

AMMENDED COPY

**LAW ENFORCEMENT TRAINING SUBCOMMITTEE
West Virginia State Police Academy
Professional Development Center
Dunbar, West Virginia**

January 28, 2010

MEMBERS PRESENT: Colonel David Murphy
Retired Lieutenant Steve Walker
Ms Suzan Singleton

MEMBERS REPRESENTED: Colonel T Pack by
First Sergeant Curt Tilley
Chief William Roper by
Chief Steve Stephens
Sheriff Mike Rutherford by
Sheriff by Sheriff T McComas
Retired Chief Ivin Lee by
Retired Sergeant J L Johnson
Retired Lieutenant Terry Miller by
Retired Corporal Dave Gentry
Ms. Patty Hamilton by
Mr Jack McClung

MEMBERS ABSENT: The position represented by a member of the
public is vacant due to the resignation of
the previous representative and as yet
has not been filled.

STAFF: Retired Captain Chuck Sadler
Ms. Leslie Boggess

The January 28, 2010 meeting of the Law Enforcement Training (LET) Subcommittee, conducted in the Professional Development Center of the West Virginia State Police Academy, located in Institute, West Virginia, was called to order by the Chair, First Sergeant Tilley, at 10:08 a.m. with nine (9) members either present or represented at the meeting. Retired Chief Lee was present at the start of the meeting, but advised that as she would not be able to present during the full meeting that she would be represented by Retired Sergeant Johnson at this meeting. Mr McClung was present at the start of the meeting to represent Ms Hamilton, but had to leave at 10:52 while the subcommittee was in executive session and did not return.

First Sergeant Tilley noted to the members present that the minutes of the December 10, 2009 meeting of the LET Subcommittee had been mailed to the subcommittee members prior to this meeting. First Sergeant Tilley asked the members present if there were any questions or corrections concerning the minutes as sent.

Hearing none he asked if there was a motion to be made concerning the acceptance of these minutes. A motion was made by Retired Lieutenant Walker, seconded by Chief Stephens, that the minutes of the December 10, 2009 subcommittee meeting be accepted as presented to the subcommittee members. There being no discussion on the motion First Sergeant Tilley called for questions. All present voted in favor of, with no negative votes cast, for the motion as made.

First Sergeant Tilley then initiated discussion on Agenda item 2 as to the LET Fund Financial Report by asking Retired Captain Sadler to report on it. Retired Captain Sadler advised the subcommittee members that a copy of an LET Fund Balance Report dated 20 Jan 10 had been mailed as part of the meeting agenda packet. He advised the members that as reflected on this LET Fund account balance sheet that there was a balance of \$418,265.39 in the LET Fund.

Retired Captain Sadler noted that this balance reflected all obligated costs and expenditures through the 141st Basic that had started on January 4, 2010. All tuitions had been paid and posted for the 140th Basic Class that had ended December 18, 2009. The tuition invoices for the 141st Basic were to be mailed out the first week of February, which was projected to bring in approximately \$50,000 to the fund. With the projected costs of the operation of the 142nd Basic Class, to begin May 3, 2010, the 143rd Basic Class, to begin June 21, 2010 and the civilian support staff funding, to run July 1, 2010 through June 30, 2011 the LET Fund was in a position to fund those pending considerations.

First Sergeant Tilley asked if there were any questions concerning the LET Fund report. Hearing none he asked if there was consensus approval by the members present to accept the report as presented. Such consensus approval was indicated by the members present.

First Sergeant Tilley then initiated discussion on agenda item 3. The applications of the below named individuals seeking to be certified as law enforcement training instructors were presented for consideration:

Corporal Doug Adams
Cabell County Sheriff's Office

Police K-9 Instructor

Chief Mike Coffey
Barboursville Police Department

Police Firearms Instructor – Handgun
Police Firearms Instructor – Shotgun
Police Firearms Instructor – Select Fire

Sergeant Robert Gilmore
Morgantown Police Department

Police Firearms Instructor – Handgun
Police Firearms Instructor – Shotgun
Police Firearms Instructor – Select Fire
Police Firearms Instructor – Patrol Rifle

Corporal Stephen Gray
Fayette County Sheriff's Office

Basic SWAT Operations
Clandestine Labs
Undercover Drug Investigations
Response to Active Shooters

Sheriff John Hawkins
Barbour County Sheriff's Office

Project Lifesaver – Electronic Search

Officer Scott Hughes
Vienna Police Department

Taser Operator Instructor

First Sergeant Tilley asked Retired Captain Sadler if these individuals met the standards to become certified law enforcement instructors. He indicated that they did and recommended their approval as such. First Sergeant Tilley asked if there were any questions or discussion concerning the recommendations for these individuals to be approved as instructors. Hearing none he asked if there was a motion to be made concerning them.

A motion was made by Ms Singleton, seconded by Retired Sergeant Johnson, that these listed individuals be certified as law enforcement instructors in the areas reflected. There being no discussion on the motion First Sergeant Tilley called for questions. All present voted in favor of, with no negative votes cast, for the motion as made.

First Sergeant Tilley then initiated discussion on agenda item 4. The applications of the below listed officers, previously certified as law enforcement instructors, who were seeking to be certified in the additional area/s of expertise listed were presented for consideration:

Sergeant Dave Allard
Beckley Police Department

Collision Avoidance Driving Instructor
Driving Range Instructor

Sergeant Jake Corey
Beckley Police Department

Collision Avoidance Driving Instructor
Driving Range Instructor

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| Sergeant Dave Farley Beckley Police Department | Collision Avoidance Driving Instructor Driving Range Instructor |
| Lieutenant Ronald Gardner Berkeley County Sheriff's Office | Police Firearms Instructor – Select Fire |
| Lieutenant Dale McEwuen Parkersburg Police Department | Internal Investigations Mid Level Management Concepts |
| Sergeant Jeff McPeake Beckley Police Department | Collision Avoidance Driving Instructor Driving Range Instructor |
| Deputy Wade Shambaugh Morgan County Sheriff's Office | Police Firearms Instructor – Precision Rifle |
| Patrolman First Class Douglas Sturm Parkersburg Police Department | Basic Active Shooter |

First Sergeant Tilley asked Retired Captain Sadler if these previously certified law enforcement instructors met the standards to become certified in the additional areas listed. He indicated that he did and recommended their approval as such.

First Sergeant Tilley asked if there were any questions or discussion concerning the recommendation for these individuals to be approved as instructors in the additional areas of expertise recommended. Hearing none he indicated that he had a question concerning the Collision Avoidance instructor recommendations that were being made for the Beckley Police Department officers.

First Sergeant Tilley asked if this area of expertise was the same as the area of EVOC, Emergency Vehicle Operations Course. Retired Captain Sadler advised that it was not, that these instructors had gone to training funded by the West Virginia Governor's Highway Safety Office to teach young, inexperienced drivers driving skills. He asked if any of the other members now had questions. Hearing none he asked if there was a motion to be made concerning them.

A motion was made by Retired Lieutenant Walker, seconded by Chief Stephens that these individuals be certified as law enforcement instructor in the additional areas of expertise listed. There being no discussion on the motion First Sergeant Tilley called for questions. All present voted in favor of, with no negative votes cast, for the motion as made.

First Sergeant Tilley then initiated discussion on agenda item number 5A. The following annual level in-service training programs to be conducted during the 2010 Training Year were presented for consideration and approval:

BECKLEY FIRE DEPARTMENT

Sixteen (16) hours 12-13 Jan 10
NFPA 1600 Standards for Emergency Planning

Instructor: Chief Kevin Taylor
Beckley, WV

NOTE: This class is to being recommended for annual and supervisory in-service training approval in that the class addresses concepts that will directly better enable supervisory officers to address issues and subordinate officers in handling this subject area.

CABELL COUNTY SHERIFF'S OFFICE

Thirty-two (32) hours 1-4 Mar 10
Safariland Defense Technology Defense Weapon Systems Technology

Instructor: Adjunct Staff Safariland Inc.
Ona, WV

Note: This class is a series of one day, 8 hour classes, which may be taken as a block of 32 hours training, reduced registration fee or in one day blocks. Those series of one day classes are as listed below and are being requested for approval as one day, 8 hour annual in-service classes.

Eight (8) hours 2 Mar 10
OC Aerosol Projectors
Instructor: Adjunct Staff Safariland Inc.
Ona, WV

Eight (8) hours 3 Mar 10
Specialty Impact Munitions
Instructor: Adjunct Staff Safariland Inc.
Ona, WV

Eight (8) hours 4 Mar 10
Chemical Munitions
Instructor: Adjunct Staff Safariland Inc.
Ona, WV

Eight (8) hours 5 Mar 10
Distraction Devices
Instructor: Adjunct Staff Safariland Inc.
Ona, WV

CHARLESTON POLICE DEPARTMENT

Four (4) hours Morning and Afternoon Session on 8, 9, 10, 11, 12
DUI/SFST Update Training and 15 Feb 10

Instructor: Sergeant S Williams and Senior Patrolman B Lightner
Charleston, WV

Forty (40) hours 22-26 Feb 10, 8-12 Mar 10 and 22-26 Mar 10
Field Training Officer Course
Instructor: Lieutenant D Peal and Sergeant M Fulks
Charleston, WV

Eight (8) hours 2 Feb 10
MS-13 Gang Awareness
Instructor: Adjunct Staff U S Department of Justice
Dunbar, WV

Seven (7) hours 29 Dec 10
Monthly SWAT Sniper Training – Urban Hides
Instructor: Sergeant H Hickman and Corporal S Snodgrass
Charleston

EJC SECURITY SERVICES

Eight (8) hours 26 and 27 Feb 10
Defensive Tactics and OC Pepper Spray
Instructor: Retired Chief E Bogats Jr
Fort Ashby, WV

FEDERAL BUREAU OF INVESTIGATION

Eight (8) hours 11 Feb 10
Glock Armorer Training
Instructor: Adjunct Staff Glock Inc
Morgantown, WV

FREDERICK COUNTY – VIRGINIA – SHERIFF’S OFFICE

Eight (8) hours 4 Mar 10
Specialized Training Workshop – SLATT (State & Local Anti-Terrorism Training
Instructor- Adjunct Staff U S Department of Homeland Security
Winchester, VA

GREENBRIER COUNTY SHERIFF’S OFFICE

Eight (8) hours 19, 20 and 21 Apr 10
Basic SWAT Tactics for the Patrol Officer
Instructor: Sergeant D Fankell and Deputy B Baker
Lewisburg, WV

MONTGOMERY POLICE DEPARTMENT

Sixteen (16) hours 2-3 Feb 10
Street Gangs Training for Law Enforcement
Instructor: Patrolman J Ivy
Montgomery, WV

NICHOLAS COUNTY SHERIFF'S OFFICE

Sixteen (16) hours 16-17 Jan 10 and 6-7 Mar 10
Defensive Tactics and G.A.G.E. – Ground Avoidance Ground Escape
Instructor: Corporal W Nunley
Summersville, WV

Sixteen (16) hours 13-14 Feb 10 and 10-11 Apr 10
Rapid Response to Active Shooter
Instructor: Sergeant J Ray
Summersville, WV

REGIONAL EDUCATION SERVICE AGENCY (RESA) VI
Application submitted on behalf of the Upper Ohio Valley
Fire and Rescue School Weekend, 20-21 Mar 10

Fourteen (14) hours 20-21 Mar 10
Public Information Officer Course
Instructor: Ms C McBee
Wellsburg, WV

Fourteen (14) hours 20-21 Mar 10
Arson 1 Investigation Course
Instructor: Adjunct Staff West Virginia State Fire Marshall's Office
Wellsburg, WV

Fourteen (14) hours 20-21 Mar 10
NIMS 400 Level Course
Instructor: Mr R Fowler
Wellsburg, WV

NOTE: This class is to being recommended for annual and supervisory in-service training approval in that the class addresses concepts that will directly better enable supervisory officers to address issues and subordinate officers in handling this subject area.

Fourteen (14) hours 20-21 Mar 10
Incident Safety Officer Course
Instructor: Mr K Nelson
Wellsburg, WV

NOTE: This class is to being recommended for annual and supervisory in-service training approval in that the class addresses concepts that will directly better enable supervisory officers to address issues and subordinate officers in handling this subject area.

Fourteen (14) hours 20-21 Mar 10
Hazardous Materials Operations Course
Instructor: Sergeant R Kosar
Wellsburg, WV

NOTE: This class is to being recommended for annual and supervisory in-service training approval in that the class addresses concepts that will directly better

enable supervisory officers to address issues and subordinate officers in handling this subject area.

SISSONVILLE VOLUNTEER FIRE DEPARTMENT

Presented as part of Fire and Rescue School Weekend Training Program

Sixteen (16) hours 13-14 Mar 10

Hazardous Materials Technician Course

Instructor: Dupont ERT (Emergency Response Team) Staff
Sissonville, WV

Sixteen (16) hours 13-14 Mar 10

EVOG – Emergency Vehicle Operations Course

Instructor: Mr T Miller
Sissonville, WV

Sixteen (16) hours 13-14 Mar 10

Wilderness Search and Rescue Technician

Instructor: Mr K Dalton
Sissonville, WV

Sixteen (16) hours 13-14 Mar 10

Rope Rescue Technician

Instructor: Mr R Winter
Sissonville, WV

Sixteen (16) hours 13-14 Mar 10

CPR & First Aid Instructor Course

Instructor: Ms K Morgan-Loudin
Sissonville, WV

Sixteen (16) hours 13-14 Mar 10

Arson II – Scene Examination

Instructor: Assistant State Fire Marshall B Hartley
Sissonville, WV

Eight (8) hours 14 Mar 10

GPS and Mapping

Instructor: Major L Boggs
Sissonville, WV

Eight (8) hours 13 Mar 10

Clandestine Methamphetamine Lab Awareness

Instructor: Deputy M Oakley
Sissonville, WV

Eight (8) hours 13 Mar 10

Hazardous Materials Technician Refresher Course

Instructor: Mr D Elam
Sissonville, WV

Eight (8) hours 13 Mar 10
Bomb Technician Assistant Course
Instructor: Sergeant K Vititoe
Sissonville, WV

Four (4) hours 12 Mar 10
Thermal Imaging Cameras
Instructor: Mr R Winter
Sissonville, WV

Sixteen (16) hours 6-7 Mar 10
Rope Rescue Operations
Instructor: Mr R Winter
Sissonville, WV

Sixteen (16) hours 6-7 Mar 10
Introduction to Technical Rescue
Instructor: Mr J Price
Sissonville, WV

Sixteen (16) hours 6-7 Mar 10
Intermodal Container Specialist
Instructor: Dupont ERT (Emergency Response Team) Staff
Sissonville, WV

Sixteen (16) hours 6-7 Mar 10
Arson I – Arson Detection for First Responders
Instructor: Assistant State Fire Marshall P Gill
Sissonville, WV

Eight (8) hours 6 Mar 10
First Aid & CPR Course
Instructor: Ms K Morgan-Loudin
Sissonville, WV

Four (4) hours 5 Mar 10
NIMS ICS 200
Instructor: Retired Lieutenant R McCallister
Sissonville, WV

Four (4) hours 5 Mar 10
Hazardous Materials Awareness
Instructor: Mr R Fisher
Sissonville, WV

Thirty-two (32) hours 6, 7, 13 and 14 Mar 10
NIMS ICS Train the Trainer Course
Instructor: Mr L Allen
Sissonville, WV

Forty (40) hours 5, 6, 7, 12, 13 and 14 Mar 10
First Responder Training
Instructor: Mr W Harmon
Sissonville, WV

Sixteen (16) hours 13-14 Mar 10
Fundamentals of ATV Rescue
Instructor: Mr C Cox
Sissonville, WV

NOTE: This class is to being recommended for annual and supervisory in-service training approval in that the class addresses concepts that will directly better enable supervisory officers to address issues and subordinate officers in handling this subject area.

Sixteen (16) hours 13-14 Mar 10
Warning Coordination
Instructor: Mr D Bradley
Sissonville, WV

NOTE: This class is to being recommended for annual and supervisory in-service training approval in that the class addresses concepts that will directly better enable supervisory officers to address issues and subordinate officers in handling this subject area.

Sixteen (16) hours 13-14 Mar 10
NIMS ICS 400
Instructor: Mr M Lyons
Sissonville, WV

NOTE: This class is to being recommended for annual and supervisory in-service training approval in that the class addresses concepts that will directly better enable supervisory officers to address issues and subordinate officers in handling this subject area.

Sixteen (16) hours 13-14 Mar 10
Incident Safety Officer
Instructor: Mr M Loflin
Sissonville, WV

NOTE: This class is to being recommended for annual and supervisory in-service training approval in that the class addresses concepts that will directly better enable supervisory officers to address issues and subordinate officers in handling this subject area.

Sixteen (16) hours 13-14 Mar 10
Structural Collapse
Instructor: Mr J Coughlin
Sissonville, WV

NOTE: This class is to being recommended for annual and supervisory in-service training approval in that the class addresses concepts that will directly better enable supervisory officers to address issues and subordinate officers in handling this subject area.

Eight (8) hours 13 Mar 10
Emergency Response to Propane Incidents

Instructor: Mr D Cruise
Sissonville, WV

NOTE: This class is to being recommended for annual and supervisory in-service training approval in that the class addresses concepts that will directly better enable supervisory officers to address issues and subordinate officers in handling this subject area.

Four (4) hours 12 Mar 10
Swift Water Rescue Awareness

Instructor: Mr R Fisher
Sissonville, WV

NOTE: This class is to being recommended for annual and supervisory in-service training approval in that the class addresses concepts that will directly better enable supervisory officers to address issues and subordinate officers in handling this subject area.

Twenty (20) hours 5-7 Mar 10
Wilderness Search and Rescue Awareness and Operations

Instructor: Mr K Dalton
Sissonville, WV

NOTE: This class is to being recommended for annual and supervisory in-service training approval in that the class addresses concepts that will directly better enable supervisory officers to address issues and subordinate officers in handling this subject area.

Sixteen (16) hours 6-7 Mar 10
Training Operations in Small Departments

Instructor: Mr M Doty
Sissonville, WV

NOTE: This class is to being recommended for annual and supervisory in-service training approval in that the class addresses concepts that will directly better enable supervisory officers to address issues and subordinate officers in handling this subject area.

Sixteen (16) hours 6-7 Mar 10
NIMS ICS 300

Instructor: Mr M Lyons
Sissonville, WV

NOTE: This class is to being recommended for annual and supervisory in-service training approval in that the class addresses concepts that will directly better enable supervisory officers to address issues and subordinate officers in handling this subject area.

Sixteen (16) hours 6-7 Mar 10

Hazardous Materials Operations

Instructor: Mr D Taafle

Sissonville, WV

NOTE: This class is to being recommended for annual and supervisory in-service training approval in that the class addresses concepts that will directly better enable supervisory officers to address issues and subordinate officers in handling this subject area.

Sixteen (16) hours 6-7 Mar 10

ATV Search Tactics

Instructor: Adjunct Staff Sissonville Volunteer Fire Department

Sissonville, WV

NOTE: This class is to being recommended for annual and supervisory in-service training approval in that the class addresses concepts that will directly better enable supervisory officers to address issues and subordinate officers in handling this subject area.

Eight (8) hours 7 Mar 10

Mass Casualty Incidents

Instructor: Mr B Arthur

Sissonville, WV

NOTE: This class is to being recommended for annual and supervisory in-service training approval in that the class addresses concepts that will directly better enable supervisory officers to address issues and subordinate officers in handling this subject area.

Eight (8) hours 7 Mar 10

Fire and Rescue Organizational Structure

Instructor: Mr J Cash

Sissonville, WV

NOTE: This class is to being recommended for annual and supervisory in-service training approval in that the class addresses concepts that will directly better enable supervisory officers to address issues and subordinate officers in handling this subject area.

SOUTH CHARLESTON POLICE DEPARTMENT

Sixteen (16) hours Dates to be set in Mar 10

Basic Patrol Rifle Course

Instructor: Detective J Gray

South Charleston, WV

VIRGINIA CENTER FOR POLICING INNOVATION (VCPI)

Sixteen (16) hours 22-23 Mar 10

Scenario-Based Executive Level Training (S-BELT)

Instructor: Adjunct Staff U S Department of Homeland Security
Morgantown, WV

NOTE: This class is to being recommended for annual and supervisory in-service training approval in that the class addresses concepts that will directly better enable supervisory officers to address issues and subordinate officers in handling this subject area.

WEST VIRGINIA BUREAU FOR PUBLIC HEALTH

Forty (40) hours 18-22 Jan 10

Basic Hazardous Waste Operations Training

Instructor: Adjunct Staff West Virginia Office of Environmental Health Services
Mineral Wells, WV

NOTE: This class is to being recommended for annual and supervisory in-service training approval in that the class addresses concepts that will directly better enable supervisory officers to address issues and subordinate officers in handling this subject area.

WEST VIRGINIA DIVISION OF NATURAL RESOURCES

Sixteen (16) hours 20 and 21 Jan 10

Field Officer Training Program Administration

Instructor: Lieutenant T Coleman
Dunbar, WV

WEST VIRGINIA PREVENTION RESPURCE CENTER

Six (6) hours 12 Mar 10

Suicide Prevention Across the Lifespan

Instructor: Mr B Musik and Ms B Faucett
Morgantown, WV

Two (2) hours 27 Jan 10

Inhalant Abuse Awareness

Instructor: M S Mullens
Elkins, WV

Three (3) hours 21 Jan 10

4th Annual Cabell County Drug Summit

Instructor: Mr M O'Neil, Mr W Combs and Chief S Holbrook
Huntington, WV

WEST VIRGINIA SHERIFF'S ASSOCIATION

Eight (8) hours 31 Mar 10, 19 May 10 and 23 Jun 10

Regional Violence Against Women Act Training

Instructor: Ms. M Smith, Ms T Thomas and Ms J Yedlosky
Charleston, Moundsville and Moorefield

WEST VIRGINIA STATE POLICE

Nineteen (19) hours 15 dates over the balance of training year
West Virginia State Police Annual In-Service Training Program
Instructor: Sergeants G Martin, R Petry, G Petsko, B Burns and
 Corporal G Losh
Dunbar, WV

Seven (7) hours 29 Jan 10 and 5 Feb 10
Basic Cell Phone Forensics
Instructor: Mr C Vance
Huntington, WV

WYOMING COUNTY SHERIFF'S OFFICE

Eight (8) hours 25-26 Feb 10
Handgun Safety and Shooting Techniques for Law Enforcement
Instructor: Sergeant T Riffe
Pineville, WV

Eight (8) hours 4-5 Feb 10
Crime Scene Investigation
Instructor: Sergeant T Riffe
Pineville, WV

As soon as First Sergeant Tilley noted that these classes were to be considered and approved for annual in-service Retired Lieutenant Walker noted that there was spelling error on page five (5) of the agenda mailing as to the spelling of the word Bureau in FBI. Retired Captain Sadler noted the correction that was necessary and advised that it would be made.

First Sergeant Tilley asked Retired Captain Sadler if these classes met the criteria to be approved as annual in-service classes. He indicated that they did and recommended they be approved as such.

First Sergeant Tilley asked if there were any other questions or comments concerning the recommended classes. Retired Lieutenant Walker had a question about the instructors listed on the various classes, specifically those with the courses being recommended as part of the training school being put on by the Sissonville Volunteer Fire Department. Retired Captain Sadler responded that not all of the instructors were LET Subcommittee certified instructors, but were recognized as either fire service instructors or had expertise/proficiency in the subject matters due to their work history or job responsibilities.

A discussion followed concerning instructors and the requirements in place under the legislative rules as to individuals being approved or exempted to instruct law enforcement training classes. The discussion then moved to the scope of a couple of the classes being recommended for annual in-service approval, specifically the Training Operations in Small Departments and the Fire and Rescue Operations classes as their relevance to job skills/training needed by law enforcement officers. Retired Captain Sadler advised that he could not show a

direct correlation to the training being presented in these classes and the skills needed by law enforcement officers.

Ms Singleton made a motion, seconded by Retired Lieutenant Walker, that Retired Captain Sadler verify the training expertise of the instructors participating in the Sissonville Volunteer Fire Department classes and that the classes presented and recommended, with the exception of the classes entitled "Training Operations in Small Departments" and "Fire and Rescue Operations" be approved for annual in-service credit for the 2010 Training Year. There being no discussion on the motion First Sergeant Tilley called for questions. All present voted in favor of, with no negative votes cast, for the motion as made.

First Sergeant Tilley then initiated discussion on agenda item 5B by presenting the following classes for approval as supervisory in-service during the 2010 Training Year:

BECKLEY FIRE DEPARTMENT

Sixteen (16) hours 12-13 Jan 10
NFPA 1600 Standards for Emergency Planning
Instructor: Chief Kevin Taylor
Beckley, WV

NOTE: This class is to being recommended for annual and supervisory in-service training approval in that the class addresses concepts that will directly better enable supervisory officers to address issues and subordinate officers in handling this subject area.

REGIONAL EDUCATION SERVICE AGENCY (RESA) VI
Application submitted on behalf of the Upper Ohio Valley
Fire and Rescue School Weekend, 20-21 Mar 10

Fourteen (14) hours 20-21 Mar 10
NIMS 400 Level Course
Instructor: Mr R Fowler
Wellsburg, WV

NOTE: This class is to being recommended for annual and supervisory in-service training approval in that the class addresses concepts that will directly better enable supervisory officers to address issues and subordinate officers in handling this subject area.

Fourteen (14) hours 20-21 Mar 10
Incident Safety Officer Course
Instructor: Mr K Nelson
Wellsburg, WV

NOTE: This class is to being recommended for annual and supervisory in-service training approval in that the class addresses concepts that will directly better enable supervisory officers to address issues and subordinate officers in handling this subject area.

Fourteen (14) hours 20-21 Mar 10
Hazardous Materials Operations Course

Instructor: Sergeant R Kosar
Wellsburg, WV

NOTE: This class is to being recommended for annual and supervisory in-service training approval in that the class addresses concepts that will directly better enable supervisory officers to address issues and subordinate officers in handling this subject area.

SISSONVILLE VOLUNTEER FIRE DEPARTMENT
Presented as part of Fire and Rescue School Weekend Training Program

Sixteen (16) hours 13-14 Mar 10
Fundamentals of ATV Rescue

Instructor: Mr C Cox
Sissonville, WV

NOTE: This class is to being recommended for annual and supervisory in-service training approval in that the class addresses concepts that will directly better enable supervisory officers to address issues and subordinate officers in handling this subject area.

Sixteen (16) hours 13-14 Mar 10
Warning Coordination

Instructor: Mr D Bradley
Sissonville, WV

NOTE: This class is to being recommended for annual and supervisory in-service training approval in that the class addresses concepts that will directly better enable supervisory officers to address issues and subordinate officers in handling this subject area.

Sixteen (16) hours 13-14 Mar 10
NIMS ICS 400

Instructor: Mr M Lyons
Sissonville, WV

NOTE: This class is to being recommended for annual and supervisory in-service training approval in that the class addresses concepts that will directly better enable supervisory officers to address issues and subordinate officers in handling this subject area.

Sixteen (16) hours 13-14 Mar 10
Incident Safety Officer

Instructor: Mr M Loflin
Sissonville, WV

NOTE: This class is to being recommended for annual and supervisory in-service training approval in that the class addresses concepts that will directly better enable supervisory officers to address issues and subordinate officers in handling this subject area.

Sixteen (16) hours 13-14 Mar 10

Structural Collapse

Instructor: Mr J Coughlin

Sissonville, WV

NOTE: This class is to being recommended for annual and supervisory in-service training approval in that the class addresses concepts that will directly better enable supervisory officers to address issues and subordinate officers in handling this subject area.

Eight (8) hours 13 Mar 10

Emergency Response to Propane Incidents

Instructor: Mr D Cruise

Sissonville, WV

NOTE: This class is to being recommended for annual and supervisory in-service training approval in that the class addresses concepts that will directly better enable supervisory officers to address issues and subordinate officers in handling this subject area.

Four (4) hours 12 Mar 10

Swift Water Rescue Awareness

Instructor: Mr R Fisher

Sissonville, WV

NOTE: This class is to being recommended for annual and supervisory in-service training approval in that the class addresses concepts that will directly better enable supervisory officers to address issues and subordinate officers in handling this subject area.

Twenty (20) hours 5-7 Mar 10

Wilderness Search and Rescue Awareness and Operations

Instructor: Mr K Dalton

Sissonville, WV

NOTE: This class is to being recommended for annual and supervisory in-service training approval in that the class addresses concepts that will directly better enable supervisory officers to address issues and subordinate officers in handling this subject area.

Sixteen (16) hours 6-7 Mar 10

Training Operations in Small Departments

Instructor: Mr M Doty

Sissonville, WV

NOTE: This class is to being recommended for annual and supervisory in-service training approval in that the class addresses concepts that will directly better enable supervisory officers to address issues and subordinate officers in handling this subject area.

Sixteen (16) hours 6-7 Mar 10

NIMS ICS 300

Instructor: Mr M Lyons

Sissonville, WV

NOTE: This class is to being recommended for annual and supervisory in-service training approval in that the class addresses concepts that will directly better enable supervisory officers to address issues and subordinate officers in handling this subject area.

Sixteen (16) hours 6-7 Mar 10

Hazardous Materials Operations

Instructor: Mr D Taafle

Sissonville, WV

NOTE: This class is to being recommended for annual and supervisory in-service training approval in that the class addresses concepts that will directly better enable supervisory officers to address issues and subordinate officers in handling this subject area.

Sixteen (16) hours 6-7 Mar 10

ATV Search Tactics

Instructor: Adjunct Staff Sissonville Volunteer Fire Department

Sissonville, WV

NOTE: This class is to being recommended for annual and supervisory in-service training approval in that the class addresses concepts that will directly better enable supervisory officers to address issues and subordinate officers in handling this subject area.

Eight (8) hours 7 Mar 10

Mass Casualty Incidents

Instructor: Mr B Arthur

Sissonville, WV

NOTE: This class is to being recommended for annual and supervisory in-service training approval in that the class addresses concepts that will directly better enable supervisory officers to address issues and subordinate officers in handling this subject area.

Eight (8) hours 7 Mar 10

Fire and Rescue Organizational Structure

Instructor: Mr J Cash

Sissonville, WV

NOTE: This class is to being recommended for annual and supervisory in-service training approval in that the class addresses concepts that will directly better enable supervisory officers to address issues and subordinate officers in handling this subject area.

VIRGINIA CENTER FOR POLICING INNOVATION (VCPI)

Sixteen (16) hours 22-23 Mar 10

Scenario-Based Executive Level Training (S-BELT)

Instructor: Adjunct Staff U S Department of Homeland Security
Morgantown, WV

NOTE: This class is to being recommended for annual and supervisory in-service training approval in that the class addresses concepts that will directly better enable supervisory officers to address issues and subordinate officers in handling this subject area.

WEST VIRGINIA BUREAU FOR PUBLIC HEALTH

Forty (40) hours 18-22 Jan 10

Basic Hazardous Waste Operations Training

Instructor: Adjunct Staff West Virginia Office of Environmental Health Services
Mineral Wells, WV

NOTE: This class is to being recommended for annual and supervisory in-service training approval in that the class addresses concepts that will directly better enable supervisory officers to address issues and subordinate officers in handling this subject area.

First Sergeant Tilley asked Retired Captain Sadler if these classes met the criteria to be approved as supervisory in-service classes. He indicated that they did and recommended their approval as such with the exception of the two classes being presented as part of the Sissonville Volunteer Fire School that the members had just voted to not approve for annual in-service approval, those being the Training Operations in Small Departments and Fire and Rescue Operations. First Sergeant Tilley asked if there were any questions concerning these classes.

Retired Lieutenant Walker had a questions as to the criteria used to recommend that the other classes being presented as part of the Sissonville Volunteer Fire Department listed under this section be approved for supervisory level in-service. Retired Captain Sadler noted that the classes presented information and training on skills that would better allow the supervisors to oversee or conduct actions relating to the training subjects being covered. He used the ATV Search Tactics as an example noting that the skills learned would prepare supervisory level officers to run such searches should their departments become involved.

A discussion followed as to the need for the subcommittee to set a more defined practice as to what courses met the threshold to be recommended as supervisory level training classes. First Sergeant Tilley recommended to the members present that he put together a standing committee to receive information from Retired Captain Sadler prior to each month's meeting that would allow them to review the makeup, schedule and purpose of the various classes being considered for in-service approval and to recommend their listing for in-service approval and as to whether they would be recommended as annual, supervisory or dual in-service classes. It was the consensus of the members present that he move on bringing that review committee to fruition.

First Sergeant Tilley asked if there were any other questions concerning the recommended classes. Hearing none he asked if there was a motion concerning the approval of these classes.

Ms Singleton made a motion, seconded by Mr McClung, that the classes presented and recommended be approved for supervisory in-service credit with the following exceptions and qualifiers. That as to the classes that had been listed for the Sissonville Volunteer Fire Department that the courses entitled "Fire and Rescue Operations" and "Training Operations in Small Departments" not be approved, that the NIMS 300 and 400 level course be approved and that for the remaining classes that Retired Captain Sadler request additional information as to what information was being presented in the classes that covered management and supervisory principles and until such information was obtained by him that the remaining classes would not be approved as supervisory level classes. There being no discussion on the motion First Sergeant Tilley called for questions. All present voted in favor of, with no negative votes cast, for the motion as made.

First Sergeant Tilley then initiated discussion on agenda item 5C by presenting the following classes for approval as personal in-service for the 2010 Training Year:

BECKLEY POLICE DEPARTMENT

Annual In-Service
Officers to be named
Forty (40) hours 25-29 Jan 10
K-9 Handler Training
Deputy Dogs Inc.
Chattahoochee, FL

Annual In-Service
Sergeant Jamel Corey
Forty (40) hours 22-26 Feb 10
Domestic Violence Instructor Training Program
Federal Law Enforcement Training Center (FLETC)
Canal Fulton, OH

CHARLESTON POLICE DEPARTMENT

Annual In-Service
Corporal Keith Peoples
Three (3) hours 23 Feb 10
Law Enforcement Officers Flying Armed
Ohio Peace Officers Training Academy (OPOTA)
London, OH

Annual In-Service
Corporal Charles Young
Three Hundred Twenty (320) hours 1 Feb 10 to 30 Apr 10
Master K-9 Trainer Course
Ultimate Working Dogs – Sergeant T Landis, WVSP
St Albans, WV

Annual In-Service
Sergeant Autumn Davis
Detective Jeremy Tate
Detective Jarl Taylor
Detective Mark Kinder
Detective Doug Paxton
Twenty-Eight (28) hours 23-26 Feb 10
Cold Case Seminar
U S Department of Justice
San Diego, CA

Supervisory In-Service
Sergeant Tim Palmer
Thirty-two (32) hours 8-11 Feb 10
Gang Undercover Investigators Training Conference
Heartland Law Enforcement Training Institute
Las Vegas, NV
Note: Sessions will be presented addressing the planning and supervision of gang,
Narcotics or undercover operations

Annual In-Service
Patrolman Kevin Weese
Forty (40) hours 18-22 Feb 10
Undercover Drug Enforcement Techniques
Institute of Police Technology and Management (IPTM)
Jacksonville, FL

Annual In-Service
Sergeant Shawn Williams
Corporal N Null
Sixteen (16) hours 25-26 Jan 10
Media Relations Seminar
Ruffin Associates Inc
Jackson, Mississippi

Annual In-Service
Corporal Eric Smith
Patrolman Dave Workman
Patrolman Adam Kuhner
Sixty (60) hours 4-15 Jan 10
Homicide Investigation Course
Southern Police Institute
Louisville, KY

Annual In-Service
Corporal Gary Daniels
Corporal Tony Hazlett
Forty (40) hours 4-8 Jan 10
CVSA Examiners Recertification Course
National Institute for Truth Verification
Boca Raton, FL

Annual In-Service
Patrolman James Hunt
Patrolman Jamey Noland
Forty-seven (47) hours 15, 16, 17, 23 and 24 Jan 10
Search and Rescue School
Logan County Emergency Ambulance Authority
Logan, WV

CERTIFICATION RETENTION PROGRAM

Annual In-Service
Officer Gregory Scappini
Nine (9) hours 23-24 Mar 10
Law Enforcement Expo and Conference
Compusystems Inc
Washington, DC

JEFFERSON COUNTY SHERIFF'S OFFICE

Annual In-Service
Deputy Allan Thomas
Twenty-Eight (28) hours 6-9 Apr 10
K-9 Bite Dr's Decoy School
K9 Guardian Services
Baltimore, MD

MORGANTOWN POLICE DEPARTMENT

Supervisory In-Service
Sergeant Eric Powell
Twenty (20) hours 8-10 Feb 10
First Line Supervision Course
Public Agency Training Council (PATC)
Reynoldsburg, OH

Supervisory In-Service
First Sergeant Stephen Ford
Two Hundred Fifty Five (255) 11 Jan 10 – 30 Mar 10
FBI National Academy
FBI
Quantico, VA

SAINT ALBANS POLICE DEPARTMENT

Annual In-Service
Officer Michael Elkins
Forty (40) hours 22-26 Feb 10
Detective and New Investigator
Public Agency Training Council (PATC)
Myrtle Beach, SC

**WEST VIRGINIA DIVISION OF NATURAL RESOURCES
LAW ENFORCEMENT DIVISION**

Annual In-Service
Conservation Officer Joshua Rhodes
Conservation Officer Eric Bostic
Conservation Officer David Hylton
Conservation Officer Terry Strout
Eighty (80) hours 4-15 Jan 10
Marine Patrol Officer Course
U S Coast Guard
Charleston, SC

First Sergeant Tilley asked Retired Captain Sadler if these classes met the criteria to be approved as personal in-service classes as annual or supervisory as reflected. He indicated that they did and recommended their approval as such.

First Sergeant Tilley asked if there were any questions concerning the recommended classes. Hearing none he asked if there was a motion for their approval.

Retired Lieutenant Walker made a motion, seconded by Retired Corporal Gentry, that the classes presented and recommended be approved for personal in-service credit for the 2010 Training Year. There being no discussion on the motion First Sergeant Tilley called for questions. All present voted in favor of, with no negative votes cast, for the motion as made.

First Sergeant Tilley then indicated to the members present that the format of the agenda for this and future meetings would reflect agenda items 6, 7 and 8 as they had been listed on this agenda. Item 6 would list any actions taken concerning stop working orders or actions to law enforcement officers within the state. Item 7 would address any reviews of prior convictions by individuals seeking to participate in the entry level training class and that Item 8 would address any actions or review that needed to be taken concerning the certification of individuals as law enforcement officers in the state.

He continued noting that for this month's agenda that there were items to be considered under each of these agenda items and that that there was a number present to reflect how many pertaining to each item. The identity of the individual or officer involved would not be reflected in the agenda due to privacy related issues in that these items addressed personnel matters. In subsequent months even if there was action to be considered under, for example agenda item 6 on stop work related orders that it would still be listed on the agenda, but with a notation that there was no item/s to be considered for that meeting.

In that there were personnel related matters to be discussed under agenda items 6, 7 and 8 First Sergeant asked for a motion for the LET Subcommittee to go into executive session to address them.

Ms Singleton made a motion, seconded by Retired Sergeant Johnson, that the LET Subcommittee go into executive session to address the personnel related matters concerning agenda items 6, 7 and 8. There being no discussion on the motion First Sergeant Tilley called for questions. All present voted in favor of, with no negative votes cast, for the motion as made.

The LET Subcommittee went into executive session at 10:39 a.m. It came out of executive session at 12:14 p.m.

First Sergeant Tilley noted that agenda items 6A, 6B and 6C were for information purposes to the LET Subcommittee members and did not require any action by the members.

First Sergeant Tilley asked if there were any motions to be made concerning agenda items 7A and 7B.

Ms Singleton made a motion concerning agenda item 7A, seconded by Retired Lieutenant Walker, that the officer involved being considered who had a previous conviction could participate in the entry level training program. There being no discussion on the motion First Sergeant Tilley called for questions. All present voted in favor of, with no negative votes cast, for the motion as made.

Sheriff McComas then made a motion concerning agenda item 7B, seconded by Chief Stephens, that the officer involved being considered who had a previous conviction could participate in the entry level training program. There being no discussion on the motion First Sergeant Tilley called for questions. All present voted in favor of, with no negative votes cast, for the motion as made.

First Sergeant Tilley asked if there were any motions to be made concerning agenda items 8A, 8B and 8C.

Ms Singleton made a motion concerning agenda item 8A, seconded by Retired Lieutenant Walker, that as to the former deputy addressed in agenda item 8A in that he had pled guilty to a misdemeanor offense of embezzlement and that as part of that plea agreement that he was not to work again as a West Virginia

law enforcement officer that his certification as a West Virginia law officer be revoked. There being no discussion on the motion First Sergeant Tilley called for questions. All present voted in favor of, with no negative votes cast, for the motion as made.

Retired Lieutenant Walker then made a motion concerning agenda item 8B, seconded by Retired Sergeant Johnson, that as to the former officer addressed in agenda item 8B in that he had pled guilty to a one count information in United States District Court for the Southern District of West Virginia for Deprivation of Rights Under Color of Law and that as part of that plea agreement that agreed to surrender his West Virginia law enforcement officer's certification that his certification as a West Virginia law officer be revoked. There being no discussion on the motion First Sergeant Tilley called for questions. All present voted in favor of, with no negative votes cast, for the motion as made.

Ms Singleton then made a motion concerning agenda item 8C(1), seconded by Retired Lieutenant Walker, that as to the officer addressed in agenda item 8C(1) that this agenda item be tabled until a legal review and opinion could be obtained from the LET Subcommittee's counsel as to the particulars of the matter under review pertaining to this officer. There being no discussion on the motion First Sergeant Tilley called for questions. All present voted in favor of, with no negative votes cast, for the motion as made.

First Sergeant Tilley advised the subcommittee members that no action was required on their part as to agenda item 8C(2).

First Sergeant Tilley then initiated discussion on agenda item 9 by advising that it addressed an officer who had not attended required mandatory make up training for the 2009 Training Year. He noted however that this officer was currently on military activation and as such was unable to speak with the subcommittee members as to the details surrounding his required in-service. First Sergeant Tilley further noted that it was his understanding that the officer was due to retire upon immediately returning from this military activation.

First Sergeant Tilley asked for the consensus agreement of the members present that this agenda item be tabled until notice was made by this officer's agency that he had returned from military duty and as to a determination being made if he was going to retire or to continue working as an officer. Such consensus agreement was noted by the members present.

First Sergeant Tilley then initiated discussion on agenda item 10 by advising that it addressed the recommended approval of the officers who had graduated from the 140th Basic Class on December 18, 2009 as certified West Virginia law enforcement officers. He asked Major DeBord to speak as to this recommendation. Major DeBord advised that each of the officers had met the requirements to become certified officers and recommended that they be so approved.

Colonel Murphy made a motion, seconded by Sheriff McComas, that the officers who had graduated from the 140th Basic Class on December 18, 2010,

having met the requirements for certification, be approved for certification as West Virginia law enforcement officers. There being no discussion on the motion First Sergeant Tilley called for questions. All present voted in favor of, with no negative votes cast, for the motion as made.

First Sergeant Tilley then addressed agenda item 11 advising the members present that while this agenda item had been approved at the December 10, 2009 LET Subcommittee meeting, that because it had not been set as an agenda item for the mailed agenda for that meeting, that a request had been made by Mr Federspiel, Executive Director for the Governor's Committee on Crime, Delinquency and Correction for it to reviewed and acted on again at this meeting. He noted that the agenda item addressed the recommended changes to the curriculum of the entry level training program.

First Sergeant Tilley noted that no changes had been made to the materials that had been presented and discussed at the December 10th meeting and advised that Major DeBord and himself were present to answer any questions that the members might have. There were no questions from the members as to this agenda item. First Sergeant Tilley asked if there was a motion concerning it.

Sheriff McComas made a motion, seconded by Ms Singleton, that the curriculum presented by the staff of the West Virginia State Police Academy become the minimum required classes, as to makeup and length of the overall program, that being 835 hours, for the entry level training program required to be completed by officers to become certified as West Virginia law enforcement officers. There being no discussion on the motion First Sergeant Tilley called for questions. All present voted in favor of, with no negative votes cast, for the motion as made.

First Sergeant Tilley then addressed agenda item 12 advising the members present that it addressed an update of actions being taken by the West Virginia legislature relating to the training and certification of law enforcement officers in the state. He asked Retired Captain Sadler to update the members on this agenda item.

Retired Captain Sadler told the members present that DCJS staff members and himself had participated in discussions concerning Senate Bill 351 which addressed racial profiling in the state in that the proposed changes addressed Chapter 30, Article 29, Law Enforcement and Certification. As originally proposed the legislation required annual mandatory training for all law enforcement officers on racial profiling. He noted that they had educated applicable individuals as to the fact that such training is already part of the entry level training program for both the Basic and Cadet Classes. They had also talked as to the parameters involved in mandatory training of all law enforcement officers and the role of the LET Subcommittee in determining the need, method and frequency of training to law enforcement officers. The legislation was now in the Senate Judiciary Committee.

First Sergeant Tilley noted that no formal action was required on agenda item 12, that it had been provided for informational purposes.

First Sergeant Tilley then addressed agenda item 13 advising the members present that it addressed the status of a prior appeal of a decision by the LET Subcommittee. He noted that the matter was still pending before the Administrative Law Judge (ALJ) and that Retired Captain Sadler and himself were working with the subcommittee's legal counsel, Mr Compton, to insure that the appeal was being handled in accord with applicable rules and procedures. A hearing on the matter was currently set for mid February 2010.

First Sergeant Tilley noted that no formal action was required on agenda item 13, that it had been provided for informational purposes.

First Sergeant Tilley then addressed agenda item 14 advising the members present that it as well was being for informational purposes to remind the members of the scheduled Law Enforcement Appreciation Day (LEAD) activities set for 4 Feb 10 at 12.30 pm in the Capital Rotunda. He asked those members who could to please be present at this observance.

Retired Lieutenant Walker indicated to the members present that the funds that were being secured by the LEAD Committee were being used primarily to have a fund to allow for the much needed cleaning and restoration of the police memorial located beside the Cultural Center on the Capital grounds. As no state fund was available for such cleanings it was the responsibility of each organization involved with a memorial to handle the applicable costs and for the cost of adding additional names, as required, to the memorial.

First Sergeant Tilley then addressed agenda item 15 advising the members present that it addressed actions taken Retired Captain Sadler on their behalf since the December 10, 2010 meeting. He asked if there were any questions concerning the materials provided concerning this agenda item.

Hearing none First Sergeant Tilley then addressed the second agenda item 15 advising the members present that for all future meetings that there would be no "Other Business" agenda item listed. Should there be an item that a subcommittee member wanted to discuss, requiring a vote by the members, that had not been set previously to the mailed agenda the member would have to make a request at the beginning of the meeting that it be set to the agenda. It would only be so set with the approval of the members present.

First Sergeant Tilley continued noting that Mr Federspiel and himself had been talking and as a result that he was working on a set of proposed By Laws for the LET Subcommittee. While the Governor's Committee on Crime, Delinquency and Correction had a set of By Laws there were none for the LET Subcommittee. Due to the nature of the discussions and decisions made by the subcommittee it had been recognized that a set of by laws was needed. He asked that any input that the members had concerning by laws be sent to him and that he would incorporate them into the draft that he would be developing and submitting to them at a later subcommittee meeting.

First Sergeant Tilley asked if there were any other items that the members wished to discuss. There followed a discussion as to the recommendation made during agenda item 5B concerning the development of a standing committee of three of the subcommittee members to review course applications being submitted for in-service approval. This committee would work with Retired Captain Sadler in determining if sufficient information had been submitted for their consideration and approval. The committee members would also work with him as to determining and recommending if a class be approved as annual, supervisory or both level in-service.

The general consensus of the members present was that this committee consist of three members. First Sergeant Tilley indicated that he would work on setting up that committee. He asked that any members interested in being on that committee to let him know.

Ms Singleton advised that she had a question concerning the set up of the classes required of officers participating in the equivalent certification or re-certification programs. She noted that concerns had been expressed to her as to the time, particularly in relation to travel, that certain officers had to spend in completing these classes.

First Sergeant Tilley noted that it was within the discretion of the Director of Training as to the manner that these classes were presented. The concern that she had expressed had been previously noted and discussed by the Academy staff. At this time, due to the requirement as to how quickly an officer has to complete the required classes and the number of the officers involved, that the current system allowed for the best way of presenting the classes. This was an area that continued to be under review, but at the current time no projected changes were being considered in having these classes continue to be "sit in" classes as part of the regular Academy schedule.

Major DeBord did discuss with the members present that he had been looking at the development and presentation of a stand alone program that would provide training to officers on subject areas as radar, taser, civil petitions, etc. He did not know at this time how many times a year that it would be presented, but that this program was being considered in response to requests that he had received that such subject areas be part of the entry level training program. In that not all officers participating in the Basic Classes needed such skills or knowledge he did not feel that it was necessary to make it part of the entry level training program. By making such classes available within this separate class agencies who wanted their officers to have training in the subject areas to be presented could send their officers. The concept was still being examined and developed and he noted that as it became more specific that he would update the members.

First Sergeant Tilley asked if there were any other items that the members wanted to discussed. Hearing none from the subcommittee members he asked if there was a motion to bring this meeting to a close.

Colonel Murphy made a motion, seconded by Ms Singleton, that the January 28, 2010 meeting of the LET Subcommittee be brought to a close. Hearing no discussion on the motion First Sergeant Tilley called for questions. All present voted in favor of the motion as made with no negative votes cast.

The January 28, 2010 meeting of the LET Subcommittee was brought to a close 12:58 p.m.