

**LAW ENFORCEMENT TRAINING SUBCOMMITTEE  
Professional Development Center  
West Virginia State Police Academy  
Dunbar, WV**

**January 27, 2011**

MEMBERS PRESENT: Colonel David Murphy  
Retired Lieutenant Terry Miller  
Retired Lieutenant Steve Walker  
Ms Suzan Singleton

MEMBERS REPRESENTED: Colonel T Pack by  
First Sergeant Curt Tilley  
Chief William Roper by  
Chief Steve Stephens  
Sheriff Richard Ferguson by  
Sheriff T McComas  
Retired Chief Ivin Lee by  
Retired Sergeant J Johnson  
Ms Patty Hamilton by  
Mr Jack McClung

MEMBERS ABSENT: Mayor Arthur Auxer

STAFF: Retired Captain Chuck Sadler  
Mr Jeff Estep  
Ms Leslie Boggess

The January 27, 2011 meeting of the Law Enforcement Training (LET) Subcommittee, conducted in the Professional Development Center located on the West Virginia State Police Academy grounds at Dunbar, West Virginia, was called to order by the Chair, First Sergeant Tilley, at 9:04 a.m. with nine (9) members either present or represented at the meeting.

First Sergeant Tilley then asked the members present, as relating to agenda item 1, if there were any items that needed to be added to the agenda that had not been previously set to the agenda. Hearing none from the members he noted that he did want to add as agenda item 21 the approval of the certification as West Virginia law enforcement officers of the graduates of the 144<sup>th</sup> Basic Class that had ended on December 17, 2010.

There was consensus agreement by the members present that this agenda item be added. First Sergeant Tilley asked if there were any other items to be added. There being no other additions noted by the members present First Sergeant Tilley moved to address agenda item #2.

As to agenda item 2 First Sergeant Tilley noted to the members present that the minutes of the December 9, 2010 meeting of the LET Subcommittee had been mailed to the subcommittee members separately from the agenda packet for this meeting. He asked if anyone present had not received a copy of the minutes. No one indicated that they had not.

He asked the members present if there were any questions or corrections concerning the minutes as sent. Hearing no other he asked if there was a motion to be made concerning their approval.

A motion was made by Sheriff McComas, seconded by Retired Sergeant Johnson, that the minutes of the December 9, 2010 LET Subcommittee meeting be accepted as sent. There being no discussion on the motion First Sergeant Tilley called for questions. All present voted in favor of, with no negative votes cast, for the motion as made.

First Sergeant Tilley then initiated discussion on agenda item 3 as to the LET Fund Financial Report by asking Retired Captain to report on it. Retired Captain Sadler noted that a copy of the Financial Report had been mailed as part of the agenda packet and was on page 1. As reflected on that the LET Fund Balance Report there was a balance of \$740,652 in the LET Fund.

Retired Captain Sadler advised the members that the funding which they had approved during their December 9, 2011 meeting for the operation of the 145<sup>th</sup> Basic Class and for equipment for the West Virginia State Police Academy which had been originally approved by them to be funded from the LET Fund had been funded from additional Perdue Pharma funds made available to the LET Program from the DJCS. He noted that there was approximately \$100,000 remaining in those additional funds which could be used, on their approval when funding request received, towards the operation of the 146<sup>th</sup> Basic Class which would begin May 2, 2011.

First Sergeant Tilley asked if there were any questions concerning the LET Fund report or the additional Perdue Pharma funds. Hearing none he asked if there was consensus approval by the members present to accept the report as presented. Such consensus approval was indicated by the members present.

First Sergeant Tilley then initiated discussion on agenda item 4. He advised the members present that it addressed the below listed individuals who were seeking to be approved as a law enforcement instructor in the areas of expertise listed.

Conservation Officer F C Basile West Virginia Natural Resource Police	Mantracking – Behavior of Lost Persons
Conservation Officer W E Goodson West Virginia Natural Resource Police	Police Firearm Instructor - Handgun
Ms C J Kirkpatrick West Virginia State Police	Clandestine Laboratory Investigations Preparing For & Testifying As An Expert Witness
Chief Deputy T G Link Morgan County Sheriff's Office	Defensive Tactics Less Lethal Tactics Instructor
Trooper C K McKenzie West Virginia State Police	Emergency Vehicle Operations
Lieutenant R R Reed West Virginia State Police	Police Firearms Instructor – Handgun Police Firearms Instructor – Patrol Rifle
Officer W C Reed Clarksburg Police Department	Taser Operator
Officer C A Staten Barboursville Police Department	Police Firearms Instructor – Handgun Police Firearms Instructor – Patrol Rifle
Deputy F O Terry Mason County Sheriff's Office	Project Lifesaver
Officer J D Williams Bridgeport Police Department	Crash Investigation Field Training Officer Statement Analysis

First Sergeant Tilley asked Retired Captain Sadler if these individuals met the standards to become certified as a law enforcement instructor in the areas listed. He indicated that they did and recommended their approval as such.

First Sergeant Tilley asked if there were any questions or discussion concerning the recommendation for these individuals to be approved as instructors

in the areas of expertise recommended. Hearing none he asked if there was a motion to be made concerning them.

A motion was made by Sheriff McComas, seconded by Retired Chief Stephens that the listed individuals be certified as a law enforcement instructor in the areas of expertise listed. There being no discussion on the motion First Sergeant Tilley called for questions. All present voted in favor of, with no negative votes cast, for the motion as made.

First Sergeant Tilley then initiated discussion on agenda item 5 by advising that it addressed the applications of the below listed individuals, previously certified as law enforcement instructors, who were seeking to be certified in the additional area/s of expertise listed. The following individuals were presented for consideration:

Officer Matthew R Arthur Dunbar Police Department	L.O.C.K.U.P. Police Combat System
Patrolman First Class Ronald R Bleigh Martinsburg Police Department	Police Firearms Instructor – Select Fire
Sergeant Woodrow Brogan West Virginia Natural Resource Police	Hunting Incident Investigation
Chief Deputy Robert K Haught Wetzel County Sheriff’s Office Rifle	Rapid Response to Active Shooter Police Firearms Instructor – Precision  Police Firearms Instructor – Patrol Rifle Police Firearms Instructor – Shotgun Distraction Devices
Sergeant Charles Johnson West Virginia Natural Resource Police	Hunting Incident Investigation

First Sergeant Tilley asked Retired Captain Sadler if these previously certified law enforcement instructors met the standards to become certified in the additional areas listed. He indicated that they did and recommended their approval as such.

First Sergeant Tilley asked if there were any questions or discussion concerning the recommendation for these individuals to be approved as instructors in the additional areas of expertise recommended. Hearing none he asked if there was a motion to be made concerning them.

A motion was made by Retired Lieutenant Miller, seconded by Sheriff McComas, that these individuals be certified as law enforcement instructors in the additional areas of expertise listed. There being no discussion on the motion First Sergeant Tilley called for questions. All present voted in favor of, with no negative votes cast, for the motion as made.

First Sergeant Tilley then initiated discussion on agenda item number 6A by advising the members present that it addressed training programs that had been submitted for consideration for approval as annual in-service. The following annual level in-service training programs to be conducted during the 2011 Training Year were presented for consideration and approval:

**BECKLEY POLICE DEPARTMENT**

Four (4) hours                      18 Mar 11

DUI/SFST Refresher Training

Instructor: Sergeant David Farley

LET Certified Instructor in subject area

Beckley, WV

Four (4) hours                      18 Mar 11

Grade Crossing Collision Investigation (GCC)

Instructor: Railroad Special Agent David Farley

LET Certified Instructor in subject area

Beckley, WV

**BELMONT COUNTY BOARD OF DEVELOPMENTAL DISABILITIES**

Five (5) hours                      23 Mar 11

Autism – Recognition & Response for Law Enforcement

Instructor: Mr Dennis Debbaudt

International Law Enforcement Educators and Trainers Association

Trainer

Author of multiple articles and books addressing Autism

Presented classes to law enforcement at FLETC and other agencies

Wheeling, WV

**CHARLESTON POLICE DEPARTMENT**

Twelve (12) hours                      25 Jan 11

K-9 Unit Training

Instructor: Corporal Charles Young

LET Certified Instructor in subject area

Charleston, WV

Twenty-four (24) hours                      8-10 Mar 11

Spanish for Law Enforcement I

Instructor: Adjunct Instructor

Northeast Counterdrug Training Center

Charleston, WV

**EASTERN PANHANDLE SAFE COMMUNITY HIGHWAY SAFETY PROGRAM**

Sixteen (16) hours                      11-12 Jan 11

Advanced Roadside Impaired Driving Enforcement (ARIDE)

Instructor: Adjunct Instructors

National Highway and Traffic Safety Administration (NHTSA)

Martinsburg, WV

**FAIRMONT POLICE DEPARTMENT**

Eight (8) hours 16 Mar 11

Defensive Tactics

Instructor: Officer John Bennington

LET Certified Instructor in subject area

Fairmont, WV

**FAYETTE COUNTY SHERIFF'S OFFICE**

Seven (7) hours 13 Jan 11

Police K-9 Unit Training

Instructor: Officer Will Reynolds

LET Certified Instructor in subject area

Fayetteville, WV

**FBI UNIFORMED POLICE – CJIS FACILITY**

Forty (40) hours 28 Mar 11 - 1 Apr 11

Defensive Tactics

Instructor: Corporal J Newlon

LET Certified Instructor in subject area

Fairmont, WV

**HUNTINGTON POLICE DEPARTMENT**

Eight (8) hours 27 Jan 11

Defensive Tactics Update

Instructor: Corporal R Knight

LET Certified Instructor in subject area

Huntington, WV

**JACKSON GENERAL HOSPITAL**

Two (2) hours 2 Mar 11

Making a Difference – Mandate to Report, Responsibility to

Prevent Child Abuse & Neglect

Instructor: Dr G Taylor, PhD

Certified facilitator for child safety training

Adjunct faculty – Kanawha Valley Community and Technical College

Ripley, WV

**KANAWHA COUNTY EMERGENCY AMBULANCE AUTHORITY**

Sixteen (16) hours 8-9 Jan 11

Search and Rescue First Responder

Instructor: Mr Deron Wilkes

West Virginia Emergency Services/RESA certified instructor

Charleston, WV

**MARSHALL UNIVERSITY – DEPARTMENT OF  
INTEGRATED TECHNOLOGY AND SCIENCE**

Four (4) hours                      17 Feb 11

Peer to Peer Network File Sharing Investigations

Instructor: Corporal R Boggs

West Virginia State Police – Crime Against Children Task Force

Adjunct Instructor – Marshall University

Huntington, WV

Three (3) hours                      17 Feb 11

iOS File Systems and Artifacts

Instructor: Mr C Vance

Adjunct Faculty – Marshall University

Huntington, WV

**PARKERSBURG POLICE DEPARTMENT**

Twenty-four (24) hours      22-24 Feb 11

Reid Technique of Interviewing and Interrogations – Basic Class

Instructor: Adjunct Staff – John E Reid and Associates

Parkersburg, WV

Eight (8) hours                      25 Feb 11

Reid Technique of Interviewing and Interrogations – Basic Class

Instructor: Adjunct Staff – John E Reid and Associates

Parkersburg, WV

**RAVENSWOOD POLICE DEPARTMENT**

Eight (8) hours                      7 Mar 11

Internal Affairs Investigations for the Law Enforcement Manager

Instructor: Retired Captain S Cogar

West Virginia Attorney-at-Law

Ravenswood, WV

**RESA V**

Sixteen (16) hours                      13 and 27 Jan 11

CPR/First Aid Training for SRT Members

Instructor: Mr R Gobble

RESA certified instructor

Certified Paramedic

Parkersburg, WV

**RESA VI**

Sixteen (16) hours                      24-25 Jan 11

NIMS ICS 300 Course

Instructor: Mr Noel Clark

West Virginia Office of Emergency Services/RESA certified in subject area

Moundsville, WV

Sixteen (16) hours            26-27 Jan 11  
NIMS ICS 400 Course  
Instructor: Mr Noel Clark  
West Virginia Office of Emergency Services/RESA certified in subject area  
Moundsville, WV

Seven (7) hours            19 Mar 11  
Cyber Attack Training Program  
Instructor: Mr Kevin Coleman  
West Virginia Office of Emergency Services/RESA certified in subject area  
Wellsburg, WV

Fourteen (14) hours        19-20 Mar 11  
GPS & Mapping  
Instructor: Mr Robert Fry  
West Virginia Office of Emergency Services/RESA certified in subject area  
Wellsburg, WV

Fourteen hours            19-20 Mar 11  
Fire Investigation I (Formerly Arson I)  
Instructor: Mr Anthony Campbell  
West Virginia Office of Emergency Services/RESA certified in subject area  
Wellsburg, WV

Seven (7) hours            20 Mar 11  
HazMat Refresher  
Instructor: Retired Officer Ralph Kosar  
LET Certified Instructor in subject area  
West Virginia Office of Emergency Services/RESA certified in subject area  
Wellsburg, WV

Fourteen (14) hours        19-20 Mar 11  
Public Information Officer  
Instructor: Ms Carla McBee  
LET Certified Instructor in subject area  
West Virginia Office of Emergency Services/RESA certified in subject area  
Wellsburg, WV

**SISSONVILLE VOLUNTEER FIRE DEPARTMENT – FIRE SCHOOL**

Eight (8) hours            5 Mar 11  
Mass Casualty Incidents  
Instructor: Paramedic Lieutenant Bill Arthur  
Certified Paramedic  
West Virginia Office of Emergency Services/RESA certified in subject area  
Sissonville, WV

Sixteen (16) hours            12-13 Mar 11  
First Aid & CPR Instructor  
Instructor: Paramedic Kim Morgan-Loudin  
                  Certified Paramedic  
                  West Virginia Office of Emergency Services/RESA certified in subject area  
Sissonville, WV

Eight (8) hours                13 Mar 11  
Managing the First Response to Aircraft Incidents  
Instructor: Assistant Chief of Training Matt Lyons  
                  West Virginia Air National Guard  
                  Certified Paramedic  
                  Certified Fire Instructor Level III  
Sissonville, WV

Four (4) hours                 11 Mar 11  
Swift Water Rescue Awareness  
Instructor: Staff Sergeant Robert Fisher  
                  West Virginia Office of Emergency Services/RESA certified in subject area  
                  Fire Instructor  
Sissonville, WV

Sixteen (16) hours            12 – 13 Mar 11  
Fire Investigation III (Formerly Arson III)  
Instructor; Adjunct staff West Virginia Fire Marshall's Office  
Sissonville, WV

Sixteen (16) hours            12-13 Mar 11  
Wilderness Search & Rescue Techniques and Management  
Instructor: Mr Deron Wilkes  
                  Chief of Operations – West Virginia Office of EMS  
                  West Virginia Office of Emergency Services/RESA certified in subject area  
Sissonville, WV

Forty (40) hours              4-6 & 11-13 Mar 11  
Hazardous Materials Operations  
Instructor: Fire Chief J Smoot  
                  Former Director of Operations Kanawha County Emergency Ambulance  
                  West Virginia Office of Emergency Services/RESA certified in subject area  
Sissonville, WV

Twenty (20) hours            4-6 Mar 11  
Wilderness Search and Rescue Awareness/Operations  
Instructor: Mr Deron Wilkes  
                  Chief of Operations – West Virginia Office of EMS  
                  West Virginia Office of Emergency Services/RESA certified in subject area  
Sissonville, WV



Four (4) hours                      4 Mar 11  
Clandestine Meth Lab Awareness  
Instructor: Deputy M Oakley  
LET Certified Instructor in subject area  
Sissonville, WV

Sixteen (16) hours                  5-6 Mar 11  
Incident Safety Officer  
Instructor: Adjunct Instructor – National Fire Academy  
Sissonville, WV

Sixteen (16) hours                  5-6 Mar 11  
NIMS ICS 100, 200 and 700  
Instructor: Retired Lieutenant R McCallister  
LET Certified Instructor in subject areas  
Sissonville, WV

Twelve (12) hours                  5-6 Mar 11  
Hazardous Weather & Flood Preparation Management  
Instructor: Mr D Bradley  
Supervising instructor for RESA  
Adjunct instructor for West Virginia Homeland Security Office  
Sissonville, WV

**TRI-STATE FIRE ACADEMY**

Twenty-one (21) hours              18-20 Jan 11  
NIMS ICS 300  
Instructor: Mr Jerry Beckett  
RESA Certified Instructor in subject area  
Huntington, WV

**UNITED STATES ATTORNEYS OFFICE – SOUTHERN DISTRICT  
OF WEST VIRGINIA**

Eight (8) hours                      To be set  
Civil Rights Enforcement  
Instructor: Mr P Sheridan  
West Virginia Attorney-at-Law  
West Virginia Attorney General's Office  
Mr Charles T Miller  
West Virginia Attorney-at-law  
United States Attorney's Office  
To be determined

**WEST VIRGINIA COALITION AGAINST DOMESTIC VIOLENCE**

Seven (7) hours                      15 and 23 Mar 11  
Rural Realities of a Coordinated Community Response to Domestic Violence  
Instructor: Adjunct staff WV CADV  
Twin Falls State Park and Bridgeport, WV

**WEST VIRGINIA DMAPS PROFESSIONAL DEVELOPMENT CENTER**

Twelve (12) hours                      31 Jan 11 – 1 Feb 11

Patrol Rifle Training

Instructor: Deputy Chief R B Casto

LET Certified Instructor in subject area

Glennville, WV

**WEST VIRGINIA INTEELIGENCE FUSION CENTER**

Sixteen (16) hours                      19-20 Jan 11

Open Source Practitioners Training Course (OSINT)

(Intelligence resource training)

Instructor: Adjunct staff – United States Department of Homeland Security

Charleston, WV

**WEST VIRGINIA INTEROPERABLE COMMUNICATIONS PROGRAM**

Eight (8) hours                              26 Jan 11

Interoperable Radio Communications Management and Operation Training

Instructor: Lieutenant G McCabe

West Virginia Interoperability Statewide Coordinator

Mr Daryl Anderson

Statewide Director – Ohio MARCS

Mr John Rountree

Pennsylvania Region 13 Communications Manager

Mr Jimmy Gianato

Director – West Virginia Division of Homeland Security &

Emergency Management

Mr Glenn Borrelli

Attorney-at-Law

United States Attorneys Office – Northern District of West Virginia

Chester, WV

**WEST VIRGINIA LIFESAVERS PROGRAM**

Eight (8) hours                              22 Feb 11

Conducting Complete Traffic Stops – Taking the Traffic Stop One Step Further

Instructor: Sheriff M A Lewis

Maryland POST/LET certified instructor in subject area

Beckley, WV

**WEST VIRGINIA STATE POLICE**

Sixteen (16) hours                      29-30 Jun 11

Use of Force Against Dangerous Animals

Instructor: Officer Jim Osorio

Texas POST/LET certified instructor in subject area

Dunbar, WV

**WEST VIRGINIA SUPREME COURT OF APPEALS**

Eighteen (18) hours            22-24 Feb 11

Management of Courtroom Security

Instructor: Adjunct instructors West Virginia Supreme Court of Appeals

To be set

Two (2) hours                    4 Feb 11

Drug Court Training

Instructor: Mr Jerry Swanson

Chief Probation Officer – 25<sup>th</sup> Judicial Circuit

Hamlin, WV

**WETZEL – TYLER CHILD ADVOCACY CENTER**

Seven (7) hours                15 Mar 11

Child Molestation Investigations

Instructor: Chief J Holler Jr

Pennsylvania POST/LET certified instructor in subject area

New Martinsville, WV

First Sergeant Tilley asked Retired Captain Sadler if these classes met the criteria to be approved as annual in-service classes for the 2011 Training Year. He indicated that they did and recommended they be approved as such. First Sergeant Tilley asked if there were any questions or comments concerning the recommended classes. Hearing none he asked if there was a motion to be made concerning them.

Ms Singleton made a motion, seconded by Sheriff McComas, that the listed classes be approved for annual in-service hours as presented for the 2011 Training Year. There being no discussion on the motion First Sergeant Tilley called for questions. All present voted in favor of, with no negative votes cast, for the motion as made.

First Sergeant Tilley then initiated discussion on agenda item 6B by presenting the following classes for approval as supervisory in-service during the 2011 Training Year:

**RAVENSWOOD POLICE DEPARTMENT**

Eight (8) hours                7 Mar 11

Internal Affairs Investigations for the Law Enforcement Manager

Instructor: Retired Captain S Cogar

West Virginia Attorney-at-Law

Ravenswood, WV

**RESA VI**

Sixteen (16) hours            24-25 Jan 11

NIMS ICS 300 Course

Instructor: Mr Noel Clark

West Virginia Office of Emergency Services/RESA certified in subject area

Moundsville, WV

Sixteen (16) hours                    26-27 Jan 11  
NIMS ICS 400 Course  
Instructor: Mr Noel Clark  
                  West Virginia Office of Emergency Services/RESA certified in subject area  
Moundsville, WV

**SISSONVILLE VOLUNTEER FIRE DEPARTMENT – FIRE SCHOOL**

Eight (8) hours                    5 Mar 11  
Mass Casualty Incidents  
Instructor: Paramedic Lieutenant Bill Arthur  
                  Certified Paramedic  
                  West Virginia Office of Emergency Services/RESA certified in subject area  
Sissonville, WV

Eight (8) hours                    13 Mar 11  
Managing the First Response to Aircraft Incidents  
Instructor: Assistant Chief of Training Matt Lyons  
                  West Virginia Air National Guard  
                  Certified Paramedic  
                  Certified Fire Instructor Level III  
Sissonville, WV

Sixteen (16) hours                    12-13 Mar 11  
Wilderness Search & Rescue Techniques and Management  
Instructor: Mr Deron Wilkes  
                  Chief of Operations – West Virginia Office of EMS  
                  West Virginia Office of Emergency Services/RESA certified in subject area  
Sissonville, WV

Sixteen (16) hours                    5-6 Mar 11  
Incident Safety Officer  
Instructor: Adjunct Instructor – National Fire Academy  
Sissonville, WV

Twelve (12) hours                    5-6 Mar 11  
Hazardous Weather & Flood Preparation Management  
Instructor: Mr D Bradley  
                  Supervising instructor for RESA  
                  Adjunct instructor for West Virginia Homeland Security Office  
Sissonville, WV

**TRI-STATE FIRE ACADEMY**

Twenty-one (21) hours                    18-20 Jan 11  
NIMS ICS 300  
Instructor: Mr Jerry Beckett  
                  RESA Certified Instructor in subject area  
Huntington, WV

**WEST VIRGINIA INTEELIGENCE FUSION CENTER**

Sixteen (16) hours                      19-20 Jan 11

Open Source Practitioners Training Course (OSINT)

(Intelligence resource training)

Instructor: Adjunct staff – United States Department of Homeland Security  
Charleston, WV

**WEST VIRGINIA INTEROPERABLE COMMUNICATIONS PROGRAM**

Eight (8) hours                      26 Jan 11

Interoperable Radio Communications Management and Operation Training

Instructor: Lieutenant G McCabe

West Virginia Interoperability Statewide Coordinator

Mr Daryl Anderson

Statewide Director – Ohio MARCS

Mr John Rountree

Pennsylvania Region 13 Communications Manager

Mr Jimmy Gianato

Director – West Virginia Division of Homeland Security &  
Emergency Management

Mr Glenn Borrelli

Attorney-at-Law

United States Attorneys Office – Northern District of West Virginia

Chester, WV

**WEST VIRGINIA NATURAL RESOURCES POLICE**

Eight (8) hours                      12 Apr 11

Accountability – Creating a Climate That Gets Results

Instructor: Ms M Bolton

Instructor with the West Virginia Division of Personnel

Dunbar, WV

**WEST VIRGINIA SUPREME COURT OF APPEALS**

Eighteen (18) hours                      22-24 Feb 11

Management of Courtroom Security

Instructor: Adjunct instructors West Virginia Supreme Court of Appeals

To be set

First Sergeant Tilley asked Retired Captain Sadler if these classes met the criteria to be approved as supervisory in-service classes for the 2011 Training Year. He indicated that they did and recommended their approval as such. First Sergeant Tilley asked if there were any questions concerning these classes. Hearing none he asked if there was a motion concerning the approval of these classes.

Ms Singleton made a motion, seconded by Sheriff McComas, that the classes presented and recommended be approved for supervisory in-service credit as presented for the 2011 Training Year. There being no discussion on the motion First Sergeant Tilley called for questions. All present voted in favor of, with no negative votes cast, for the motion as made.

First Sergeant Tilley then initiated discussion on agenda item 6C by presenting the following classes for approval as personal in-service for the 2011 Training Year:

**BLUEFIELD POLICE DEPARTMENT**

Annual In-Service  
Detective John Whitt  
Additional Officers to be named  
Thirty-six (36) hours      28 Mar 11 – 1 Apr 11  
Advanced Undercover and Survival Class  
COPS - Covert Operations Programs Specialists  
[www.traincops.com](http://www.traincops.com)  
Daytona Beach, FL

**BOONE COUNTY SHERIFF'S OFFICE**

Annual In-Service  
Deputy J R Dalton  
Deputy C N Hess  
Sixteen (16) hours      7-8 Mar 11  
Remington 870 Field Armorer's Training  
Remington Inc  
Marion, VA

**CERTIFICATION RETENTION PROGRAM**

Annual In-Service  
Former Officer Gregory Scappini  
Sixteen (16) hours      10-11 Apr 11  
Precision Rifle Training  
Pat Goodale's Practical Firearms Training Inc  
[www.pgpf.com/rifle](http://www.pgpf.com/rifle)  
White Sulphur Springs, WV

Annual In-Service  
Former Officer Gregory Scappini  
Twelve (12) hours      29-31 Mar 11  
The Government Security Expo & Conference  
GovSec Inc  
Washington, DC

**CHARLESTON POLICE DEPARTMENT**

Annual In-Service  
Sergeant Shawn Williams  
Sergeant Nick Null  
Up to Twenty-four (24) hours      4-6 May 11  
13<sup>th</sup> Annual National Citizens Police Academy Association  
National Citizen Police Academy Association  
[www.nationalcpaa.org](http://www.nationalcpaa.org)  
Baton Rouge, LA

Annual In-Service  
Senior Patrolman L T Taylor  
Patrolman M Kinder  
Forty (40) hours                      10-14 Jan 11  
Medicolegal Death Investigation Training Course  
St Louis School of Medical Learning Resource Center  
St Louis, MO

**ELEANOR POLICE DEPARTMENT**

Annual In-Service  
Corporal Harry Teare  
Forty (40) hours                      31 Jan 11 – 5 Feb 11  
Reactive Shooting Instructor Training Program (RSITP)  
Federal Law Enforcement Training Center (FLETC)  
Glynco, GA

**JEFFERSON COUNTY SHERIFF'S OFFICE**

Annual In-Service  
Corporal Dustin Tabler  
Up to One Hundred Twenty (120) hours                      24 Jan 11 – 28 Feb 11  
Police K-9 Handler Training  
Battleridge K-9 Training School  
Jefferson County, WV

**LEWISBURG POLICE DEPARTMENT**

Annual In-Service  
Patrolman Brandon McCormick  
Sixteen (16) hours                      21-22 Feb 11  
Fire Investigator Level I (Formerly Arson I Class) Training  
Escape Training Program  
Pipestem, WV

Annual In-Service  
Patrolman Brandon McCormick  
Sixteen (16) hours                      23-24 Feb 11  
Fire Investigator Level II (Formerly Arson II Class) Training  
Escape Training Program  
Pipestem, WV

Annual In-Service  
Patrolman Brandon McCormick  
Sixteen (16) hours                      25-26 Feb 11  
Fire Investigator Level III (Formerly Arson III Class) Training  
Escape Training Program  
Pipestem, WV

**MONONGALIA COUNTY SHERIFF'S OFFICE**

Supervisory/Annual In-Service  
Deputies to be named  
Sixteen (16) hours            6-7 Apr 11  
Introduction to the SNS and Mass Prophylaxis Program  
(Pandemic Influenza and Bioterrorism Preparation, Management and Handling)  
Texas A&M Health Science Center  
Morgantown, WV

**MORGANTOWN POLICE DEPARTMENT**

Annual In-Service  
Officer Scott Carl  
Officer Christopher Wolfe  
Sixteen (16) hours            3-4 Feb 11  
Taser Instructor Training  
Taser Inc  
Cranberry Township, PA

Annual In-Service  
Officer William Runyan  
Officer Matthew Beavers  
Thirty-two (32) hours        24-27 Jan 11  
Basic Tactics for Warrants  
Northeast Counterdrug Training Center  
Fort Indiantown Gap, PA

**POCAHONTAS COUNTY SHERIFF'S OFFICE**

Supervisory In-Service  
Lieutenant B C Totten  
Two Hundred Fifty Five (255) hours        9 Jan 11 – 28 Mar 11  
244<sup>th</sup> Session FBI National Academy  
FBI  
Quantico, VA

**WHEELING POLICE DEPARTMENT**

Annual In-Service  
Officer Greg Harris  
Forty (40) hours            10-14 Jan 11  
Sirchie Crime Scene Technology – Evidence Collection Class  
Sirchie Inc  
Hunter Park, NC

First Sergeant Tilley asked Retired Captain Sadler if these classes met the criteria to be approved as personal in-service classes as annual or supervisory as reflected for the 2011 Training Year. He indicated that they did and recommended their approval as such.

First Sergeant Tilley asked if there were any questions concerning the recommended classes. Hearing none he asked if there was a motion for their approval.

Sheriff McComas made a motion, seconded by Retired Sergeant Johnson, that the classes presented and recommended be approved for personal in-service credit for the 2011 Training Year. There being no discussion on the motion First Sergeant Tilley called for questions. All present voted in favor of, with no negative votes cast, for the motion as made.

First Sergeant Tilley then asked the subcommittee members for their consensus approval to take up the discussion of agenda item 11 at this point of the meeting in that there were individuals present from West Virginia State Police Headquarters staff to answer any questions that the subcommittee members might have on that agenda item. Such consensus approval was made by the subcommittee members present.

First Sergeant Tilley then addressed agenda item 13 by advising the members present that it addressed a discussion concerning proposed legislation to allow for volunteer certified officers from other states or federal officers to be used in support of the national and international scouting events that would be held at the Boy Scouts of America's new facility in Fayette/Raleigh County. Captain D Lemon, West Virginia State Police and Mr J Hoyer, Assistant Attorney General assigned to the West Virginia State Police were present and spoke with the members concerning the proposed legislation. A draft of the proposed legislation provided by them during the meeting is under Appendix One of these minutes.

They advised that in 2013 that the National Scout Jamboree would be held at the site and that in 2019 the World Scout Jamboree would be held at the facility. Approximately 40,000 individuals, scouts, leaders and family members would be in the area attending the events. Prior national events had been held at Fort AP Hill in Virginia and Captain Lemon had attended the last such event to see their volunteer security system in action. He stressed the high degree of professionalism and experience present in the officers used by the Boy Scouts of America as this event.

Attorney S McGowan was working with them on the development of the proposed legislation. It was noted that the draft provided was a work in progress but that the goal was to develop a protocol/system to allow for the Superintendent of the West Virginia State Police to receive and approve requests for certified officers from other jurisdictions to work with police authority to be defined on the grounds of the scout enclosure and in the surrounding areas.

Additional questions to be answered were insurance coverage along with other individuals to be covered by the overall legislation, such as doctors, nurses, etc who would also be present as volunteers. Subcommittee members had questions about these volunteers returning to testify concerning arrests made, the completion of complaints/related paperwork and general authority to detain. These areas are all being looked as well with a possible system being considered where

West Virginia law enforcement officers present/involved would be the arresting officer.

Captain Lemon and Mr Hoyer each noted that while it was hoped that the legislation could be introduced during the 2011 Session of the West Virginia Legislature that it was recognized by the parties working on it that with the number of questions to be addressed in the legislation that it may not be able to. They stressed that they had wanted the subcommittee members to be made aware of the effort. As the draft was prepared and ready for submission they advised that a copy would be provided to them.

There being no other questions or discussion concerning agenda item 11 First Sergeant Tilley then advised the members present that as to the regularly set agenda items 7 through 10 which address personnel related issues that there was no discussion needed on agenda items 7 and 8 but that there were items to be discussed under agenda items 9 and 10. As such he asked for a motion to go into executive session concerning them.

Sheriff McComas made a motion, seconded by Retired Sergeant Johnson, that the LET Subcommittee go into executive session to address the personnel related matters concerning agenda items 9 and 10 There being no discussion on the motion First Sergeant Tilley called for questions. All present voted in favor of, with no negative votes cast, for the motion as made.

The LET Subcommittee went into executive session at 9:58 a.m. It came out of executive session at 10:26 a.m. following a discussion on these agenda items and on a motion made by Sheriff McComas and Retired Sergeant Johnson to come out of executive session which was approved unanimously by the members present.

First Sergeant Tilley noted again that there was no motion/action required on the item pertaining to agenda items 7 and 8 as there had been nothing set to the agenda concerning these regularly set items. He noted that as to agenda item 9 that there was also no motion/action required on it as it had been made part of the agenda discussion for informational purposes for the subcommittee members.

First Sergeant Tilley asked if there was any motion to be made concerning agenda item 10.

Sheriff McComas made a motion concerning agenda item 10, seconded by Retired Sergeant Johnson, that the individual in question be allowed to participate in the entry level training program as a private citizen.

There being no discussion on the motion First Sergeant Tilley called for questions. All present voted in favor of, with no negative votes cast, for the motion as made.

First Sergeant Tilley noted to the members present that with agenda item 11 having already been discussed prior to the executive session that Retired Captain

Sadler would be addressing agenda item 12 concerning the status of the proposed changes filed for Legislative Rule 149-2.

Retired Captain Sadler advised that these changes were being addressed by the legislature under Senate Bill 124. They changes had been reviewed and passed out of the Senate Government Organization Committee and were to be taken up by the Senate Judiciary Committee. In line with standard legislative practices they would then be bundled with other proposed legislative changes and acted on by the full Senate and House of Delegates. No questions had been raised at yet concerning the recommended changes from members of the legislature.

There being no questions concerning agenda item 12 First Sergeant Tilley asked members for their consent at this point, and received it, to delay addressing agenda item 13 at this point by first addressing agenda item 14. As to agenda item 14 First Sergeant Tilley noted that it concerned an update of other legislation concerning law enforcement training and certification beyond the legislation to be covered under agenda item 13.

As to such other legislation he noted that as yet no legislation had been introduced concerning the recommended changes to West Virginia State Code §30-29-5, subsection (f), that the subcommittee members had discussed and indicated the need for at their May 2010 retreat concerning the current requirement that the only way for an individual who had started an entry level training class and left it for other than medical reasons to come to the Academy was as a private citizen. Proposed changes had been discussed during the December 9, 2010 meeting.

He further noted that as the LET Subcommittee could not introduce legislation he reminded the members present that the organizations they represented would need to secure sponsorship for the proposed legislation that would allow individuals to return to the Academy as sworn officers under criteria to be set in subsection (f).

Mr Jeff Estep, Deputy Director of the Division of Justice and Community Services (DJCS) reviewed again the criteria that had been developed as a result of the discussions at the May 2010 retreat. Under these criteria individuals leaving for hardship reasons to be defined and approved by the Director of Training could be allowed to return immediately. Individuals who left for personal reasons with no disciplinary actions involved could return after two years not working and individuals who were terminated could seek approval from the LET Subcommittee members to once again begin working after a period of five years not working.

Retired Lieutenant Miller advised that the West Virginia Deputy Sheriff's Association would secure a sponsor for the recommended changes and see that it was introduced for consideration during the current session.

Retired Captain Sadler asked, and was approved, to discuss proposed legislation that was being considered by the West Virginia Division of Natural Resources to allow four members of a unit that was to become part of the Division

of Forestry to have police powers. As a courtesy he had been made aware of the discussions concerning the proposal by Retired Captain Butcher of this unit. He noted that as the legislation was completed and introduced that he would make the members aware of it.

Clerically he noted that the four individuals would create no real additional work load, but did note that he was aware of the previously stated long standing position and desires of the subcommittee members to limit/not allow "grandfathering" of individuals as certified law enforcement officers following the actions to do so in the 1980s. Retired Captain Sadler did note that he had referred Captain Butcher to representatives of the West Virginia Public Service Commission as to actions that had been enacted in legislation as to future members of the Weights and Enforcement Section to attend the entry level training program and thereby become certified law enforcement officers, but that no existing members of the unit who were not already certified law enforcement officers would be "grandfathered" in.

There being no other legislation to be discussed other than the legislation listed under agenda item 13 First Sergeant moved to discuss it at that time with the consensus approval of the members present. He noted that this item addressed Senate Bill 193 and House Bill 2538, which was the same language in each, and concerned the proposed expansion of the role of the LET Subcommittee as to certification matters concerning West Virginia law enforcement officers. It had been introduced and single referenced to the Judiciary Committees of each body but no action had been taken at this time. First Sergeant Tilley did note that the members present should insure that the organizations that they represented familiarize themselves with the provisions of the legislation as introduced.

As to agenda item 15 First Sergeant Tilley noted that it had been provided for information purposes concerning a question that had been raised during the December 9, 2010 meeting as to whether the subcommittee members were covered by BRIM as to actions that took as part of the subcommittee. Mr Estep had checked and had verified that they were.

As to agenda item 16 First Sergeant Tilley had Retired Captain Sadler review the correspondence that he sent. Retired Captain Sadler noted that the letter provided as part of the agenda mailing for this meeting addressed his response to a West Virginia attorney as to the actions of members of a Sheriff's Reserve Unit as to what rules were in effect for them as to training. He further noted that in 2003 in response to legislation addressing defensive weapons that the members of such reserve units could carry that a decision had been made by the then members of the subcommittee to not promulgate legislative rules concerning such weapons but to set recommended guidelines for such training.

This training is to be presented and tracked by the respective counties initiating such units. Retired Captain Sadler noted that a copy of the recommended guidelines had been provided to the Executive Director of the West Virginia Sheriffs Association to be once again sent out to the Sheriffs of each county as a reminder of these recommended training guidelines.

As to agenda item 17 First Sergeant Tilley requested, and received the member's consensus approval, to delay until the February 24, 2011 meeting the presentation on a proposed training program which would allow officers serving as Fellowship Officers at the Academy to receive in-service hours as part of the training they received.

First Sergeant Tilley then initiated discussion on agenda item 18 by advising the members of the following information concerning the status of legislative requirements for the LET Subcommittee as to items passed during the 2010 Session of the West Virginia Legislature:

- A. As to the requirement to develop a required minimum eight hour training course on speed measuring that had been completed and approved during their December 9, 2010 meeting. The West Virginia Governor's Highway Safety Office was now taking steps to have the training presented to officers that required it.
- B. As to the consent to search requirement for the development of a statewide consent form and legislative rules addressing its use it was noted that it had not been completed by the required deadline of December 31, 2010 in that the deadline date had been thought to be in line with the dates in the other legislation in 2011 and 2012. Mr Brian Lanham, West Virginia Traffic Safety Resource Prosecutor, who is employed by the West Virginia Prosecuting Attorney's Institute, is working on the development of a statewide form. Once developed it will be presented for approval to the subcommittee and distribution made statewide. Due to the delay in developing/approving the statewide form, no emergency rules would be filed, proposed legislative rules would be developed and submitted for applicable consideration and approval during the 2012 Session of the West Virginia Legislature.
- C. As to the racial profile and organized crime training required to be developed and in place by July 1, 2011, with all officers to be trained in it by 2012 work was progressing on it.

As to agenda item 19 First Sergeant Tilley noted that it had been provided for informational purposes to insure that the members were aware of the increased attacks on law enforcement officers. He did note that the staff of the Academy was always reviewing such information to insure that the applicable sections of the entry level training program, primarily the Defensive Tactics component of the program, prepared officers for such attacks.

As to agenda item 20 First Sergeant Tilley noted that it addressed the regular provision by Retired Captain Sadler as to information on actions taken on the members behalf since their last scheduled meeting on December 9, 2011. He asked if there were any questions concerning the provided items. Hearing none he did note to the members that for the 145<sup>th</sup> Basic Class which had started on January 3, 2011 that seventy four (74) individuals had been invited to be in the program. Sixty three (63) had reported to start the class, with fifty two (52) passing

the physical fitness (PAT) battery and starting the program. Forty seven (47) individuals remained in the class as of the date of this meeting.

There being no other discussion on agenda item 20 First Sergeant Tilley then moved to the discussion of agenda item 21 which had been approved for addition to the agenda of this meeting at the start of the meeting. It addressed the approval as certified West Virginia law enforcement officers of the individuals who had successfully completed the 144<sup>th</sup> Basic Class, their graduation being on December 17, 2010. A listing of the graduated officers was provided by First Sergeant Tilley to the members, a copy of which is found under Appendix Two of these minutes.

First Sergeant Tilley asked if there was any motion to be made concerning agenda item 21.

Sheriff McComas made a motion concerning agenda item 21, seconded by Retired Sergeant Johnson, that the individuals listed as graduating from the 144<sup>th</sup> Basic Class be certified as West Virginia law enforcement officers.

There being no discussion on the motion First Sergeant Tilley called for questions. All present voted in favor of, with no negative votes cast, for the motion as made.

There being no other approved business to discuss First Sergeant Tilley asked if there was a motion to bring this meeting to a close.

Sheriff McComas made a motion, seconded by Ms Singleton, that the January 27, 2011 meeting of the LET Subcommittee be brought to a close. Hearing no discussion on the motion First Sergeant Tilley called for questions. All present voted in favor of the motion as made with no negative votes cast.

The January 27, 2011 meeting of the LET Subcommittee was brought to a close at 11:04 a.m.

# APPENDIX 1

## Proposed Legislation Addressing Volunteer Certified Officers

# APPENDIX 2

## Graduates of the 144<sup>th</sup> Basic Class