

**LAW ENFORCEMENT TRAINING SUBCOMMITTEE  
Pipestem State Resort Park  
Athens, West Virginia**

**April 29, 2010**

**MEMBERS PRESENT:**

Colonel David Murphy  
Retired Lieutenant Terry Miller  
Ms. Patty Hamilton

**MEMBERS REPRESENTED:**

Colonel T Pack by  
First Sergeant Curt Tilley  
Chief William Roper by  
Chief Steve Stephens  
Sheriff Richard Ferguson by  
Sheriff by Sheriff T McComas  
Retired Chief Ivin Lee by  
Major M DeBord

**MEMBERS ABSENT:**

Retired Lieutenant Steve Walker  
Ms Suzan Singleton  
The position represented by a member of the  
public is vacant due to the resignation of  
the previous representative and as yet  
has not been filled.

**STAFF:**

Retired Captain Chuck Sadler  
Ms Leslie Boggess  
Ms Barbara White  
Mr Jeff Estep

The April 29, 2010 meeting of the Law Enforcement Training (LET) Subcommittee, conducted at the Pipestem Resort State Park, located near Athens, West Virginia, was called to order by the Chair, First Sergeant Tilley, at 9:10 a.m. with seven (7) members either present or represented at the meeting. Applicable public notice of the meeting start time to 9 am from 10 am had been previously filed with the West Virginia Secretary of State Office.

First Sergeant Tilley then asked the members present if there were any items that needed to be added to the agenda that had not been previously set to the agenda. There being no additions noted by the members present First Sergeant Tilley indicated that he wanted to add an item to the agenda for consideration, that item being the consideration of the graduating officers from the 141<sup>st</sup> Basic Class for certification as West Virginia law enforcement officers. The members present indicated their consensus approval of this request. He advised that it would be added as agenda item 10B.

As to agenda item 1 First Sergeant Tilley noted to the members present that the minutes of the March 25, 2010 meeting of the LET Subcommittee had been mailed to the subcommittee members prior to this meeting. First Sergeant Tilley asked the members present if there were any questions or corrections concerning the minutes as sent. Hearing none he asked if there was a motion to be made concerning their approval.

A motion was made by Colonel Murphy, seconded by Chief Stephens, that the minutes of the March 25, 2010 LET Subcommittee meeting be accepted as presented. There being no discussion on the motion First Sergeant Tilley called for questions. All present voted in favor of, with no negative votes cast, for the motion as made.

First Sergeant Tilley then initiated discussion on agenda item 2 as to the LET Fund Financial Report by asking Retired Captain Sadler to report on it. Retired Captain Sadler advised the subcommittee members that a copy of an LET Fund Balance Report dated April 21, 2010 had been mailed provided to them as part of the agenda mailing packet. He advised the members that as reflected on this LET Fund account balance sheet that there was a balance of \$541, 818 in the LET Fund.

Retired Captain Sadler noted to the members that with the balance present in the fund and the additional Purdue Pharma funds being considered for use in support of the entry level training program that there were sufficient funds to consider the request funding under agenda item 11 for the operation of the 142<sup>nd</sup> Basic Class to start May 3, 2010 being considered during this meeting and the anticipated request for the civilian support staff's salary at the Academy which has been previously funded from the LET Fund.

First Sergeant Tilley asked if there were any questions concerning the LET Fund report. Hearing none he asked if there was consensus approval by the members present to accept the report as presented. Such consensus approval was indicated by the members present.

First Sergeant Tilley then initiated discussion on agenda item 3. The application of the below named individual seeking to be certified as a law enforcement training instructor was presented for consideration:

Deputy Judd Holcomb  
Lewis County Sheriff's Office

Basic Life Support (CPR/AED) Instructor  
American Heart Association

First Sergeant Tilley asked Retired Captain Sadler if this individual met the standards to become a certified law enforcement instructor. He indicated that he did and recommended his approval as such. First Sergeant Tilley asked if there were any questions or discussion concerning the recommendation for this individual to be approved as an instructor. Hearing none he asked if there was a motion to be made concerning him.

A motion was made by Retired Lieutenant Miller, seconded by Sheriff McComas, that Deputy J Holcomb, Lewis County Sheriff's Office, be certified as a law enforcement instructor in the area reflected. There being no discussion on the motion First Sergeant Tilley called for questions. All present voted in favor of, with no negative votes cast, for the motion as made.

First Sergeant Tilley then initiated discussion on agenda item 4. The applications of the below listed officers, previously certified as law enforcement instructors, who were seeking to be certified in the additional area/s of expertise listed, were presented for consideration:

Lieutenant Matt Arthur  
Dunbar Police Department

TASER Operator

Captain Danny Camden  
West Virginia University  
Police Department

Police Mountain Bike

Patrolman Conrad Carpenter  
Montgomery Police Department

Incident Response to  
Terrorist Bombings

Sergeant Gary Weaver  
Bridgeport Police Department

First Line Supervision  
Rapid Response to Active Shooters

First Sergeant Tilley asked Retired Captain Sadler if these previously certified law enforcement instructors met the standards to become certified in the additional areas listed. He indicated that he did and recommended their approval as such.

First Sergeant Tilley asked if there were any questions or discussion concerning the recommendation for these individuals to be approved as instructors in the additional areas of expertise recommended. Hearing none he asked if there was a motion to be made concerning them.

A motion was made by Major DeBord, seconded by Colonel Murphy, that these individuals be certified as law enforcement instructors in the additional areas of expertise listed. There being no discussion on the motion First Sergeant Tilley called for questions. All present voted in favor of, with no negative votes cast, for the motion as made.

First Sergeant Tilley then initiated discussion on agenda item number 5A by advising the members present that it addressed training programs that had been submitted for consideration for approval as annual in-service. The following annual level in-service training programs to be conducted during the 2010 Training Year were presented for consideration and approval:

### **BECKLEY FIRE DEPARTMENT**

Following classes are being presented as part of a three day workshop at the Mining Academy in Beckley 24-26 May 10. Instructors are adjunct staff with:  
The Texas Engineering Extension Service (TEEX)

Texas A&M University  
National Domestic Preparedness Consortium

Eight (8) hours  
Private Sector Counterterrorism Awareness Workshop

Eight (8) hours  
Bombing Prevention Workshop

Eight (8) hours  
Improvised Explosive Device (IED) Search Procedures Course

### **BECKLEY POLICE DEPARTMENT**

Eight (8) hours                      4 Jun 10  
Introduction to Digital Evidence and Cell Phone Forensics

Instructor: Mr John Solmon  
Professor with Marshall University  
Integrated Science and Technology Department  
Certified digital forensics examiner

Beckley, WV

### **BRIDGEPORT POLICE DEPARTMENT**

Forty (40) hours                      24-28 May 10  
Police Motorcycle Rider Certification Course

Instructor: Sergeant J Garten – certified LET instructor in subject area  
Bridgeport, WV

**CHARLESTON POLICE DEPARTMENT**

Seven (7) hours                      30 Mar 10  
Sniper Team Training in Site Reconnaissance and Introduction to Barrett 50 cal.  
Instructor: Lieutenant H Hickman  
                    Corporal C Snodgrass  
                    LET certified instructors in subject area  
Charleston, WV

Sixteen (16) hours                      15-16 Jun 10  
Basic Police Records Training  
Introduction: Mr R A Doran  
                    Founder – R A Doran & Associates  
                    Certified law enforcement officer and instructor in Illinois in subject area  
Charleston, WV

**ELEANOR POLICE DEPARTMENT**

Eight (8) hours                      4 May 10  
Bus Assault Training Course  
Instructor: Officer Harry Teare – certified LET instructor in SWAT/subject area  
Eleanor, WV

Four (4) hours                      3 May 10  
Tactical Handgun Orientation Training  
Instructor: Officer Harry Teare – certified LET instructor in SWAT/subject area  
Sutton, WV

**FAYETTE COUNTY EVIDENCE CENTER**

Eight (8) hours                      16 Apr 10  
Crime Scene and Evidence Photography  
Instructor: Mr Gary Weaver – certified LET instructor in subject area  
Fayetteville, WV

**FEDERAL BUREAU OF INVESTIGATION**

Twenty (20) hours                      20-22 Apr 10  
A Violent Crimes Behavioral Analysis Seminar  
Instructor: FBI Special Agents from their Behavioral Analysis Crime Unit  
Moon Township. PA

**GLENVILLE STATE COLLEGE**

Seven (7) hours                      15 May 10  
Think Like a Commander – The Mental Management of  
Decision Making in Emergencies

Instructor: Mr Richard B Gasaway  
                Founder – Gasaway Consulting Group  
                Founder – Center for Advancement of Situation Awareness and  
                                Decision Making  
                Fire service career, including tenure as Fire Chief  
                Doctoral degree in Management  
                Adjunct instructor Executive Development Institute of the  
                                National Fire Academy  
Glenville, WV

**KANAWHA COUNTY SHERIFF’S OFFICE**

Eight (8) hours                      21 and 22 Apr 10  
Homicide Crime Scene Management for Patrol

Instructor: Retired Officer David Newman  
                Class, instructor and subject material previously approved by LET  
                                Subcommittee  
Charleston, WV

**KENOVA POLICE DEPARTMENT**

Four (4) hours                      14 May 10  
Gangs Overview

Instructor: Mr Willie McGrew Jr  
                Certified Gang Specialist with the State of Ohio  
                Certified law enforcement officer – State of Ohio  
                Multiple course and seminars attended and presented on gangs  
Kenova, WV

**MADISON POLICE DEPARTMENT**

Sixteen (16) hours                      25-26 Jun 10  
K-9 Problem Solving

Instructor: Trooper M Mays  
                Lieutenant J T Adams  
                Certified LET instructors in subject area  
Madison, WV

**MERCER COUNTY SHERIFF’S OFFICE**

Sixteen (16) hours                      3-4 May 10  
Combined Entry Level and Intermediate Level Patrol Rifle Course  
Instructor: Deputy J Coulter – certified LET instructor in subject area  
Athens, WV

**MOUNTAIN STATE UNIVERSITY**

Twelve (12) hours                      12-15 May 10  
Leadership Link – Leading Others and Connecting  
Through Communication

Instructor: Dr Denis O’Neal, PhD.  
Superintendent – U S National Fire Academy  
Brigadier General Timothy Khadafy  
Deputy Chief of Staff  
United States Army National Guard Bureau  
Dr Charles Polk, PhD.  
President – Mountain State University  
Co-Author of Book – “Apex Thinking”  
Mr Isaac Manning  
President - Trinity Works  
President – Bechtel Family National Scout Reserve

**MORGANTOWN POLICE DEPARTMENT**

Twenty-four (24) hours                      19-21 Apr 10  
Police Mountain Bike Patrol Course  
Instructor: Captain Danny Camden  
Certified LET Instructor in other areas  
Recommended for approval in this subject area at this meeting  
Lieutenant William Chedester – certified LET instructor in subject area  
Morgantown, WV

**NEW MARTINSVILLE POLICE DEPARTMENT**

Sixteen (16) hours                      1 and 8 May 10 as one class  
ICS-300 Level Course  
Instructor: Sergeant Dave Byers – certified LET instructor in subject area  
New Martinsville, WV

**STORM MOUNTAIN TRAINING CENTER**

Fifty (50) hours                      5-9 Jul 10  
Individual Officer Response to Armed/Terrorist Attacks  
Instructor: Conservation Officer M Lott – certified LET instructor in related subject  
areas.  
Elk Garden, WV

Eight (8) hours                      11 Jun 10  
Basic Combatives Course  
Instructor: Conservation Officer M Lott – certified LET instructor in related subject  
areas.  
Elk Garden, WV

Forty (40) hours                      21-25 Jun 10  
Combatives Instructor Course  
Instructor: Conservation Officer M Lott – certified LET instructor in related subject  
areas.  
Elk Garden, WV

**TAYLOR COUNTY SHERIFF'S OFFICE**

Sixteen (16) hours 3-4 May 10 and 6-7 May 10

Patrol Rifle Training Class

Instructor: Sergeant Dayton Mayle Jr – Certified LET instructor in subject area  
Grafton, WV

**TRI-STATE FIRE ACADEMY**

Twenty-four (24) hours 20-23 Apr 10

All Hazards Management Symposium

Instructor: Mr Terry Ledbetter

Chief Investigator for the St Louis County, MI, Medical Examiner's Office

Special Agent Kenneth LaVictoire

Federal Bureau of Investigation

Special Agent Robert Bryan

Federal Bureau of Investigation

Special Agent Evan Patterson

Federal Bureau of Investigation

Dr Teresa Thacker

Licensed Medical Doctor

Dr Frank Binder

Professor – Marshall University

Chief C Moore

Huntington Fire Department

Dr John Carson

Medicolegal and Forensic Consultant

West Virginia Office of the Chief Medical Examiner

Mr Jerry Beckett

Homeland Security Coordinator

West Virginia Office of Homeland Security

**UNITED STATES ATTORNEY'S OFFICE – NORTHERN DISTRICT**

Eight (8) hours 18 May 10

Gangs – What Officers Should Know

Instructor: Retired Detective George Collord

Lead Detective Operation Black Widow

Designated as U S Deputy Marshall and service on FBI gang task forces

Former Neustria Familia gang member – name available but withheld  
from this paperwork for safety reasons to individual. Has presented  
with the FBI several law enforcement training classes on gang  
activities

Wheeling, WV



**WEST VIRGINIA STATE FIRE MARSHALL'S OFFICE**

Sixteen (16) hours            5-6 May 10

Juvenile Fire Setters

Instructor: Mr Paul Schwartzman

Mental Health Counselor, certified with State of New York

Team member of unit that developed the Fire Related Youth Unit for the  
City of Rochester, NY, Fire Department

Chairman – NFPA Juvenile Firesetter Intervention Committee

Author of two books of juvenile fire setting

Current national committee member of entity setting national standards  
for juvenile firesetter intervention specialists

Bridgeport, WV

**WEST VIRGINIA OFFICE OF HOMELAND SECURITY**

Sixteen (16) hours            12-13 Apr 10 and 3-4 Jun 10

Advanced Incident Management/unified Command

Instructor: Adjunct instructors from the Texas Engineering Extension Service  
(TEEX)

Texas A&M University

National Domestic Preparedness Consortium

Huntington, WV Apr 10

Wheeling, WV    Jun 10

Sixteen (16) hours            28-29 Apr 10 and 15-16 Jun 10

Enhanced Threat and Risk Assessment for Local Jurisdictions

Instructor: Adjunct instructors from the Texas Engineering Extension Service  
(TEEX)

Texas A&M University

National Domestic Preparedness Consortium

Huntington, WV Apr 10

Wheeling, WV    Jun 10

Six (6) hours                    30 Mar 10

WVR# Operation Improvise Table Top Exercise

Instructor: Adjunct instructors from the Texas Engineering Extension Service  
(TEEX)

Texas A&M University

National Domestic Preparedness Consortium

Shepherdstown, WV

**WEST VIRGINIA PREVENTION RESOURCE CENTER**

Nine (9) hours                      20-21 Apr 10

Strategic Prevention Framework Training – Train the Trainer Program

Instructor: Mr David W Bailey

Certified clinical addictions counselor (CCAC) for the  
State of West Virginia

Certified clinical supervisor (CCS) for the State of West Virginia

Licensed social worker (LSW) for the State of West Virginia

Twenty plus years experience in substance abuse field programs

And training in West Virginia

Ms Carol Mosgar

Graduate degree in social work

Certified as a Prevention Specialist II

Certified Clinical Addictions Counselor/Supervisor

Community Development Specialist on subject of substance abuse

**WEST VIRGINIA REGIONAL COMMUNITY POLICING INSTITUTE (RCPI)**

Eight (8) hours                      6 and 7 May 10

Violence Against Women Awareness and Education – Law Enforcement  
Response

Instructor: Retired Lieutenant Larry Nelson – certified LET instructor in subject  
area

Point Pleasant, WV

Six (6) hours                      21 Apr 10

10<sup>th</sup> Annual Statewide Sexual Assault Symposium

Instructor: Adjunct instructors provided by the

West Virginia Foundation for Rape Information and Services (WVFRIS)

Dr N Baladerian, PhD

Disability, Abuse and Personal Rights specialist with

The Spectrum Institute, Los Angeles, CA

Dr Beverly Fanz, Ed.D

Institute on Disabilities – Temple University

Ms Marissa Johnson, Executive Director

West Virginia Commission for the Deaf and Hard of Hearing

Charleston, WV

**WEST VIRGINIA STATE POLICE  
INTERNET CRIMES AGAINST CHILDREN UNIT**

Thirty-eight (38) hours                      19-23 Apr 10

Online Investigations Training

Instructor: Sergeant Christopher Casto  
                  Sergeant Christopher Smith  
                  Sergeant David Eldridge  
                  West Virginia State Police  
                  Certified LET instructors in related subject areas  
                  Ms Karen Schomer  
                  Licensed attorney in the State of West Virginia  
                  Adjunct staff from the National White Collar Crime Center (NW3C)

First Sergeant Tilley asked Retired Captain Sadler if these classes met the criteria to be approved as annual in-service classes. He indicated that they did and recommended they be approved as such.

First Sergeant Tilley asked if there were any questions or comments concerning the recommended classes. Hearing none he asked if there was a motion to be made concerning them.

Sheriff McComas a motion, seconded by Retired Lieutenant Miller, that the listed classes be approved for annual in-service hours as presented. There being no discussion on the motion First Sergeant Tilley called for questions. All present voted in favor of, with no negative votes cast, for the motion as made.

First Sergeant Tilley then initiated discussion on agenda item 5B by presenting the following classes for approval as supervisory in-service during the 2010 Training Year:

**GLENVILLE STATE COLLEGE**

Seven (7) hours                      15 May 10

Think Like a Commander – The Mental Management of  
Decision Making in Emergencies

Instructor: Mr Richard B Gasaway  
                  Founder – Gasaway Consulting Group  
                  Founder – Center for Advancement of Situation Awareness and  
                  Decision Making  
                  Fire service career, including tenure as Fire Chief  
                  Doctoral degree in Management  
                  Adjunct instructor Executive Development Institute of the  
                  National Fire Academy  
Glenville, WV

**HARRISON COUNTY SHERIFF'S OFFICE**

Sixteen (16) hours            19-20 Apr 10

Leadership Concepts

Instructor - Dr Carl Mercer, PhD. – Instructor and subject material previously  
Approved by LET Subcommittee for the 2009 Training Year  
Nutter Fort, WV

**MOUNTAIN STATE UNIVERSITY**

Twelve (12) hours            12-15 May 10

Leadership Link – Leading Others and Connecting  
Through Communication

Instructor: Dr Denis O'Neal, PhD.  
Superintendent – U S National Fire Academy  
Brigadier General Timothy Khadafy  
Deputy Chief of Staff  
United States Army National Guard Bureau  
Dr Charles Polk, PhD.  
President – Mountain State University  
Co-Author of Book – “Apex Thinking”  
Mr Isaac Manning  
President - Trinity Works  
President – Bechtel Family National Scout Reserve

**NEW MARTINSVILLE POLICE DEPARTMENT**

Sixteen (16) hours            1 and 8 May 10 as one class

ICS-300 Level Course

Instructor: Sergeant Dave Byers – certified LET instructor in subject area  
New Martinsville, WV

**TRI-STATE FIRE ACADEMY**

Twenty-four (24) hours    20-23 Apr 10

All Hazards Management Symposium

Instructor: Mr Terry Ledbetter  
Chief Investigator for the St Louis County, MI, Medical Examiner's Office  
Special Agent Kenneth LaVictoire  
Federal Bureau of Investigation  
Special Agent Robert Bryan  
Federal Bureau of Investigation  
Special Agent Evan Patterson  
Federal Bureau of Investigation  
Dr Teresa Thacker  
Licensed Medical Doctor  
Dr Frank Binder  
Professor – Marshall University  
Chief C Moore  
Huntington Fire Department  
Dr John Carson  
Medicolegal and Forensic Consultant  
West Virginia Office of the Chief Medical Examiner

Mr Jerry Beckett  
Homeland Security Coordinator  
West Virginia Office of Homeland Security

**UNITED STATES ATTORNEY'S OFFICE – NORTHERN DISTRICT**

Seventeen (17) hours 7-9 Jul 10

From the Front Line and Beyond – It Takes a Team – Leading That Team

Instructor: Dr James Reese, PhD.

Retired Supervisory Special Agent – FBI  
CEO – James T Reese and Associates  
Author and internationally known speaker in leadership,  
stress management and motivation

Dr Peter Collins

Canadian licensed forensic psychiatrist  
Consultant with FBI, INTERPOL and Europol  
Recognized expert witness

Ms Alicia Kozakiwicz

Internet luring victim

Created the Alicia Project, a recognized and awarded  
Internet safety program

Dr Kevin O'Brien, EdD.

Director of Education and Victim Services for the  
National Center for Victims of Crime

Licensed Community Mental Health Counselor

Retired Lieutenant Richard Hobson

Metropolitan Police Department, District of Columbia

Adjunct presenter for the U S Department of Justice on  
Gun recovery and enforcement programs

Ms Fanny Haselbacher

Licensed attorney with the U S Department of Justice

**WEST VIRGINIA OFFICE OF HOMELAND SECURITY**

Sixteen (16) hours 12-13 Apr 10 and 3-4 Jun 10

Advanced Incident Management/unified Command

Instructor: Adjunct instructors from the Texas Engineering Extension Service  
(TEEX)

Texas A&M University

National Domestic Preparedness Consortium

Huntington, WV Apr 10

Wheeling, WV Jun 10

Sixteen (16) hours 28-29 Apr 10 and 15-16 Jun 10

Enhanced Threat and Risk Assessment for Local Jurisdictions

Instructor: Adjunct instructors from the Texas Engineering Extension Service  
(TEEX)

Texas A&M University

National Domestic Preparedness Consortium

Huntington, WV Apr 10

Wheeling, WV Jun 10

Six (6) hours                      30 Mar 10  
WVR# Operation Improvise Table Top Exercise  
Instructor: Adjunct instructors from the Texas Engineering Extension Service  
(TEEX)  
Texas A&M University  
National Domestic Preparedness Consortium  
Shepherdstown, WV

**WYOMING COUNTY SHERIFF'S OFFICE**

Eight (8) hours                      28 May 10 and 11 Jun 10  
Anatomy of a Criminal Case – How to Supervise and Manage Case Investigation  
From Start to Finish  
Instructor: Sergeant Ted Riffe  
Certified West Virginia law enforcement instructor in subject area  
Pineville, WV

First Sergeant Tilley asked Retired Captain Sadler if these classes met the criteria to be approved as supervisory in-service classes. He indicated that they did and recommended their approval as such. First Sergeant Tilley asked if there were any questions concerning these classes. Hearing none he asked if there was a motion concerning the approval of these classes.

Retired Lieutenant Miller made a motion, seconded by Sheriff McComas, that the classes presented and recommended be approved for supervisory in-service credit as presented. There being no discussion on the motion First Sergeant Tilley called for questions. All present voted in favor of, with no negative votes cast, for the motion as made.

First Sergeant Tilley then initiated discussion on agenda item 5C by presenting the following classes for approval as personal in-service for the 2010 Training Year:

**CERTIFICATION RETENTION PROGRAM**

Annual In-Service  
Officer Gregory Scappini  
Sixteen (16) hours                      28-29 Mar 10  
Tactical Firearms Training  
Practical Firearms Training (PFT) Inc.  
Richmond, VA

Annual In-Service  
Officer Gregory Scappini  
Sixteen (16) hours                      14-16 Jun 10  
National Institute of Justice (NIJ) 2010 Training Conference  
National Institute of Justice  
Arlington, VA

**CHARLESTON POLICE DEPARTMENT**

Annual In-Service  
Patrolman Travis Hill  
Eighty (80) hours            10 to 21 May 10  
Police Motorcycle Certification Course  
Ohio Police Officer Training Academy (OPOTA)  
London, OH

Supervisory In-Service  
Lieutenant A C Napier  
Sergeant W S Winkler  
Twenty-four (24) hours    19-21 Apr 10  
Narcotics Commanders Workshop  
Bureau of Justice Assistance (BJA)  
Weyers Cave, VA

Annual In-Service  
Lieutenant Eric Johnson  
Corporal Chris Johnson  
Senior Patrolman Shawn Midkiff  
Twenty-four (24) hours    4-6 May 10  
Colt AR 15/16 Armorer Course  
Public Agency Training Council (PATC)  
Oak Creek, WI

**CHESTER POLICE DEPARTMENT**

Annual In-Service  
Chief Thorn  
Nineteen (19) hours        27-29 Apr 10  
Law Enforcement Officers Moderators' Conference  
Federal Bureau of Investigation (FBI)  
Baltimore, MD

**HANCOCK COUNTY SHERIFF'S OFFICE**

Annual In-Service  
Chief Deputy Todd Murray  
Nineteen (19) hours        27-29 Apr 10  
Law Enforcement Officers Moderators' Conference  
Federal Bureau of Investigation (FBI)  
Baltimore, MD

Annual In-Service  
Sergeant Robert Connors  
Detective Matt Harvey  
Sixteen (16) hours        12-13 May 10  
Cyber Investigation 101 – Secure Techniques for Onsite Preview (STOP)  
National White Collar Crime Center (NW3C)  
Cherry Township, PA

Annual In-Service  
Sergeant Art Watson  
Twenty (20) hours 21-23 Apr 10  
Medical Investigation of Death  
Wayne State University  
Dearborn, MI

**KANAWHA COUNTY SHERIFF'S OFFICE**

Lieutenant S Crosier  
Lieutenant G Young  
Twenty-four (24) hours 19-21 Apr 10  
Missing Persons and Unidentified Human Remains  
University of North Florida in conjunction with  
The National Institute of Justice  
Ft Lauderdale, FL

**KEYSER POLICE DEPARTMENT**

Annual In-Service  
Officers to be named  
Eight (8) hours 27 Apr 10  
Conducting Complete Traffic Stops  
Bureau of Justice Assistance (BIJ)  
Oakdale, MD

**LEWIS COUNTY SHERIFF'S OFFICE**

Annual In-Service  
Deputy Judd Holcomb  
Twenty (20) hours 13-15 Apr 10  
Drug Law Enforcement Training  
Federal Law Enforcement Training Center (FLETC)  
Sevierville, TN

**MARION COUNTY SHERIFF'S OFFICE**

Annual In-Service  
Deputy Shawn Davis  
Deputy Christopher Erdie  
Twenty-four (24) hours 25-28 May 10  
Advanced Interdiction Training  
The Training Force Inc.  
Fort Indiantown Gap, PA

Annual In-Service  
Deputy Shawn Matthews  
Deputy Clarence Phillips  
Twenty-four (24) hours 22-25 Mar 10  
Interview and Interrogation  
The Training Force Inc.  
Fort Indiantown Gap, PA

Annual In-Service  
Chief Deputy Ralph Wright  
Deputy James Bledsoe  
Deputy Clarence Phillips  
Twenty-four (24) hours 2 – 5 Jun 10  
Tactical Narcotics Debriefing  
The Training Force Inc.  
Fort Indiantown Gap, PA

Annual In-Service  
Deputy Shawn Matthews  
Deputy Clarence Phillips  
Twenty-four (24) hours 22-25 Mar 10  
Identifying Deceptive Behavior  
The Training Force Inc.  
Fort Indiantown Gap, PA

Annual In-Service  
Chief Deputy Ralph Wright  
Deputy Joe Wright  
Thirty-two (32) hours 29 Mar 10 to 1 Apr 10  
Basic Tactics for Warrants  
The Training Force Inc.  
Fort Indiantown Gap, PA

### **MORGANTOWN POLICE DEPARTMENT**

Annual In-Service  
Patrolman First Class Lawrence Hasley  
Twenty-four (24) hours 19-21 Apr 10  
Missing Persons and Unidentified Human Remains  
University of North Florida in conjunction with  
The National Institute of Justice  
Ft Lauderdale, FL

Annual In-Service  
Patrolman First Class Phillip Scott  
Patrolman First Class Joshua Nabors  
Thirty-two (32) hours 17-20 May 10  
Basic Tactics for Warrants  
Northeast Counterdrug Training Center  
Fort Indiantown Gap, PA

Annual In-Service  
Patrolman First Class Marc Jones  
Patrolman Justin Judy  
Twenty-four (24) hours 14-16 May 10  
Forensic Statement Analysis  
Northeast Counterdrug Training Center  
Fort Indiantown Gap, PA

Annual In-Service  
Patrolman William Bender  
Patrolman Shawn Williams  
Twenty-four (24) hours 11-13 May 10  
Domestic Terrorism  
Northeast Counterdrug Training Center  
Fort Indiantown Gap, PA

Supervisory In-Service  
First Sergeant Scott Carl  
Sergeant Gregory Knight  
Forty (40) hours 24-28 May 10  
Leadership and Mastering Performance Management  
Northeast Counterdrug Training Center  
Fort Indiantown Gap, PA

Annual In-Service  
Patrolman Joseph Patterson  
Patrolman Charles Behm  
Twenty-four (24) hours 18-20 May 10  
Street Gangs  
Northeast Counterdrug Training Center  
Fort Indiantown Gap, PA

Annual In-Service  
Patrolman First Class Molly Linthicum  
Patrolman First Class Mark Trump  
Patrolman First Class Mike Bloniarz  
Patrolman First Class Aaron Dull  
Patrolman First Class Nicholas Schmidle  
Patrolman First Class David Helms  
Patrolman Garrett Melan  
Patrolman James Smith III  
Eight (8) hours 27 Apr 10  
Conducting Complete Traffic Stops  
Bureau of Justice Assistance (BIJ)  
Oakdale, MD

Supervisory In-Service  
First Sergeant Harold Sperringer  
Two Hundred Fifty Five (255) hours 11 Apr 10 for 10 weeks  
FBI National Academy  
Federal Bureau of Investigation (FBI)  
Quantico, VA

**PUTNAM COUNTY SHERIFF'S OFFICE**

Annual In-Service

Sergeant Ryan Lockhart

Seventy-six (76) hours

3-14 May 10

Digital Evidence Acquisition Specialist Training Program (DEASTP-002)

Federal Law Enforcement Training Center (FLETC)

Glynco, GA

**RANSON POLICE DEPARTMENT**

Annual In-Service

Officer Adam Watson

Three (3) hours

First Aid Training

Ranson Fire Department by certified EMS instructor

Ranson, WV

First Sergeant Tilley asked Retired Captain Sadler if these classes met the criteria to be approved as personal in-service classes as annual or supervisory as reflected. He indicated that they did and recommended their approval as such.

First Sergeant Tilley asked if there were any questions concerning the recommended classes. Hearing none he asked if there was a motion for their approval.

Retired Lieutenant Miller made a motion, seconded by Chief Stephens, that the classes presented and recommended be approved for personal in-service credit for the 2010 Training Year. There being no discussion on the motion First Sergeant Tilley called for questions. All present voted in favor of, with no negative votes cast, for the motion as made.

First Sergeant Tilley then addressed agenda item 6 by advising the members present that there were no new stop work orders that had been issued since the March 25, 2010 meeting. He did ask Retired Captain Sadler to update the members as to the action taken concerning agenda items 6C and 6D from the March 25, 2010 meeting.

Retired Captain Sadler advised that as to the two members of the War Police Department whose ninety day order had been rescinded as a result of the determination by the members that the failure to submit their applications in a timely manner had been due to the city's failure that their applications had now been completely submitted within the required time period set by the members at the March 25, 2010 meeting.

First Sergeant Tilley then addressed the next agenda item by asking the members for their consensus approval to address agenda items 10, 11 and 13 at this point of the meeting due to the limited amount of discussion required for each item prior to agenda items 7 through 9 which involved personnel related discussions. Such consensus agreement was indicated.

First Sergeant Tilley then addressed items 10A and 10B by advising that they addressed the approval of the law enforcement certification of the graduating officers from the entry level training programs. Agenda item 10A were the Troopers who had completed the 60<sup>th</sup> Cadet Class while agenda item 10B were the officers who had completed the 141<sup>st</sup> Basic Class. He noted that with their graduation from the programs that they had completed all of the applicable requirements for certification.

He asked if there were any questions concerning the recommendation for certification. Hearing none he asked if there was a motion for their approval.

Colonel Murphy made a motion, seconded by Sheriff McComas, that the Troopers who completed the 60<sup>th</sup> Cadet Class, agenda item 10A and the Officers who completed the 141<sup>st</sup> Basic Class, agenda item 10B, be certified as West Virginia law enforcement officers. There being no discussion on the motion First Sergeant Tilley called for questions. All present voted in favor of, with no negative votes cast, for the motion as made.

First Sergeant Tilley then initiated discussion on agenda item 11 by advising that it addressed a request in funding from the West Virginia State Police for \$159,304 from the LET Fund for the operation of the 142<sup>nd</sup> Basic Class set to begin May 3, 2010. Retired Captain Sadler advised that pertaining to the requested amount that approximately \$52,000 would come from unexpended Purdue Pharma funds at the DCJS Office. The balance of the request, approximately \$107,000 would come from the LET Fund itself. He recommended its approval in that there were sufficient funds in the account to cover the requested funds.

Major DeBord indicated that as to the application that under the miscellaneous section that the last line item for \$12,000 addressed funding for the installation of an electronic instruction system in class rooms 1, 2 and 3 which would allow for a wireless, paperless learning system utilizing touch pads at each student officer desk and with the instructor. The system had been studied by the U S Air Force in their recruit training programs and had been found to reduce recruit attrition rates from academic issues.

First Sergeant Tilley asked if there were any questions concerning the request for funding for the 142<sup>nd</sup> Basic Class. Hearing none he asked if there was a motion for their approval.

Retired Lieutenant Miller made a motion, seconded by Chief Stephens, that the funding request from the West Virginia State Police in the amount of \$159,304 for the operation of the 142<sup>nd</sup> Basic Class Officers be approved with the breakdown of the approved funds from the LET Funds and the Purdue Pharma funds to be made by Retired Captain Sadler and the DCJS Office staff. There being no discussion on the motion First Sergeant Tilley called for questions. All present voted in favor of, with no negative votes cast, for the motion as made.

First Sergeant Tilley then initiated discussion on agenda item 13 by advising the members that it addressed an application by Retired Captain Sadler to the West Virginia Commission on Drunk Driving Prevention (CDDP) for reimbursement of funds for impaired driving related training completed during the entry level training classes. He asked Retired Captain Sadler to speak about the application.

Retired Captain Sadler noted that the application was for reimbursement of up to \$32,500 of the daily housing and meal costs of entry level training Officers and Cadets attending the week long impaired driving classes during the 2011 Fiscal Year, July 1, 2010 to June 30, 2011. This application was the same request approved by the subcommittee members in each previous year since the CDDP had begun assisting the LET Fund with this reimbursement. He noted that the request for reimbursement for the 2010 Training Year was being prepared for submission in that all of the impaired driving training had been completed for the entry level training classes in that period.

First Sergeant Tilley asked if there were any questions concerning the application to the CDDP for reimbursement of training related costs. Hearing none he asked if there was a motion for the approval of the application.

Sheriff McComas made a motion, seconded by Major DeBord, that the application for reimbursement of funds up to \$32,500 to cover the costs of the impaired driving training classes for the 2011 Fiscal Year be approved for submission to the West Virginia Commission on Drunk Driving Prevention. There being no discussion on the motion First Sergeant Tilley called for questions. All present voted in favor of, with no negative votes cast, for the motion as made

First Sergeant Tilley then noted that as there were personnel related matters to be discussed under agenda items 7, 8, and 9 he needed a motion for the LET Subcommittee to go into executive session to address them.

Chief Stephens made a motion, seconded by Major DeBord, that the LET Subcommittee go into executive session to address the personnel related matters concerning agenda items 7, 8, and 9. There being no discussion on the motion First Sergeant Tilley called for questions. All present voted in favor of, with no negative votes cast, for the motion as made.

The LET Subcommittee went into executive session at 9:26 a.m. It came out of executive session at 12:09 p.m.

First Sergeant Tilley asked if there was any motion to be made concerning agenda item 7.

Sheriff McComas made a motion concerning agenda item 7, seconded by Major DeBord, that as to the prior conviction for the involved officer that he be allowed to continue in the entry level training program based on the review of the totality of the circumstances pertaining to the charge, the plea entered and on the

recommendation of Captain H Dial and Corporal R Knight, Huntington Police Department, that he be allowed to do so. There being no discussion on the motion First Sergeant Tilley called for questions. All present voted in favor of, with no negative votes cast, for the motion as made.

First Sergeant Tilley asked if there was any motion to be made concerning agenda item 8A.

Major DeBord made a motion concerning agenda item 8A, seconded by Sheriff McComas, that the certification review of the Logan County Sheriff's Office Deputy be continued until the May 27, 2010 meeting in that the involved Deputy had made a request at this meeting to be represented by an attorney. There being no discussion on the motion First Sergeant Tilley called for questions. All present voted in favor of, with no negative votes cast, for the motion as made.

First Sergeant Tilley asked if there was any motion to be made concerning agenda item 8B.

Colonel Murphy made a motion concerning agenda item 8B, seconded by Major DeBord, that the West Virginia law enforcement certification of Officer R Alkire II be revoked for cause based on the review by the subcommittee members as to the investigation of the incident which led to his original charge of Wanton Endangerment and his subsequent plea to Brandishing a Weapon and the totality of circumstances pertaining to the incident and actions by Officer Alkire. There being no discussion on the motion First Sergeant Tilley called for questions. All present voted in favor of, with no negative votes cast, for the motion as made.

First Sergeant Tilley asked if there was any motion to be made concerning agenda item 8C.

Chief Stephens made a motion concerning agenda item 8C, seconded by Sheriff McComas, that the Position Statement sent with the agenda mailing for this meeting pertaining to the action of the LET Subcommittee members at their March 25, 2010 meeting to revoke the certification of Former Officer S Patrick, Charleston Police Department, be approved as the statement of the reasons for the decision to so revoke his certification. There being no discussion on the motion First Sergeant Tilley called for questions. All present voted in favor of, with no negative votes cast, for the motion as made.

First Sergeant Tilley asked if there was any motion to be made concerning agenda item 8D.

Chief Stephens made a motion concerning agenda item 8D, seconded by Major DeBord, that the Position Statement sent with the agenda mailing for this meeting pertaining to the action of the LET Subcommittee members at their March 25, 2010 meeting to revoke the certification of Former Deputy McKinney, Marion County Sheriff's Office, be approved as the statement of the reasons for the decision to so revoke his certification. There being no discussion on the motion

First Sergeant Tilley called for questions. All present voted in favor of, with no negative votes cast, for the motion as made.

First Sergeant Tilley noted that as to agenda item 8E that no direct action was required at this time as the matter pertaining to it was continuing to be followed up by Mr S Compton, Esquire and Retired Captain Sadler and that information on the follow up would be provided at a subsequent LET Subcommittee meeting.

First Sergeant Tilley asked if there was any motion to be made concerning agenda item 9.

Sheriff McComas made a motion, seconded by Chief Stephens, that the request by the former officer to attend the entry level training program be denied based on his actions which had resulted in his dismissal from a prior entry level training program. There being no discussion on the motion First Sergeant Tilley called for questions. All present voted in favor of, with no negative votes cast, for the motion as made

By consensus agreement of the members present the LET Subcommittee broke for lunch at 12:15 pm. All members and staff present in the morning session were back in the meeting at 1:10 pm at which time agenda item 12, items number 10 and 11 having been addressed at an earlier point in the meeting by consensus approval, was addressed by First Sergeant Tilley.

As to agenda item 12 First Sergeant Tilley noted that it addressed the proposed by-laws which he had drafted at the request of Mr N Federspiel, Executive Director of the Governor's Committee on Crime, Delinquency and Correction and Director – DCJS. These proposed by-laws had been presented to the members present at the March 25, 2010 LET Subcommittee meeting with a request for them to be reviewed and any recommended changes submitted to First Sergeant Tilley prior to this meeting.

First Sergeant Tilley advised that following that March 25, 2010 meeting drafting the proposed by-laws that they had been reviewed by Mr Federspiel and Ms B White, Administrative Supervisor – DCJS. The changes that they had recommended for consideration were part of the by-laws sent with this meeting agenda. He asked if there were any recommended changes, revisions concerning the proposed by-laws as sent to them. Hearing none he asked if there were a motion to be made concerning the by-laws.

Colonel Murphy made a motion, seconded by Sheriff McComas, that the by-laws as mailed with the agenda mailing for this meeting with recommended changes be accepted as the by-laws for the Law Enforcement Training Subcommittee. There being no discussion on the motion First Sergeant Tilley called for questions. All present voted in favor of, with no negative votes cast, for the motion as made.

Agenda item 13 have been previously addressed by the consensus approval of the members First Sergeant Tilley then addressed agenda item 14 by informing the members that it addressed pieces of legislation passed during the 2010 session of the West Virginia Legislature that addressed, or directed actions by the subcommittee, pertaining to the training of law enforcement officers in the state. He noted that the members had been provided with copies of the legislation previously, as well as with the agenda mailing for this meeting.

As to agenda item 14A, Senate Bill 435 addressing speed measuring devices, there was discussion concerning the training that would be required to begin by January 1, 2012 and to be completed by January 1, 2013 for all certified officers who would be using speed measuring devices as prima facie evidence of the violation charged.

There was general discussion by the members present as to the fact that the National Highway and Traffic Safety Administration (NHTSA) had an eight hour class that would meet the requirements of the legislation as to existing officers that needed the training. By the time frame required work would be completed on getting instructors ready to present that training. Major DeBord noted that the Academy staff would be working on placing that eight hour block of training within the entry level training program ahead of the legislation's requirements, possibly as early as the 143<sup>rd</sup> Basic Class.

As to agenda item 14B, Senate Bill 649 addressing motor vehicle searches, there was there was discussion as to the need to have a standardized form developed for consent to search in conjunction with the legislation's requirements. By the consensus agreement of the members present it was decided that First Sergeant Tilley would establish a working committee of at least two committee members who would work with applicable experts in the field and legal counsel to develop the form called for by the legislation and applicable legislative rules by the time frames set in the legislation.

As to agenda item 14C, House Bill 4188 addressing organized criminal enterprises and anti-racial profile training there was discussion concerning the need to have a meeting at the Academy where individuals involved in these areas would come together and discuss a plan to implement the actions called for in the legislation as to training and other requirements. Major DeBord advised that he would have the Academy staff to work on that meeting and on the development of a course syllabus to review in consideration of the training required.

First Sergeant Tilley then addressed agenda item 15, advising the members present that the Administrative Law Judge (ALJ) had heard the appeal of the prior decision made by subcommittee members denying an individual attendance in the entry level training program as a private citizen. Counsel for the LET Subcommittee were to present their recommended findings of fact to the ALJ By mid June 2010. First Sergeant Tilley noted that no formal action was required on agenda item 15, that it had been provided for informational purposes.

First Sergeant Tilley then addressed agenda item 16 advising the members present that it addressed a rules review that had been held April 15-16, 2010 as to a domestic violence related rules. He noted the Ms Boggess, Mr Estep and Retired Captain Sadler had attended. Retired Captain Sadler advised that the group had reviewed the rules pertaining to domestic violence protocol and that the recommended changes would be directly beneficial to officers as to their safety and the handling of such calls. As copies of the proposed changes were distributed by the West Virginia Coalition Against Domestic Violence he advised that he would send copies to the subcommittee members for their review and comment.

First Sergeant Tilley noted that no formal action was required on agenda item 16, that it had been provided for informational purposes.

First Sergeant Tilley then addressed agenda item 17 advising the members present that it addressed actions taken Retired Captain Sadler on their behalf since the March 25, 2010 meeting. He asked if there were any questions concerning the materials provided concerning this agenda item. Hearing none First Sergeant Tilley asked if there was a motion to bring this meeting to a close.

Colonel Murphy made a motion, seconded by Sheriff McComas, that the April 29, 2010 meeting of the LET Subcommittee be brought to a close. Hearing no discussion on the motion First Sergeant Tilley called for questions. All present voted in favor of the motion as made with no negative votes cast.

The April 29, 2010 meeting of the LET Subcommittee was brought to a close 2:00 pm.

# Appendix One

## LET Fund Balance Report

19 Mar 10