

Sixteen (16) hours 14-15 Dec 09
Planning for the Unthinkable – The Police Funeral
Instructor – Retired Sergeant John Cooley
Martinsburg, WV

NOTE: This class is to being recommended for annual and supervisory in-service training approval in that the class addresses concepts that will directly better enable supervisory officers to address issues and subordinate officers in handling this subject area.

SAINT ALBANS POLICE DEPARTMENT

Forty (40) hours 17-21 May 10
Tactical Team Management and Operation Instructor Training
Instructor: Sergeant J Sieh and Deputy Sheriff T Beardslee

NOTE: This class is to being recommended for annual and supervisory in-service training approval in that the class addresses concepts that will directly better enable supervisory officers to address issues and subordinate officers in handling this subject area.

First Sergeant Tilley asked Retired Captain Sadler if these classes met the criteria to be approved as supervisory in-service classes. He indicated that they did and recommended their approval as such. First Sergeant Tilley asked if there were any questions concerning these classes.

Sheriff Rutherford indicated that he did not have a specific question on the listed classes, but that he did want to note that he was looking at identifying training programs that dealt with the use and dissemination, as required by Freedom of Information Requests and otherwise, as to the video information secured by officer's use of in car camera systems. He was also interested in policies concerning such information and media relations concerning them as well. First Sergeant Tilley advised that the Academy staff had been looking at that topic area as well and that he would have the applicable staff member get in touch with him. Retired Captain Sadler noted as well that he would get him information on a program presented by Mr J Kuboviak, Esquire, for the National Highway Traffic and Safety Administration on mobile video training and usage.

First Sergeant Tilley asked if there were any other comments or any questions concerning the listed classes. Hearing none he asked if there was a motion for the approval of these classes.

Ms Singleton made a motion, seconded by Ms Hamilton, that the classes presented and recommended be approved for supervisory in-service credit. There being no discussion on the motion First Sergeant Tilley called for questions. All present voted in favor of, with no negative votes cast, for the motion as made.

First Sergeant Tilley then initiated discussion on agenda item 5C by presenting the following classes for approval as personal in-service for the 2010 Training Year:

CHARLESTON POLICE DEPARTMENT

Annual In-Service

Corporal Keith Peoples

Forty (40) hours 2-6 Nov 09

High Risk Warrant Service Training

Institute of Police Technology and Management (IPTM)

Jacksonville, FL

Supervisory In-Service

Lieutenant Don Peal

Sergeant Mark Fulks

Forty (40) hours 19-23 Oct 09

FTO Training Program Oversight and Operation

IPTM

Jacksonville, FL

Annual In-Service

Patrolman Jason Webb

Eighty (80) hours 19-30 Oct 09

Traffic Reconstruction Level IV

Ohio Peace Officer Training Academy (OPOTA)

London, OH

FAIRMONT POLICE DEPARTMENT

Annual In-Service
Sergeant J D Murphy
Fourteen (14) hours 18-19 Jan 10
Forensics and Cold case Investigations
George Mason University
Fairfax County, VA

GREENBRIER COUNTY SHERIFF'S OFFICE

Supervisory In-Service
Sheriff Childers
Sergeant Fankell
Forty (40) hours 19-23 Oct 09
Great Lakes Leadership Seminar, Session XII
FBI
Niagara Falls, NY

HARDY COUNTY SHERIFF'S OFFICE

Annual In-Service
Deputy David Warren
Twenty-four (24) hours 17-19 Nov 09
Law Enforcement Leadership
Federal Law Enforcement Training Center (FLETC)
Glynco, GA

PARKERSBURG POLICE DEPARTMENT

Supervisory In-Service
Captain Keith Roberts
Forty (40) hours 19-23 Oct 09
Great Lakes Leadership Seminar, Session XII
FBI
Niagara Falls, NY

RANSON POLICE DEPARTMENT

Annual In-Service
Officer Glenna Hosby-Brown
Officer Crystal Tharp
Sixteen (16) hours 12-13 Oct 09
Calibre Press' Street Survival Training
Calibre Press
Alexandria, VA

TRI-STATE AIRPORT POLICE

Annual In-Service
Officer C Napier
Forty (40) hours 19-23 Oct 09
Tactical Firearms Instructor Course
Department of Veterans Affairs
Glynco, GA

WHEELING POLICE DEPARTMENT

Supervisory In-Service

Chief B Marshall

Sergeant G Moodie

Forty (40) hours 26-30 Oct 09

Advanced POLEX Basic Completion Course

Penn State Justice and Safety Institute

Allison Park, PA

First Sergeant Tilley asked Retired Captain Sadler if these classes met the criteria to be approved as personal in-service classes as annual or supervisory as reflected. He indicated that they did and recommended their approval as such.

First Sergeant Tilley asked if there were any questions concerning the recommended classes. Hearing none he asked if there was a motion for their approval.

Retired Sergeant Johnson made a motion, seconded by Sheriff Rutherford, that the classes presented and recommended be approved for personal in-service credit for the 2010 Training Year. There being no discussion on the motion First Sergeant Tilley called for questions. All present voted in favor of, with no negative votes cast, for the motion as made.

First Sergeant Tilley then initiated discussion on agenda item 6 by advising the subcommittee members present that it addressed the approval of the course schedule for the 140th Basic Class. He asked Major DeBord, Director of Training at the West Virginia State Police Academy, to review the schedule with the members.

Major DeBord advised that the schedule was the same schedule for the entry level training classes previously approved by the LET Subcommittee. He did note that a review of the complete entry level training program was being conducted by the Academy staff. Upon its completion applicable recommendations as to the content and length, of individual classes/blocks of training and the overall program, as applicable, would be presented to the subcommittee members.

First Sergeant Tilley asked the subcommittee members present if they had any questions concerning schedule for the 140th Basic Class. Hearing none he asked if there was a motion to be made concerning the approval of the schedule.

Sheriff Rutherford made a motion, seconded by Retired Lieutenant Walker, that the training schedule for the 140th Basic Class be approved as submitted. There being no discussion on the motion First Sergeant Tilley called for questions. All present voted in favor of, with no negative votes cast, for the motion as made.

First Sergeant Tilley then initiated discussion Agenda item 7 by advising the subcommittee members present that it addressed the approval of the course schedule for the 60th Cadet Class. He asked Major DeBord, Director of Training at the West Virginia State Police Academy, to review the schedule with the members.

Major DeBord advised that the schedule was the same schedule for the entry level cadet training classes previously approved by the LET Subcommittee. The program, as reflected in the schedule, is thirty weeks in length. He noted that it contained all of the training classes that comprised the basic class entry level training program, as had just been approved for the 140th Basic Class, with applicable extended sessions and additional training classes that were necessary for a Cadet Trooper to be prepared to begin his field training program as a Trooper.

First Sergeant Tilley asked the subcommittee members present if they had any questions concerning schedule for the 60th Cadet Class. Hearing none he asked if there was a motion to be made concerning the approval of the schedule.

Sheriff Rutherford made a motion, seconded by Ms Singleton, that the training schedule for the 60th Cadet Class be approved as submitted. There being no discussion on the motion First Sergeant Tilley called for questions. All present voted in favor of, with no negative votes cast, for the motion as made.

First Sergeant Tilley then initiated discussion on Agenda item 8 by asking Retired Captain Sadler to speak with the members present concerning the 2009 Make-Up Training classes. Retired Captain Sadler noted to the members that the make up training had been scheduled for November 17-19, 2009 at the Professional Development Center (PDC). A total of seventy nine officers were being notified to attend the necessary scheduled classes. This number did not include the members of the Huntington Police Department who had been identified as needing make up training for the period.

Retired Captain Sadler noted that he had been working with Corporal R Knight, Huntington Police Department (who was present at this meeting) on the development and presentation of a Defensive Tactics class for those officers. That class would allow the Huntington officers to receive the training identified as most needed by them while allowing the required number of make hours needed to be met. It was also noted that the removal of the Huntington officers from the pool of officers scheduled to attend the 17-19 Nov 09 session would allow the training to only have to be repeated once.

As reflected on the agenda First Sergeant Tilley indicted that Corporal Knight was present to make a request to the LET Subcommittee members. He asked Corporal Knight to speak concerning that request. Corporal Knight stated that he was present to ask that the previously approved tuition required of officers attending make up training be waived for the Huntington Police Department officers.

He advised that the request was based on two things. First, due to the number of officers required to complete the training the cost was not one previously anticipated/budgeted for by the Huntington Police Department. Second he indicated that based on correspondence sent out by Retired Captain Sadler in May and June 2009 that it was the understanding of the administration of the Huntington Police Department that the actual number of officers needing training

by July 9, 2009 was much lower. Those officers had been scheduled to and completed sufficient training to meet their required hours. When Retired Captain Sadler notified the agency in September 2009 that there were some thirty officers needing make up training they did not know of this need.

Retired Captain Sadler advised that he did not know what had occurred as to the failure of the OTIS to properly flag and identify the officers needing training when the May/June notices were sent out. He accepted responsibility for the failure of the system on that part as did Corporal Knight accept responsibility of the failure of his Department to self identify the officers needing training. With what had occurred it was Retired Captain Sadler's recommendation that the required tuition be waived in that Corporal Knight and the administration of the Huntington Police Department were working together to ensure that the applicable officers did complete make up training to meet their required training levels.

First Sergeant Tilley asked the members present if they had any questions concerning the make up training program. Hearing none he asked if there was a motion concerning the requested waiver by the Huntington Police Department as to tuition for their officers to attend the 2009 Make Up training classes being set up for them.

Sheriff Rutherford made a motion, seconded by Retired Sergeant Johnson, that the tuition for the Huntington Police Department officers attending the 2009 Make Up training classes be waived. There being no discussion on the motion First Sergeant Tilley called for questions. All present voted in favor of, with no negative votes cast, for the motion as made.

First Sergeant Tilley then initiated discussion on agenda item 9 by advising the members present that it pertained to the status of a Kingwood Police Department officer's participation in the re-certification program. Retired Captain Sadler noted at that point that since the setting and mailing of the agenda for this meeting that the required information had been received by the Academy staff. First Sergeant Tilley noted that this was correct, but did note that he was going to request a more detailed response to the information requested from the agency. As such he asked that agenda item 9 be tabled while that follow up was taking place.

First Sergeant Tilley asked if there was such a motion to table agenda item nine. Retired Sergeant Johnson made a motion, seconded by Ms Singleton, that this agenda item be tabled in that information had been received concerning the required documentation and that this was going to be followed on by the Academy staff with the Kingwood Police Department. There being no discussion on the motion First Sergeant Tilley called for questions. All present voted in favor of, with no negative votes cast, for the motion as made.

First Sergeant Tilley then initiated discussion on Agenda item 10 by advising the members present that this item addresses the standard report of correspondence/action taken by Retired Captain Sadler on behalf of the members and in his position as LET Coordinator since the September 24, 2009 LET

Subcommittee meeting. He asked if there were any questions concerning the information distributed with the agenda mailing or as to general actions taken by Retired Captain Sadler.

Hearing none First Sergeant Tilley then moved to Agenda item 11 and asked if there was any other business that the members wished to discuss. Hearing none from the other subcommittee members First Sergeant Tilley indicated that a Deputy participating in the equivalent certification program with the 139th Basic Class had been unable to complete some of the required classes due to a medical condition. The Deputy was not working at this time while that condition be addresses. First Sergeant Tilley asked that the time period for an officer to complete the required core classes be delayed for this Deputy until his full return to duty, at which time he would be required the complete the remaining core classes with the next Basic Class.

First Sergeant Tilley asked if there were questions concerning his request. Hearing none he asked if there was any motion to be made concerning it.

Retired Sergeant Johnson made a motion, seconded by Chief Stephens, that the that the time period for an officer to complete the required core classes be delayed for this Deputy until his full return to duty, at which time he would be required the complete the remaining core classes with the next scheduled Basic Class. Hearing no discussion on the motion First Sergeant Tilley called for questions. All present voted in favor of the motion as made with no negative votes cast.

First Sergeant Tilley asked if there was any other business to be discussed. Ms Singleton asked the members present as to status of prior discussion addressing the fact that the head of a law enforcement agency in the state does not have to be a certified law enforcement officer. She indicated her position that the allowed exemption by stature/legislative rule needed to be changed so that some form of training, if not the full entry level training program, be required of Chiefs and Sheriffs.

It was recognized that as a constitutionally elected office that there were limitations as to requirements that could be placed on Sheriffs. The members present noted that the Sheriffs were not the problem, that the large majority of them were certified officers, that is was the Chiefs, specifically from smaller town Class 3 and 4 jurisdictions, who needed some form of required training. he asked for a motion to bring this meeting of the LET Subcommittee to a close.

It was the consensus of the members present that these concerns needed to be relayed to their respective member organizations for follow up as allowed with their respective legislators and the West Virginia legislature in general.

First Sergeant Tilley asked if there were any other items to be discussed. Hearing none he asked if there was a motion to bring this meeting to a close.

Retired Sergeant Johnson made a motion, seconded by Sheriff Rutherford, that the October 29, 2009 meeting of the LET Subcommittee be brought to a close. Hearing no discussion on the motion First Sergeant Tilley called for questions. All present voted in favor of the motion as made with no negative votes cast.

The October 29, 2009 meeting of the LET Subcommittee was brought to a close 11:11 a.m.