

**LAW ENFORCEMENT TRAINING SUBCOMMITTEE
Room 204
Charleston Civic Center
Charleston, WV**

August 26, 2010

MEMBERS PRESENT: Colonel David Murphy
Retired Lieutenant Terry Miller
Retired Lieutenant Steve Walker
Ms Suzan Singleton

MEMBERS REPRESENTED: Colonel T Pack by
First Sergeant Curt Tilley
Chief William Roper by
Retired Chief Steve Stephens
Sheriff Richard Ferguson by
Sheriff by Sheriff T McComas
Retired Chief Ivin Lee by
Retired Sergeant J L Johnson
Ms. Patty Hamilton by
Mr Jack McClung

MEMBERS ABSENT: The position represented by a member of the
public is vacant due to the resignation of
the previous representative and as yet
has not been filled.

STAFF: Retired Captain Chuck Sadler
Ms Leslie Boggess
Mr Jeff Estep

The August 26, 2010 meeting of the Law Enforcement Training (LET) Subcommittee, conducted at the Charleston Civic Center, located in Charleston, West Virginia, was called to order by the Chair, First Sergeant Tilley, at 10:03 a. m. with nine (9) members either present or represented at the meeting. Ms Singleton had to leave the meeting at 11:55 am and was unable to return due to another commitment.

First Sergeant Tilley asked, concerning agenda item 1, the members present if there were any items that needed to be added to the agenda that had not been previously set to the agenda. He did note that Retired Captain Sadler had mailed an Amended Agenda on August 20, 2010 with accompanying paperwork. That amended agenda would be the one they were addressing as to items to consider.

There being no additions noted by the members present First Sergeant Tilley began the discussion on agenda item 2. First Sergeant Tilley noted to the members present that the minutes of the July 29, 2010 meeting of the LET Subcommittee had been mailed to the subcommittee members prior to this meeting. First Sergeant Tilley asked the members present if there were any questions or corrections concerning the minutes as sent. Hearing none he asked if there was a motion to be made concerning their approval.

A motion was made by Sheriff McComas, seconded by Colonel Murphy, that the minutes of the July 29, 2010 LET Subcommittee meeting be accepted as presented. There being no discussion on the motion First Sergeant Tilley called for questions. All present voted in favor of, with no negative votes cast, for the motion as made.

First Sergeant Tilley then initiated discussion on agenda item 3 as to the LET Fund Financial Report by asking Retired Captain Sadler to report on it. Retired Captain Sadler advised the subcommittee members that a copy of an LET Fund Balance Report dated August 18, 2010 had been provided as part of the original agenda mailing for this meeting and that it was page number 1 of those materials. He advised the members that as reflected on this LET Fund account balance sheet that there was a balance of \$611,977 in the LET Fund.

First Sergeant Tilley asked if there were any questions concerning the LET Fund report. Hearing none he asked if there was consensus approval by the members present to accept the report as presented. Such consensus approval was indicated by the members present.

First Sergeant Tilley then initiated discussion on agenda item 4 concerning individuals seeking to be certified as law enforcement training instructors in the state. The following individuals were presented for consideration:

Sheriff Joseph N Carpenter Marion County Sheriff's Office	Active Shooter
Detective Corporal Glenn Chapman Fayette County Sheriff's Office	Crisis Negotiation Child Abuse Investigations Narcotics Investigations Clandestine Laboratory Investigations
Deputy Scott Jefferson Wood County Sheriff's Office	Taser Operator
Officer Jason Kerr Hurricane Police Department	OC Aerosol Projectors
Ms. Sue Patalano West Virginia Project Lifesaver	Project Lifesaver Law Enforcement Instructor
Detective Jeff Vance Lewisburg Police Department	Taser Operator

First Sergeant Tilley asked Retired Captain Sadler if these individuals met the standards to become certified in the areas listed. He indicated that they did and recommended their approval as such.

First Sergeant Tilley asked if there were any questions or discussion concerning the recommendation for these individuals to be approved as instructors in the areas of expertise recommended. Hearing none he asked if there was a motion to be made concerning them.

A motion was made by Sheriff McComas, seconded by Retired Sergeant Johnson, that these individuals be certified as law enforcement instructors in the areas of expertise listed. There being no discussion on the motion First Sergeant Tilley called for questions. All present voted in favor of, with no negative votes cast, for the motion as made.

First Sergeant Tilley then initiated discussion on agenda item 5 concerning individuals seeking to be certified as law enforcement training instructors in the state. He advised that it addressed the applications of the below listed officers, previously certified as law enforcement instructors, who were seeking to be certified in the additional area/s of expertise listed. The following individuals were presented for consideration:

Patrolman First Class R R Bleigh Martinsburg Police Department	Police Firearms Instructor – Patrol Rifle
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Patrolman Conrad Carpenter
Montgomery Police Department

Police Firearms Instructor – Handgun
Police Firearms Instructor – Patrol Rifle

Officer Michael J Charlton
Morgantown Police Department

Police Firearms Instructor – Patrol Rifle

Sergeant Stephen Kastigar
New Martinsville Police Department

Police Firearms Instructor – Handgun
Conflict Resolution

Officer Matthew D Solomon
Morgantown Police Department

Police Firearms Instructor – Patrol Rifle

First Sergeant Tilley asked Retired Captain Sadler if these previously certified law enforcement instructors met the standards to become certified in the additional areas listed. He indicated that he did and recommended their approval as such.

First Sergeant Tilley asked if there were any questions or discussion concerning the recommendation for these individuals to be approved as instructors in the additional areas of expertise recommended. Hearing none he asked if there was a motion to be made concerning them.

A motion was made by Ms Singleton, seconded by Retired Sergeant Johnson, that these individuals be certified as law enforcement instructors in the additional areas of expertise listed. There being no discussion on the motion First Sergeant Tilley called for questions. All present voted in favor of, with no negative votes cast, for the motion as made.

First Sergeant Tilley then initiated discussion on agenda item number 6A by advising the members present that it addressed training programs that had been submitted for consideration for approval as annual in-service. He did note in addition to the original listing of classes with the agenda mailing that additional classes had been provided for consideration with the amended agenda mailing. The following annual level in-service training programs to be conducted during the 2011 Training Year were presented for consideration and approval:

CHARLESTON POLICE DEPARTMENT

Twelve (12) hours 19-20 Apr 11

Police Records Management – Advanced Records Training

Instructor: Mr Robert Doran

Similar training classes previously approved in West Virginia

Twenty-seven year instructor in this subject area

Recognized national expert on police records operation & management

Charleston, WV

Sixteen (16) hours 7-8 Sep 10
The Gang Specialist Course
Instructor: Corporal Eric Smith
 LET certified instructor in subject area
Charleston, WV

**FEDERAL LAW ENFORCEMENT TRAINING CENTER (FLETC)
in conjunction CHARLESTON AREA DEA OFFICE**

Twenty (20) hours 24-26 Aug 10
Drug Law Enforcement Training Program
Instructor: Retired Sergeant Jerry Barrett
 Mississippi LET certified instructor in subject area
 Sergeant Richard Beghtol
 Washington State Police
 Washington State LET certified instructor in subject area
 Retired Trooper James M Creighton
 Program Specialist – FLETC
 Illinois LET certified instructor in subject area
 Chief Ed Delmore
 Graduate FBI NA
 Adjunct faculty – IPTM, FBI NA, Southern Police Institute
 Recognized expert in criminal patrol tactics
 Retired Officer Daniel Heinz
 North Carolina Justice Training Center
 North Carolina LET certified instructor in subject area
 Chief Jimmy Houston
 Chief – Ridgeland, Mississippi, Police Department
 POST Director – State of Mississippi
 FBI NA Graduate
 Mississippi LET certified instructor in subject area
 Retired Deputy George Lueders
 Graduate FBI NA
 Adjunct faculty – FLETC
 Florida LET certified instructor in subject area
 Trooper Timothy Sebastian
 Illinois State Police
 Illinois LET certified instructor in subject area
 Retired SSA Andrew Smith
 DEA
 Adjunct faculty – FLETC
Dunbar, WV

KANAWHA COUNTY SHERIFF'S OFFICE

Two (2) hours 15, 16, 17, 18, 19, 20 Aug 10

Use of Force Training – Alternative Shooting Positions

Instructor: Lieutenant M D Oakley

LET certified instructor in subject area

Sergeant K Vititoe

LET certified instructor in subject area

Charleston, WV

Two (2) hours 15, 16, 17, 18, 19, 20 Aug 10

Use of Force Training – Shoot House Scenarios

Instructor: Lieutenant B C Stover

LET certified instructor in subject area

Sergeant J D Meadows

LET certified instructor in subject area

Charleston, WV

Two (2) hours 15, 16, 17, 18, 19, 20 Aug 10

Use of Force – Long Gun Drills

Instructor: Lieutenant R W Rose

LET certified instructor in subject area

Corporal L A Grace

LET certified instructor in subject area

Charleston, WV

KEYSER POLICE DEPARTMENT

Seven (7) hours 30 Sep 10

Case Study Reviews – Findings of the Virginia Tech Shooting Incident & The D.C. Sniper

Instructor: Colonel Steven Flaherty – Virginia State Police

Certified Virginia LET instructor

Retired Captain John King – Montgomery County, MD, County Police

Certified Maryland LET instructor

Class previously approved in West Virginia for in-service credit

Keyser, VA

LEWISBURG POLICE DEPARTMENT

Eight (8) hours 27 and 28 Sep 10

Taser Certification

Instructor: Detective J Vance

Instructor certification in subject area recommended for approval this mtng

Lewisburg, WV

MONONGALIA COUNTY SHERIFF'S OFFICE

Sixteen (16) hours 18-19 Aug 10

Project lifesaver Airborne Specialist Training

Instructor: Sergeant D Byers

Morgantown, WV

Eight (8) hours 20 Aug 10

Project lifesaver Airborne Specialist Re-certification Training

Instructor: Sergeant D Byers

Morgantown, WV

MORGANTOWN POLICE DEPARTMENT

Twenty-four (24) hours 27-29 Sep 10

Patrol Rifle Training

Instructor: First Sergeant M Solomon

Recommended to be certified in subject area this meeting

Sergeant R Gilmore

Certified LET instructor in subject area

Detective M Charlton

Recommended to be certified in subject area this meeting

Patrolman W Runyon

Certified LET instructor in subject area

Morgantown, WV

RESA VI, in conjunction with Marshall County Fire School

Sixteen (16) hours 9-10 Oct 10

NIMS ICS 400

Instructor: RESA VI/West Virginia State Fire Marshall Adjunct/Certified Instructor
Glen Dale, WV

Sixteen (16) hours 9-10 Oct 10

Search Management

Instructor: RESA VI/West Virginia State Fire Marshall Adjunct/Certified Instructor
Glen Dale, WV

Sixteen (16) hours 9-10 Oct 10

HazMat Awareness/Operations

Instructor: RESA VI/West Virginia State Fire Marshall Adjunct/Certified Instructor
Glen Dale, WV

Sixteen (16) hours 9-10 Oct 10

HazMat Refresher Training

Instructor: RESA VI/West Virginia State Fire Marshall Adjunct/Certified Instructor
Glen Dale, WV

Sixteen (16) hours 9-10 Oct 10
Project Lifesaver Airborne Specialist Training
Instructor: Sergeant D Byers
 Certified LET instructor in subject area
Glen Dale, WV

SHINNSTON POLICE DEPARTMENT

Twenty-Six (26) Hours 27-29 Aug 10
NIMS 300/400 Combined Training Class
Instructor: Mr Mike Thompson
 RESA & West Virginia Fire Services certified instructor in subject area
Shinnston, WV

TUCKER COUNTY SHERIFF'S OFFICE

Eight (8) hours 18 Oct 10
Sexually Violent Offenders
Instructor: Retired FBI SSA R Hazelwood
 Retired federal agent
 Recognized national expert on subject area
 Criminal Profiler
 Author on subject area
Davis, WV

**UNITED STATES ATTORNEYS OFFICE – NORTHERN DISTRICT
OF WEST VIRGINIA**

Eight (8) hours 27 Sep 10
Gang Awareness
Instructor: FBI SSA B Jones
 Director – FBI Gang Unit
 Federal agent
 Retired Detective G Collord
 Recognized expert in subject area
Training approved during 2010 Training Year
Wheeling, WV

**UNITED STATES ATTORNEYS OFFICE – SOUTHERN DISTRICT
OF WEST VIRGINIA**

Eight (8) hours 13 Oct 10 – Charleston
 14 Oct 10 – Morgantown
Banking Reports on Suspicious Activities – Anti-Terrorism Activities
Instructor; Adjunct Staff U S Department of Justice
Listed locations

WEST VIRGINIA REGIONAL COMMUNITY POLICING INSTITUTE (RCPI)

Eight (8) hours 10 Aug 10

The Consent Defense – Addressing He Said/She Said in Sex Crimes

Instructor: Ms Jennifer G Long

Attorney-at-Law

Bridgeport, WV

Eight (8) hours 11 Aug 10

Best Practices for Sexual Misconduct Training

Instructor: Mr Brett A Sololow

Attorney-at-Law

Bridgeport, WV

WEST VIRGINIA STATE POLICE

Eight (8) hours 17 Aug 10

Recovering Buried Bodies

Instructor: Mr Mark W Eggeman

Rescue Coordinator – State of Virginia Search & Rescue Coordinator

Virginia LET certified instructors in subject area

Dunbar, WV

WEST VIRGINIA COALITION AGAINST DOMESTIC VIOLENCE

Eight (8) hours 21 and 23 Sep 10

The Silent Victim/Witness – Intimidation at Its Best

Instructor: Mr Jeffrey P Greipp

Attorney –at-Law in Wisconsin

Former Assistant Prosecuting Attorney

United States Attorney's Office – Wisconsin – Head of the

Domestic Violence Division

Charleston and Cacapon State Park, West Virginia

WEST VIRGINIA OFFICE OF HOMELAND SECURITY

Four (4) hours 30 Sep 10

Clandestine Laboratory Awareness

Instructor: DEA Special Agent W C Johannes

Federal agent

Member Clandestine Laboratory Training Unit – Quantico, VA

Dunbar, WV

Two (2) hours 30 Sep 10

Raid Planning for Areas Involving Explosive Materials

Instructor: DEA Special Agent W C Johannes

Federal agent

Member Clandestine Laboratory Training Unit – Quantico, VA

Dunbar, WV

Forty (40) hours 23-27 Aug 10
Advanced Forensics Investigations for Hazardous Events
Instructor: Adjunct Staff – National Fire Academy, Emmitsburg, MD
Dunbar, WV

Sixteen (16) hours 25-26 Aug 10
Disaster Management for Public Services
Instructor: Adjunct Staff – U. S. Department of Justice
Moundsville, WV

Twenty-four hours 27-29 Sep 10
Introduction to the CAMEO Suite – Planning For and Responding to
Chemical Emergencies
Instructor: Adjunct Staff – U. S. Department of Justice
Dunbar, WV

Twenty-four (24) hours 30 Nov 10 – 2 Dec 10
Emergency Operation Center (EOC) Operations and Planning
Instructor: Adjunct Staff – U. S. Department of Justice
Martinsburg, WV

WEST VIRGINIA STATE FIRE MARSHALL'S OFFICE

Sixteen (16) hours 27-28 Sep 10
2010 West Virginia Fire Investigation Conference –
Interview and Interrogation Techniques Relating to Fire Investigations
Instructor: Retired FBI Special Agent Patrick Kelly
Principal Instructor – Statement Analysis & Interview and Interrogation
Training Unit – Quantico, VA
Beckley, WV

First Sergeant Tilley asked Retired Captain Sadler if these classes met the criteria to be approved as annual in-service classes for the 2011 Training Year. He indicated that they did and recommended they be approved as such.

First Sergeant Tilley asked if there were any questions or comments concerning the recommended classes. Hearing none he indicated he had a question as to the classes recommended for approval that had been submitted by MATTER as to what that organization was. Retired Captain Sadler responded that this was a police training company operated by Retired Lieutenant Don Underwood of the West Virginia State Police for whom Chief Inclenrock was working.

First Sergeant Tilley asked if there were any additional questions or comments concerning the recommended classes. Hearing none he asked if there was a motion to be made concerning them.

Ms Singleton made a motion, seconded by Sheriff McComas, that the listed classes be approved for annual in-service hours as presented. There being no discussion on the motion First Sergeant Tilley called for questions. All present voted in favor of, with no negative votes cast, for the motion as made.

First Sergeant Tilley then initiated discussion on agenda item 6B by advising the members present that it addressed training programs that had been submitted for consideration for approval as supervisory in-service. He did note in addition to the original listing of classes with the agenda mailing that additional classes had also been provided for consideration with the amended agenda mailing. The following supervisory level in-service training programs to be conducted during the 2011 Training Year were presented for consideration and approval:

CHARLESTON POLICE DEPARTMENT

Twelve (12) hours 19-20 Apr 11

Police Records Management – Advanced Records Training

Instructor: Mr Robert Doran

Similar training classes previously approved in West Virginia

Twenty-seven year instructor in this subject area

Recognized national expert on police records operation & management

Charleston, WV

KEYSER POLICE DEPARTMENT

Seven (7) hours 30 Sep 10

Case Study Reviews – Findings of the Virginia Tech Shooting Incident &

The D.C. Sniper

Instructor: Colonel Steven Flaherty – Virginia State Police

Certified Virginia LET instructor

Retired Captain John King – Montgomery County, MD, County Police

Certified Maryland LET instructor

Class previously approved in West Virginia for in-service credit

Keyser, VA

MATTER

Management/Police Training Company operated by

WVSP Retired Lieutenant D Underwood

Four (4) hours 14, 28 Aug 10, 11, 25, Sep 10, 16 Nov 10 &
20 Nov 10

Police Supervision Concepts

Instructor: Captain Jess Inclenrock

Certified LET instructor in subject area

Charleston, WV

PENN STATE JUSTICE AND SAFETY CENTER

Twenty-one (21) hours 13-15 Dec 10

High Impact Supervision

Instructor: Retired Captain Ernie Naspretto

Adjunct staff – Penn State Justice and Safety Center

New York POST certified instructor in police management

Deputy Chief Mark Talbot

Adjunct staff – Penn State Justice and Safety Center

Pennsylvania POST certified instructor in police management

Wheeling, WV

RESA VI, in conjunction with Marshall County Fire School

Sixteen (16) hours 9-10 Oct 10

NIMS ICS 400

Instructor: RESA VI/West Virginia State Fire Marshall Adjunct/Certified Instructor

Glen Dale, WV

Sixteen (16) hours 9-10 Oct 10

Search Management

Instructor: RESA VI/West Virginia State Fire Marshall Adjunct/Certified Instructor

Glen Dale, WV

SHINNSTON POLICE DEPARTMENT

Twenty-Six (26) Hours 27-29 Aug 10

NIMS 300/400 Combined Training Class

Instructor: Mr Mike Thompson

RESA & West Virginia Fire Services certified instructor in subject area

Shinnston, WV

WEST VIRGINIA SHERIFF'S ASSOCIATION

Twelve (12) hours 13-14 Sep 10

2010 Annual Fall Training Conference

Instructor: Mr John R Teare

Licensed attorney in West Virginia

Mr Chris Tatum

County Manager for Cabell County

Sheriff Jeff Sandy

Certified LET instructor in subject area

Sheriff James Childers

Certified LET instructor in subject area

Corporal Adam Martin

Certified LET instructor in subject area

Sergeant Dayton Mayle

(Continued following page)

Certified LET instructor in subject area
Mr Stephen Gower
Training class previously approved in West Virginia by LET Subcommittee
Wheeling, WV

WEST VIRGINIA OFFICE OF HOMELAND SECURITY

Sixteen (16) hours 25-26 Aug 10

Disaster Management for Public Services

Instructor: Adjunct Staff – U. S. Department of Justice
Moundsville, WV

Twenty-four hours 27-29 Sep 10

Introduction to the CAMEO Suite – Planning For and Responding to
Chemical Emergencies

Instructor: Adjunct Staff – U. S. Department of Justice
Dunbar, WV

Twenty-four (24) hours 30 Nov 10 – 2 Dec 10

Emergency Operation Center (EOC) Operations and Planning

Instructor: Adjunct Staff – U. S. Department of Justice
Martinsburg, WV

First Sergeant Tilley asked Retired Captain Sadler if these classes met the criteria to be approved as supervisory in-service classes. He indicated that they did and recommended their approval as such. First Sergeant Tilley asked if there were any questions concerning these classes. Hearing none he asked if there was a motion concerning the approval of these classes.

Ms Singleton made a motion, seconded by Retired Sergeant Johnson, that the classes presented and recommended be approved for supervisory in-service credit as presented. There being no discussion on the motion First Sergeant Tilley called for questions. All present voted in favor of, with no negative votes cast, for the motion as made.

First Sergeant Tilley then initiated discussion on agenda item 6C by presenting the following classes for approval as personal in-service for the 2011 Training Year noting as he did so that there had been classes listed in both the original and supplemental agenda mailings:

CHARLESTON POLICE DEPARTMENT

Annual In-Service

Lieutenant Valerie Strege

Eight (8) hours 25 Sep 10

Midwest Police Volunteer Conference

Dayton Police Department

Dayton, OH

Annual In-Service
Patrolman Billy Helmbright
Twenty-four (24) 9-11 Aug 10
Highway Vehicle Stops and the Drug Trafficker
Institute of Police Technology and Management (IPTM)
Jacksonville, FL

Annual In-Service
Corporal J S Harrison
Sixteen (16) hours 28-29 Sep 10
Street Survival Seminar
Calibre Press
Virginia Beach, VA

MINERAL COUNTY SHERIFF'S OFFICE

Annual In-Service
Deputy Veach
Twenty-one (21) hours 13-15 Oct 10
Interview and Interrogation
Multijurisdictional Counter Drug Task Force Training Program
Allegheny College of Maryland
Cumberland, MD

Annual In-Service
Deputy Kerling
Seven (7) hours 14 Sep 10
Computer Forensics
Allegheny College of Maryland
Cumberland, MD

MONONGALIA COUNTY SHERIFF'S OFFICE

Annual In-Service
Sergeant Bill Yaskowack
Twenty-one (21) hours 28-30 Sep 10
10th Annual Pennsylvania State Police Reconstruction Seminar
Pennsylvania State Police
State College, PA

MORGANTOWN POLICE DEPARTMENT

Annual In-Service
Officer David Helms
Officer Charles Behm
Officer Bernard Molek
Officer Kenneth Murphey
Sixteen (16) hours 21-22 Sep 10
Street Survival
Calibre Press
Harrisburg, PA

Annual In-Service
Officer Jason K Ammons
Officer Robert D Miranov
Eight (8) hours 10 Sep 10
Clandestine Laboratory Re-Certification
DEA
Quantico, VA

PUTNAM COUNTY SHERIFF'S OFFICE

Annual In-Service
Sergeant Ryan Lockhart
Seventy-six (76) hours 16-27 Aug 10
Seized Computer and Evidence Recovery Specialist Training Program (SCERS-002A)
FLETC
Glynco, GA

SAINT ALBANS POLICE DEPARTMENT

Annual In-Service
Patrolman M K Elkins
Thirty-two (32) hours 13-17 Sep 10
2010 American Polygraph Association Annual Seminar
American Polygraph Association
Myrtle Beach, SC

VIENNA POLICE DEPARTMENT

Annual In-Service
Patrolman D W Lindsey
Patrolman M A Pifer
Eight (8) hours 18 Aug 10
Cell Phone Analysis Course
Bureau of Justice Assistance
Marietta, OH

WEST VIRGINIA NATURAL RESOURCES POLICE

Annual In-Service

Sergeant R Clark

Sergeant B Johnson

Sergeant W Brogan

Thirty-three (33) hours 26-30 Sep 10

Hunting Incident Investigations

Georgia Public Safety Training Center

Forsyth, Georgia

First Sergeant Tilley asked Retired Captain Sadler if these classes met the criteria to be approved as personal in-service classes as annual or supervisory as reflected. He indicated that they did and recommended their approval as such.

First Sergeant Tilley asked if there were any questions concerning the recommended classes. Retired Chief Stephens asked a question about the Midwest Volunteer Police Program that was being requested for approval for Lieutenant Strege of the Charleston Police Department.

Retired Captain Sadler responded advising that it was a program being offered to provide information to police managers on the operation of volunteer police programs by agencies to address crime prevention and other support programs. Retired Chief Stephens did not have any other question concerning this recommended training.

First Sergeant Tilley asked if there were any other questions concerning the recommended classes. Hearing none he asked if there was a motion for their approval.

Retired Lieutenant Miller made a motion, seconded by Sheriff McComas, that the classes presented and recommended be approved for personal in-service credit for the 2011 Training Year. There being no discussion on the motion First Sergeant Tilley called for questions. All present voted in favor of, with no negative votes cast, for the motion as made.

First Sergeant Tilley then asked the members present that due to the length of the items to be discussed relating to personnel matters and the fact that they could not take the meeting past 12:15 pm due to the scheduled lunch and meeting of the full Governor's Committee on Crime, Delinquency and Correction at 1 pm for their consensus approval to address agenda items 14-19 at this time. Such consensus approval was made by the members present.

First Sergeant Tilley then addressed agenda item 14 by advising the members present that pertained to the approval of the 2010 Law Enforcement Training Report to be presented the full Governor's Committee on Crime,

Delinquency and Correction at that afternoon's meeting. The report was a summary of the actions of the LET Subcommittee during the period July 2009 through June 2010.

He noted that a copy had been part of the agenda mailing and asked if there were any questions concerning it. Hearing none he also noted to the members present that as required by statute that a copy would be provided to the Governor, President of the Senate, Speaking of the House and Legislative Services by Retired Captain Sadler. He then asked if there was consensus approval to accept the report as presented. Such consensus approval was made by the members present.

First Sergeant Tilley addressed agenda item 15 by advising that it addressed the mandatory make-up training for the 2010 Training Year and asked Retired Captain Sadler to speak about the training. Retired Captain Sadler noted that since the close of the 2010 Training Year on July 9, 2010 that he had been working to identify officers below the rank of Sergeant who had not completed their required sixteen (16) hours of in-service.

At this time seventy-one (71) officers had been flagged by the Officer Training Information System (OTIS) a needing some number of hours of make-up training. They, and their agency head, had recently been sent letters informing them as such and asking that if they had completed training not reported to OTIS to make Retired Captain Sadler aware of it or if there was any reason why they had not completed the required training, such as military activation, off injured, no longer working as an officer, etc. If the pattern ran consistent with prior make up notices up to one half of the seventy one officers would not be required to complete make-up training.

Retired Captain Sadler noted that the training was set for September 15th and 16th at the Academy's Professional Development (PDC). There would be a series of four (4) four (4) hour blocks of training that the officers could select from to take to allow them to complete the number of hours that they needed up to the sixteen (16) hours. The training would also be open to other officers interested in completing hours for the current 2011 Training Year. The classes making up the program had been submitted for approval as annual in-service under agenda item 6A of this month's meeting. As with previous programs approval by the LET Subcommittee members a cost of \$80 for up to each eight (8) hours of training required had been set.

Retired Captain Sadler asked for the consensus approval to move forward with the completion of the 2010 Mandatory Make-Up Training Program as he had discussed it. First Sergeant Tilley asked if there were any questions concerning it or the request.

Hearing none he then asked if there was consensus approval to accept the report as presented. Such consensus approval was made by the members present.

First Sergeant Tilley then addressed agenda item 16 by advising the members present that it addressed a funding request from the West Virginia State Police for \$10,000 from the LET Fund for the operation of the 1st Equivalent/Re-Certification Training Program. A copy of the funding request for this money was provided to the members present at this time. He noted that the first three week block of instruction for officers requiring re-certification training or equivalent certification (sit in training) that the members, which had previously approved during 2010 by the subcommittee members, was to be held at the PDC over the dates of September 13, 2010 through October 1, 2010.

As with requests for Basic Class funding requests First Sergeant Tilley noted that the full amount would not likely be sought in reimbursement, advising that the requested \$10,000 was based on projected lodging, meal and class expenses. He further noted that with the required \$750 tuition fee for the training and a projected twenty officers taking the training that \$15,000 would be received in tuition payments that would fully cover the requested \$10,000 in funding to operate the program.

First Sergeant Tilley asked if there were any questions concerning this funding request. Hearing none he asked if there was a motion to approve it.

Sheriff McComas made a motion, seconded by Retired Sergeant Johnson, that the \$10,000 in funding requested by the West Virginia State Police from the LET Fund for the operation of the 1st Equivalent/Re-Certification Training Program be approved. There being no discussion on the motion First Sergeant Tilley called for questions. All present voted in favor of, with no negative votes cast, for the motion as made.

First Sergeant Tilley addressed agenda item 17 by updating the members present as to the actions being taken by Retired Captain Sadler and himself concerning the legislative mandates for the LET Subcommittee passed during the 2010 Session of the West Virginia Legislature. Work was ongoing to develop committees to secure applicable information and develop required forms and processes concerning the anti-racial profile training and the consent to search requirement.

As to the electronic speed measuring training the Academy staff had been working with the Governor's Highway Safety Office to bring in a instructor school the week of September 20-24, 2010 at the PDC. The officers selected for that school were from around the state and would be used to teach classes around the

state to allow the required training mandate to be met. As had been previously noted to the subcommittee members he reminded them that an eight (8) block of speed measuring was now a part of the entry level curriculum.

There being no need for action by the members on agenda item 17, as it had been presented for informational purposes, First Sergeant then began a discussion on agenda item 18 by advising the members present that it addressed a ruling in a hearing involving an action against the Danville Police Department and one of its former officers in the United States District Court in the Southern District of West Virginia. He asked Retired Captain Sadler to address this ruling.

Retired Captain Sadler stated the ruling was from May 2010 in response to motions that had been filed in the action. In that the rulings by the sitting judge directly addressed the hiring and placement practices, as to putting the officer in question on the "street" prior to the Academy within in effect just admonitions as to what to do and what not to do, of the Danville Police Department he had felt it important to bring to the subcommittee members' attention and as well law enforcement agencies around the state.

As such a copy of the ruling had been mailed to each agency in that there other agencies whose hiring and placement practices were of no, or little, difference from that of the Danville Police Department. State statue allowed the practice of what had developed with these agencies, but did not absolve them from taking more direct actions to insure the hiring of individuals suited to serve as officers and for the amount and type of "on the job training" that they received before attending the entry level training program at the Academy.

First Sergeant Tilley asked the members present if they had any questions concerning the ruling. Hearing none, as agenda item 18 had been presented for informational purposes and as such required no action by the members, First Sergeant Tilley began a discussion on agenda item 19 by stating the it was the schedule for the upcoming 145th through 148th Basic Classes at the West Virginia State Police Academy.

He noted that the Academy staff was continuing to provide four (4) entry level training classes a year to continue to insure that no backlog of officers needing training developed. He noted that in relation to the presentation of the information on agenda item 18 that this would continue to allow agencies to get their new officers into the Academy as soon as they could.

First Sergeant Tilley asked the members present if they had any questions concerning the proposed schedule. Hearing none, as agenda item 19 had been presented for informational purposes and as such required no action by the members, First Sergeant Tilley then indicated that with the prior consensus

approval of the members at this meeting that he was now returning to agenda item 7.

First Sergeant Tilley noted for agenda items 7 through 10 and 12 and 13 that there were personnel related matters to be discussed under each and as such that he needed a motion for the LET Subcommittee to go into executive session to address them. He noted as well that following the discussion on these items in executive session and any applicable action on them that he would like to then address the remaining agenda items 11 and 20.

Retired Lieutenant Walker made a motion, seconded by Mr McClung, that the LET Subcommittee go into executive session to address the personnel related matters concerning agenda items 7, 8, 9, 10, 12 and 13 with the discussion of agenda items 11 and 20 to follow any applicable action required on the matters to be discussed in executive session. There being no discussion on the motion First Sergeant Tilley called for questions. All present voted in favor of, with no negative votes cast, for the motion as made.

The LET Subcommittee went into executive session at 10:21 a.m. It came out of executive session at 12:10 p.m. As noted in the opening paragraph of these minutes Ms Singleton had to leave the subcommittee meeting at 11:55 a.m. and did not return to the meeting. There were eight (8) members present for the balance of the meeting following the point at which Ms Singleton left.

First Sergeant Tilley asked if there was any motion to be made concerning agenda item 7.

Retired Lieutenant Walker made a motion concerning agenda item 7, seconded by Retired Sergeant Johnson, that the ninety day order concerning Former Officer M Hull, Mabscott Police Department, be lifted based on a determination that the failure to submit a completed application for the entry level training program had been due to actions of the administrators at the Mabscott Police Department. There being no discussion on the motion First Sergeant Tilley called for questions. All present voted in favor of, with no negative votes cast, for the motion as made.

First Sergeant Tilley asked if there was any motion to be made concerning agenda item 8.

Sheriff McComas made a motion concerning agenda item 8, seconded by Retired Sergeant Johnson, that the criminal conviction of the officer seeking to attend the entry level training program not preclude him from participating in that training. There being no discussion on the motion First Sergeant Tilley called for questions. All present voted in favor of, with no negative votes cast, for the motion as made.

First Sergeant Tilley asked if there was any motion to be made concerning agenda item 9A.

Retired Lieutenant Walker made a motion, seconded by Retired Sergeant Johnson, that the review of the law enforcement certification of the officer involved be tabled until an opinion could be secured from either the United States Attorney or other applicable recognized individual as to the effect of the plea entered by this officer on his ability to possess a firearm. There being no discussion on the motion First Sergeant Tilley called for questions. All present voted in favor of, with no negative votes cast, for the motion as made.

First Sergeant Tilley asked if there was any motion to be made concerning agenda item 9B.

Retired Sergeant Walker made a motion concerning agenda item 9B, seconded by Retired Sergeant Johnson, that the law enforcement certification of Former Officer R Chapman, Saint Albans Police Department, be decertified as a result of the subcommittee's review of the totality of the circumstances addressing his plea of guilty on June 15, 2010 in federal court to his one count of indictment of possession of a firearm and ammunition by a person subject to a domestic violence protective order. There being no discussion on the motion First Sergeant Tilley called for questions. All present voted in favor of, with no negative votes cast, for the motion as made.

First Sergeant Tilley then commented on agenda item 9C by stating that it did not require any action by the members present as it had been provided for informational purposes to the subcommittee members to reflect the notice to the officer involved in the certification review at the July 29, 2010 LET Subcommittee meeting, agenda item 9A, that no interest had been expressed by the members present at that meeting to take any action concerning his certification.

First Sergeant Tilley then commented on agenda item 9D. He stated that it did not require any action by the members present as it had been provided for informational purposes to the subcommittee members to provide a copy of correspondence that he had received as the Chair of the LET Subcommittee in relation the decision of the LET Subcommittee concerning agenda item 9E of the June 24, 2010 LET Subcommittee meeting to not initiate a certification review of the involved officer, as no criminal charge had been brought in the matter and as such no criminal conviction was applicable. He noted that he would responding to the person who sent the letter addressing their concerns and the reason for the subcommittee's decision to not review the certification of the involved officer.

First Sergeant Tilley then addressed agenda item 10 by advising the members present that no direct action was required on it at this time and asked if

they did have any comments or information to be passed on to Mr N Federspiel in his position of Executive Director of the Governor's Committee on Crime, Delinquency and Correction concerning his decision on the recommended finding by the Hearing Officer as relating to the concerned individual in this matter to either forward them direct to Mr Federspiel or to him and that he would see that they were forwarded.

First Sergeant Tilley then addressed agenda item 12 by asking the members present for their consensus approval that the discussion concerning tabled agenda item 11 from the July 29, 2010 LET Subcommittee continue to be tabled and if no contact was received by either Retired Captain Sadler or himself from the concerned individual in the upcoming month that it be removed from the agenda until formal contact was made by the individual assuring them of his appearance. Such consensus approval was given by the members present.

First Sergeant Tilley then addressed agenda item 13. He stated that it did not require any action by the members present as it had been provided for informational purposes to the subcommittee members to make them aware of the contents of the Report of Investigation filed on the July 15, 2010 by the West Virginia State Police Academy Review Panel with Secretary J Thornton of the Division of Military Affairs and Public Safety.

With the prior approval of the subcommittee members in the motion to go into executive session Sergeant Tilley then moved to address the remaining agenda items for this meeting, those being items 11 and 20.

For agenda item 11 he noted that due to the time constraints involved with the meeting of the Governor's Committee on Crime, Delinquency and Correction this day that he was asking for the consensus approval of the members present to table the discussion on the proposed training program entitled "Effective Police Interactions With Youth" to the September 30, 2010 LET Subcommittee meeting. Such consensus approval was given by the members present.

Retired Captain Sadler advised that he would speak with the person involved and apologize as to the matter not being able to be fully discussed as this meeting. She had previously been made aware that the possibility of this occurring due to the extended agenda for this meeting.

First Sergeant Tilley then addressed agenda item 20 by advising the members present that it addressed actions taken Retired Captain Sadler on their behalf since the July 29, 2010 meeting. He asked if there were any questions concerning the materials provided concerning this agenda item. Hearing none First Sergeant Tilley asked if there was a motion to bring this meeting to a close.

Colonel Murphy made a motion, seconded by Sheriff McComas, that the August 26, 2010 meeting of the LET Subcommittee be brought to a close. Hearing no discussion on the motion First Sergeant Tilley called for questions. All present voted in favor of the motion as made with no negative votes cast.

The August 26, 2010 meeting of the LET Subcommittee was brought to a close at 12:17 p.m.