

**LAW ENFORCEMENT TRAINING SUBCOMMITTEE
Professional Development Center
West Virginia State Police Academy
Dunbar, WV**

March 31, 2011

MEMBERS PRESENT: Colonel David Murphy
Judge Phyllis Carter with
Retired Sergeant J L Johnson
Retired Lieutenant Terry Miller
Retired Lieutenant Steve Walker
Ms Suzan Singleton
Ms Patty Hamilton

MEMBERS REPRESENTED: Colonel T Pack by
First Sergeant Curt Tilley
Sheriff Michael White by
Sheriff Tom McComas
Chief William Roper by
Chief Steve Stephens

MEMBERS ABSENT: Mayor Arthur Auxer

STAFF: Retired Captain Chuck Sadler
Ms Leslie Boggess

The March 31, 2011 meeting of the Law Enforcement Training (LET) Subcommittee, conducted in the Professional Development Center located on the West Virginia State Police Academy grounds at Dunbar, West Virginia, was called to order by the Chair, First Sergeant Tilley, at 9:00 a.m. with nine (9) members either present or represented at the meeting.

In that there were new individuals present, Judge Cater now serving as the subcommittee member in her new position as the Executive Director of the West Virginia Human Rights Commission, and Lieutenant Malcomb, West Virginia State Police, representing the West Virginia Trooper's Association on behalf of its President, Trooper J Smith First Sergeant Tilley asked that each individual present introduce him/herself and indicate the organization they represented.

He did note to the members present that the West Virginia Troopers Association, by the changes to the applicable sections of West Virginia Code §30-29 would become a member of the subcommittee on June 10, 2011. They had been invited to sit in on the meetings preceding the June 30, 2011 meeting to familiarize themselves with the subcommittee process.

First Sergeant Tilley then asked the members present, as relating to agenda item 1, if there were any items that needed to be added to the agenda that had not been previously set to the agenda. Hearing none from the members and having none to be requested himself he moved to address agenda item 2.

As to agenda item 2 First Sergeant Tilley noted to the members present that the minutes of the February 24, 2011 meeting of the LET Subcommittee had been mailed to the subcommittee members with the agenda packet for this meeting. He asked the members present if there were any questions or corrections concerning the minutes as sent. Hearing no other he asked if there was a motion to be made concerning their approval.

A motion was made by Retired Lieutenant Walker, seconded by Sheriff McComas, that the minutes of the February 24, 2011 LET Subcommittee meeting be accepted as sent. There being no discussion on the motion First Sergeant Tilley called for questions. All present voted in favor of, with no negative votes cast, for the motion as made.

First Sergeant Tilley then initiated discussion on agenda item 3 as to the LET Fund Financial Report by asking Retired Captain to report on it. Retired Captain Sadler noted that a copy of the Financial Report had been mailed as part of the agenda packet and was on page 1. As reflected on that the LET Fund Balance Report there was a balance of \$860,765 in the LET Fund. He further noted that the majority of the tuitions for the 145th Basic Class had been received as of this meeting.

First Sergeant Tilley asked if there were any questions concerning the LET Fund Report. Hearing none he asked if there was consensus approval by the members present to accept the report as presented. Such consensus approval was indicated by the members present.

First Sergeant Tilley then initiated discussion on agenda item 4. He advised the members present that it addressed the below listed individuals who were seeking to be approved as a law enforcement instructor in the areas of expertise listed.

Patrolman Neil Fowkes Wheeling Police Department	Emergency Management
Sergeant John Miller West Virginia State Police	Police Firearms Instructor – Handgun Police Firearms Instructor – Shotgun Police Firearms Instructor – Patrol Rifle
Deputy James Muncy Jr McDowell County Sheriff’s Office	Taser Operator Police Firearms Instructor – Handgun Police Firearms Instructor – Shotgun Police Firearms Instructor – Patrol Rifle OC Aerosol Projectors Specialty Impact Munitions Chemical Munitions Distraction Devices Basic SWAT Operations
Sergeant Michael Oglesby West Virginia State Police	Basic SWAT Operations Advanced SWAT Operations Police Firearms Instructor – Handgun Police Firearms Instructor – Shotgun Police Firearms Instructor – Patrol Rifle
Patrolman James Rinick Charleston Police Department	IPMBA Police Cyclist Trainer
Retired Special Agent Rick Summerfield ATF	Explosives Post Blast Investigations Fire Science/Dynamics & Investigations Report Writing Courtroom Testimony Photography at Crime Scenes Police Firearms Instructor – Handguns Police Firearms Instructor – Shotgun Police Firearms Instructor – Patrol Rifle
Corporal Jason Webb	Crash Investigation Crash Reconstruction Crash Scene Photography
Patrolman Robert West Charleston Police Department	IPMBA Police Cyclist Trainer

Lieutenant Larry Zimmerman
Huntington Police Department

Defensive Tactics Instructor

First Sergeant Tilley asked Retired Captain Sadler if these individuals met the standards to become certified as a law enforcement instructor in the areas listed. He indicated that they did and recommended their approval as such.

First Sergeant Tilley asked if there were any questions or discussion concerning the recommendation for these individuals to be approved as instructors in the areas of expertise recommended. Hearing none he asked if there was a motion to be made concerning them.

A motion was made by Sheriff McComas, seconded by Retired Chief Stephens that the listed individuals be certified as a law enforcement instructor in the areas of expertise listed. There being no discussion on the motion First Sergeant Tilley called for questions. All present voted in favor of, with no negative votes cast, for the motion as made.

First Sergeant Tilley then initiated discussion on agenda item 5 by advising that it addressed the applications of the below listed individuals, previously certified as law enforcement instructors, who were seeking to be certified in the additional area/s of expertise listed. The following individuals were presented for consideration:

Deputy Judd Holcomb
Lewis County Sheriff's Office

Taser Operator

Sergeant Aaron James
Charleston Police Department

Professional Standards Investigations

Sergeant Michael Lemley
Bridgeport Police Department

Basic SWAT Operations
Active Shooter – ALERRT
Ballistic Shield

First Sergeant Tilley asked Retired Captain Sadler if these previously certified law enforcement instructors met the standards to become certified in the additional areas listed. He indicated that they did and recommended their approval as such.

First Sergeant Tilley asked if there were any questions or discussion concerning the recommendation for the individuals listed under agenda item 5 to be approved as instructors in the additional areas of expertise recommended. Hearing none he asked if there was a motion to be made concerning them.

A motion was made by Sheriff McComas, seconded by Retired Lieutenant Walker, that these individuals be certified as law enforcement instructors in the additional areas of expertise listed. There being no discussion on the motion First Sergeant Tilley called for questions. All present voted in favor of, with no negative votes cast, for the motion as made.

First Sergeant Tilley then initiated discussion on agenda item number 6A by advising the members present that it addressed training programs that had been submitted for consideration for approval as annual in-service. The following annual level in-service training programs to be conducted during the 2011 Training Year were presented for consideration and approval:

BECKLEY POLICE DEPARTMENT

Thirty (30) hours 11-15 Apr 11
2011 West Virginia Police K-9 Association Seminar
Instructor: Sergeant Jake Corey
 LET Certified Instructor in subject area
 Sergeant Tracy Landis
 LET Certified Instructor in subject area
 Corporal Charles Young
 LET Certified Instructor in subject area
Beckley, WV

BERKELEY COUNTY SHERIFF'S OFFICE

Forty (40) hours 18-22 Apr 11
Sniper/Precision Rifle Certification Training
Instructor: Lieutenant Gardner
 LET Certified Instructor in subject area
Martinsburg, WV

BRIDGEPORT POLICE DEPARTMENT

Twenty-four (24) hours 23-25 Mar 11
Statement Analysis & Interview and Interrogation Techniques
Instructor: Lieutenant John Post
 LET Certified Instructor in subject area
Bridgeport, WV

CHARLESTON POLICE DEPARTMENT

Eight (8) hours 26-27 Apr 11
Police Suicide Awareness
Instructor: Mr Robert Douglas
 Executive Director
 National Police Suicide Foundation
Charleston, WV

Forty (40) hours 2-5 May 11
IPMBA Police Cyclist Training Course
Instructor: Senior Patrolman Robert West
 LET Certified Instructor in subject area
Charleston, WV

Sixteen (16) hours 30-31 Mar 11
Police Motorcycle Re-Certification Course
Instructor: Sergeant N Null
 LET Certified Instructor in subject area
 Senior Patrolman R Coleman
 LET Certified Instructor in subject area
 Patrolman T Hill
 LET Certified Instructor in subject area
Charleston, WV

Forty (40) hours 11-15 Apr 11
Police Motorcycle Certification Course
Instructor: Sergeant N Null
 LET Certified Instructor in subject area
 Senior Patrolman R Coleman
 LET Certified Instructor in subject area
 Patrolman T Hill
 LET Certified Instructor in subject area
Charleston, WV

CHARLES TOWN POLICE DEPARTMENT

Eight (8) hours 30 Mar 11
Crime Scene Processing, Collection and Packaging of Physical Evidence
Instructor: Special Agent Charles McGinnis Jr
 FBI Laboratory Operational Response Section
 Exempted federal agent category
Charles Town, WV

CLARKSBURG POLICE DEPARTMENT

Eight (8) hours 7, 8 & 9 Mar 11
Taser User Certification Training
Instructor: Officer Bill Reed
Clarksburg, WV

DEA – CLARKSBURG/WHEELING OFFICE

Sixteen (16) hours 7-8 Apr 11
Concealment Trap Initiative Interdiction Training
Instructor: Adjunct staff CALTRAPs and Associates in conjunction with DEA
Morgantown

ELKINS POLICE DEPARTMENT

Twelve (12) hours 15-16 Mar 11
NIMS 400
Instructor: Mr Larry Allen
 RESA/West Virginia Fire Services certified instructor
 Barbour County Office of Emergency Management
Elkins, WV

Eight (8) hours 25 Mar 11
Health Care Provider/Heartsaver First Aid Training
Instructor: Firefighter Steve Himes
 American Heart Saver certified instructor
Elkins, WV

INTERNATIONAL ASSOCIATION OF SPECIAL INVESTIGATION UNITS

Eight (8) hours 19-20 May 11
2011 Annual Training Conference
Instructor: Mr Gary N Griffith
 Inspector General – West Virginia Insurance Commission
 Mr Dennis Rinehart
 Fraud Unit Director – West Virginia Insurance Commission
 Mr Ed Stein
 Supervisory Special Agent – National insurance Crime Bureau
 Dr Michael O’Neil
 Director – West Virginia Pharmacist Recovery Network
 Associate Professor – University of Charleston School of Pharmacy
 Licensed West Virginia Pharmacist
Dunbar, WV

KANAWHA COUNTY SHERIFF’S OFFICE

Twenty-four (24) hours 22-24 Mar 11
Safe and Legal Traffic Stops – Train the Training Course
Instructor: Dr Gregory C Difranza
 Institute of Police Technology and Management
 Florida LET certified instructor in subject area
Charleston, WV

Two (2) hours 13, 14, 15, 16, 17 & 18 Mar 11
Deadly Force Scenario Training
Instructor: Lieutenant B Stover
 LET certified instructor in subject area
 Sergeant Keith Vititoe
 LET certified instructor in subject area
Charleston, WV

Two (2) hours 13, 14, 15, 16, 17 & 18 Mar 11
Shooting Around Vehicles
Instructor: Lieutenant R Rose
 LET certified instructor in firearms
 Lieutenant M D Oakley
 LET certified instructor in firearms
Charleston, WV

MADISON POLICE DEPARTMENT

Eight (8) hours 29 Apr 11
K-9 Operations for Patrol
Instructor: Lieutenant John Adams
 LET certified instructor in subject area
Madison, WV

MONONGALIA COUNTY SHERIFF'S OFFICE

Eight (8) hours 24 Mar 11
Project Lifesaver Electronic Search Specialist Re-Certification Training
Instructor: Sergeant John Kisner
 LET certified instructor in subject area
Morgantown, WV

Eighteen (18) hours 25-26 Mar 11
Project Lifesaver Electronic Search Specialist Certification Training
Instructor: Sergeant John Kisner
 LET certified instructor in subject area
Morgantown, WV

MOOREFIELD TRAINING CENTER

Eight (8) hours Dates to be set
Situational Law Enforcement Traffic Stop Scenario Training
Instructor: Mr Scott Littlejohn
 Director of Training
 Sergeant Charles G Evans
 Current Trooper – Georgia State Patrol
 Georgia LET certified instructor in subject area
Moorefield, WV

PARKERSBURG POLICE DEPARTMENT

Eight (8) hours 22 Apr 11
Taser Operator Training
Instructor: Patrolman First Class Scott Carpenter
Parkersburg, WV

PHILIPPI POLICE DEPARTMENT

Eight (8) hours 29 Mar 11
Police Response to Domestic Violence Calls
Instructor: Officer Keith Rowan
 LET certified instructor in subject area
Philippi, WV

**UNITED STATES ATTORNEYS OFFICE – NORTHERN DISTRICT
OF WEST VIRGINIA**

Four (4) hours 30 & 31 Mar 11

Discovery Issues Training

Instructor: Mr B Goodwin

West Virginia Attorney-at-law

United States Attorney's Office

Charleston and Clarksburg, WV

WESTON POLICE DEPARTMENT

Thirty-two (32) hours 21-24 Jun 11

Investigative Interviewing Techniques for Child Abuse and Injury Investigations

Instructor: Adjunct Staff

John E Reid and Associates Inc

Weston, WV

WEST VIRGINIA CHILD ADVOCACY NETWORK

Three (3) hours 5 May 11

Forensic Interviewing Peer Review

Instructor: Ms Linda Steele

Curriculum Chair/Senior Trainer for National Child Advocacy Center

Licensed professional Counselor

Certified forensic interview trainer

Charleston, WV

WEST VIRGINIA COALITION AGAINST DOMESTIC VIOLENCE

Eight (8) hours 26 Apr 11 Logan

10 May 11 Weirton

25 May 11 Bridgeport

1 Jun 11 Keyser

7 Jun 11 Lewisburg

Walking the Thin Purple Line – Responding to Domestic Violence

Instructor: Adjunct staff U S Office of Violence Against Women

Locations Listed

WEST VIRGINIA HOMELAND SECURITY AGENCY

Twenty-four (24) hours 5-7 Apr 11

The 10th Annual All Hazards Management Symposium

Instructor: Dr I Lee Hamm

Tulane University of Medicine Faculty Chair

Co-Director – Tulane Hypertension & Renal Center of Excellence

Licensed Physician

Retired Fire Chief Greg Fuller

Task Force for Emergency Readiness

Emergency Disaster Planner for West Virginia DMAPS

Captain Raymond Stonestreet

West Virginia State Police

Commander of Special Operations

West Virginia ACAMS Administrator

Mr Christian Fernley
Training Coordinator – West Virginia Homeland Security Agency
Counterterrorism Instructor – U S Coast Guard
Firefighter Nick Fraley
Huntington Fire Department
RESA/West Virginia Fire Services certified instructor
Retired Colonel Thomas Kirk
Director – West Virginia Intelligence/Fusion Center
Chief Counsel – West Virginia DMAPS

Huntington, WV

WEST VIRGINIA NATURAL RESOURCES POLICE

Four (4) hours 9, 10, 22 & 31 Mar 11, 4 Apr 11

Defensive Tactics Review

Instructor: Officer Mike Lott

Certified LET instructor in subject area

Officer Dennis Fezell

Certified LET instructor in subject area

Officer Dwayne Duffield

Certified LET instructor in subject area

Various District Offices

WEST VIRGINIA UNIVERSITY POLICE DEPARTMENT

Twenty-four (24) hours 9-11 May 11

Front Line Supervisor Training

Instructor: Director Bob Roberts

West Virginia University Police Department

Certified LET instructor in subject area

Morgantown, WV

Four (4) hours 28 Mar 11

N-DEX System User Training

Instructor: Mr R Farley

U S Department of Justice

Morgantown, WV

WHEELING POLICE DEPARTMENT

Eight (8) hours 19 Apr 11

The Supervision of a Crime Scene

Instructor: Dr D Van Bibber

Faculty – Fairmont State University's Criminal Justice Program

Wheeling, WV

WOOD COUNTY HIGHWAY SAFETY OFFICE

Four (4) hours 25 Mar 11

Total Occupant Protection System (TOPS) Training

Instructor: Deputy Brett Pickens

Certified LET instructor in subject area

Parkersburg, WV

First Sergeant Tilley asked Retired Captain Sadler if these classes met the criteria to be approved as annual in-service classes for the 2011 Training Year. He indicated that they did and recommended they be approved as such. First Sergeant Tilley asked if there were any questions or comments concerning the recommended classes. Hearing none he asked if there was a motion to be made concerning them.

Retired Lieutenant Miller made a motion, seconded by Ms Singleton, that the listed classes be approved for annual in-service hours as presented for the 2011 Training Year. There being no discussion on the motion First Sergeant Tilley called for questions. All present voted in favor of, with no negative votes cast, for the motion as made.

First Sergeant Tilley then initiated discussion on agenda item 6B by presenting the following classes for approval as supervisory in-service during the 2011 Training Year:

CHARLESTON POLICE DEPARTMENT

Eight (8) hours 26-27 Apr 11

Police Suicide Awareness

Instructor: Mr Robert Douglas

Executive Director

National Police Suicide Foundation

Charleston, WV

ELKINS POLICE DEPARTMENT

Twelve (12) hours 15-16 Mar 11

NIMS 400

Instructor: Mr Larry Allen

RESA/West Virginia Fire Services certified instructor

Barbour County Office of Emergency Management

Elkins, WV

WEST VIRGINIA HOMELAND SECURITY AGENCY

Twenty-four (24) hours 5-7 Apr 11

The 10th Annual All Hazards Management Symposium

Instructor: Dr I Lee Hamm

Tulane University of Medicine Faculty Chair

Co-Director – Tulane Hypertension & Renal Center of Excellence

Licensed Physician

Retired Fire Chief Greg Fuller

Task Force for Emergency Readiness

Emergency Disaster Planner for West Virginia DMAPS

Captain Raymond Stonestreet

West Virginia State Police

Commander of Special Operations

West Virginia ACAMS Administrator

Mr Christian Fernley

Training Coordinator – West Virginia Homeland Security Agency
Counterterrorism Instructor – U S Coast Guard
Firefighter Nick Fraley
Huntington Fire Department
RESA/West Virginia Fire Services certified instructor
Retired Colonel Thomas Kirk
Director – West Virginia Intelligence/Fusion Center
Chief Counsel – West Virginia DMAPS

Huntington, WV

WEST VIRGINIA UNIVERSITY POLICE DEPARTMENT

Twenty-four (24) hours 9-11 May 11

Front Line Supervisor Training

Instructor: Director Bob Roberts

West Virginia University Police Department
Certified LET instructor in subject area

Morgantown, WV

WHEELING POLICE DEPARTMENT

Eight (8) hours 19 Apr 11

The Supervision of a Crime Scene

Instructor: Dr D Van Bibber

Faculty – Fairmont State University's Criminal Justice Program

Wheeling, WV

First Sergeant Tilley asked Retired Captain Sadler if these classes met the criteria to be approved as supervisory in-service classes for the 2011 Training Year. He indicated that they did and recommended their approval as such. First Sergeant Tilley asked if there were any questions concerning these classes. Hearing none he asked if there was a motion concerning the approval of these classes.

Sheriff McComas made a motion, seconded by Retired Lieutenant Walker, that the classes presented and recommended be approved for supervisory in-service credit as presented for the 2011 Training Year. There being no discussion on the motion First Sergeant Tilley called for questions. All present voted in favor of, with no negative votes cast, for the motion as made.

First Sergeant Tilley then initiated discussion on agenda item 6C by presenting the following classes for approval as personal in-service for the 2011 Training Year:

CABELL COUNTY SHERIFF'S OFFICE

Annual In-Service
Deputies to be named
Sixteen (16) hours 11-12 May 11
Law Enforcement Grant Writing Workshop
Zocklein & Associates
www.zockgrant.com
Lexington, KY

GREENBRIER COUNTY SHERIFF'S OFFICE

Annual In-Service
Corporal Joshua Martin
Three Hundred Twenty (320) 21 Mar 11 – 13 May 11
Polygraph Examiner Training Course
Hampton Roads Criminal Justice Training Academy
www.hrcjta.org
Newport News, VA 23606

HARRISON COUNTY SHERIFF'S OFFICE

Annual In-Service
Deputy R G Waybright II
Twenty (20) hours 17-19 May 11
Basic Criminal Investigation for Street Patrol and New Criminal Investigators
Public Agency Training Council
www.patc.com
Harrisburg, PA

MONONGALIA COUNTY SHERIFF'S OFFICE

Annual In-Service
Deputy Andy Pintus
Forty (40) hours 25-29 Apr 11
Ohio Explosive Odor Detection Canine
Greater Cleveland Regional Transit Authority
Police Department K-9 Unit
National Association Police Working Dogs
Cleveland, OH

MORGAN COUNTY SHERIFF'S OFFICE

Annual In-Service
Lieutenant Tim Stapleton
Forty (40) hours 9-13 May 11
Sirchie Crime Scene Technology Training
Sirchie Inc.
www.sirchie.com
Raleigh, NC

MORGANTOWN POLICE DEPARTMENT

Officer Brett Watson
Annual In-Service
Sixteen (16) hours 22-23 Jun 11
2011 Regional Financial Management Training Seminar
Office of Justice Programs
www.esi-bethesda.com
Charlotte, NC

Officer Darren P Crouse
Officer Garrett M Melan
Annual In-Service
Eighty (80) hours 11-22 Apr 11
Advanced Traffic Crash Investigation
Institute of Police Technology and Management (IPTM)
www.iptm.org
Jacksonville, FL

Officer Troy E Ball
Annual In-Service
Twenty-four (24) hours 13-15 Apr 11
National Center on Domestic Violence Conference
National Center on Domestic and Sexual Violence
www.ncdsv.org
Ann Arbor, MI

ST ALBANS POLICE DEPARTMENT

Annual In-Service
Officer Michael Elkins
Forty (40) hours 7-11 Mar 11
Advanced Course for Polygraph Examiners – Post Convicted Sex Offender Testing
Maryland Institute of Criminal Justice
www.micj.com
Millersville, MD

WEIRTON POLICE DEPARTMENT

Annual In-service
Patrolman S J Banannio
Twenty-four (24) hours 13-15 Apr 11
Basic Emergency Vehicle Operations Class
Ohio Peace Officers Training Academy (OPOTA)
www.ohioattorneygeneral.gov
London, OH

Annual In-Service
Detective Patrolman R Grishkevich
Patrolman S Schrader
Twenty-four (24) hours 11-13 Apr 11
Reid Technique of Interviewing and Interrogation – Basic Course
John E. Reid & Associates
Hosted by Jefferson County OH Sheriff's Office
Steubenville, OH

Annual In-Service
Patrolman T Apesos
Patrolman J Dennis
Patrolman R Kuzma
Patrolman E Popish
Patrolman B Williams
Sixteen (16) hours 28-29 Mar 11
Spanish for Cops I
Allegheny County Police Academy
www.county.allegheny.pa.us
Allison Park, PA

Annual In-Service
Patrolman M Hoder
Patrolman J Wetzel
Sixteen (16) hours 27-28 Apr 11
Street Survival
Calibre Press
PoliceOne.com
Hosted by Pittsburgh PA Police Department
Pittsburgh, PA

WEST VIRGINIA NATURAL RESOURCES POLICE

Sergeant Shriner
Officer T White
Annual In-Service
Sixteen (16) hours 13-14 Apr 11
Instructor Level Close Quarters Boat Control Course
Tennessee Division of Natural Resources
Percy Lake, TN

First Sergeant Tilley asked Retired Captain Sadler if these classes met the criteria to be approved as personal in-service classes as annual or supervisory as reflected for the 2011 Training Year. He indicated that they did and recommended their approval as such.

First Sergeant Tilley asked if there were any questions concerning the recommended classes. Hearing none he asked if there was a motion for their approval.

Ms Singleton made a motion, seconded by Ms Hamilton, that the classes presented and recommended be approved for personal in-service credit for the 2011 Training Year. There being no discussion on the motion First Sergeant Tilley called for questions. All present voted in favor of, with no negative votes cast, for the motion as made.

First Sergeant Tilley then advised the members present that as to the regularly set agenda items 7 through 10 which address personnel related issues that there was no discussion needed on agenda item 8 but that there were items to be discussed under agenda items 7, 9 and 10. As such he asked for a motion to go into executive session concerning them.

Retired Sergeant Johnson made a motion, seconded by Ms Singleton, that the LET Subcommittee go into executive session to address the personnel related matters concerning agenda items 7, 9 and 10. There being no discussion on the motion First Sergeant Tilley called for questions. All present voted in favor of, with no negative votes cast, for the motion as made.

The LET Subcommittee went into executive session at 9:20 a.m. It came out of executive session at 10:47 a.m. following a discussion on these agenda items and on a motion made by Retired Sergeant Johnson and Retired Chief Stephens to come out of executive session which was approved unanimously by the members present.

First Sergeant Tilley asked is there was a motion to be made concerning agenda item 7A.

Sheriff McComas made a motion, seconded by Retired Sergeant Johnson, that the ninety day order previously put in place as a result of a completed application not being filed with the Academy be lifted and that the officer in question be allowed to return to work and to continue in the re-certification process. There being no discussion on the motion First Sergeant Tilley called for questions. All present voted in favor of, with no negative votes cast, for the motion as made.

First Sergeant Tilley asked is there was a motion to be made concerning agenda item 7B.

Colonel Murphy made a motion, seconded by Ms Singleton, that the order previously put in place as a result of the former officer in question not completing the required classes for the equivalent certification process within the required one year time period be lifted and that the former officer in question would now be eligible to hired once again as a sworn officer by a West Virginia law enforcement agency, but that upon so being hired that he would be required to make application for and to attend the full entry level training program in place at the time he made such application. There being no discussion on the motion First Sergeant Tilley called for questions. All present voted in favor of, with no negative votes cast, for the motion as made.

First Sergeant Tilley noted that there was no motion/action required pertaining to agenda items 7C and 7D as these items had been presented for informational purposes for the subcommittee members.

First Sergeant Tilley noted that there was no motion/action required pertaining to agenda item 8 as the officer who had been set for review for continued participation in the entry level training program had resigned.

First Sergeant Tilley asked if there was a motion to be made concerning agenda item 9A.

Ms Singleton made a motion, seconded by Sheriff McComas, that the LET Subcommittee approve the position statement provided with the agenda mailing as reflecting its action concerning the involved individual at its February 24, 2011 meeting and that an original of that statement be sent to the former officer in question. There being no discussion on the motion First Sergeant Tilley called for questions. All present voted in favor of, with no negative votes cast, for the motion as made.

First Sergeant Tilley asked if there was a motion to be made concerning agenda item 9B.

Retired Lieutenant Miller made a motion, seconded by Ms Hamilton, that the LET Subcommittee approve the position statement provided with the agenda mailing as reflecting its action concerning the involved individual at its February 24, 2011 meeting and that an original of that statement be sent to the former officer in question. There being no discussion on the motion First Sergeant Tilley called for questions. All present voted in favor of, with no negative votes cast, for the motion as made.

First Sergeant Tilley asked if there was a motion to be made concerning agenda items 10A, 10B and 10C.

Colonel Murphy made a motion, seconded by Retired Lieutenant Walker, that these agenda items be tabled to allow Retired Captain Sadler to correspond with each of the former officers and advise them that the changes to West Virginia Code §30-29-5 (f) enacted during the 2011 Session of the West Virginia Legislature were not applicable to them as to the two year period and that for them to attend the Academy again that they would have to do so as private citizens, but only after coming before the subcommittee and requesting permission to do so. There being no discussion on the motion First Sergeant Tilley called for questions. All present voted in favor of, with no negative votes cast, for the motion as made.

First Sergeant Tilley then moved to address agenda item 11 by advising that Retired Captain Sam Butcher and Mr Randy Dye with the West Virginia Division of Forestry were present to discuss Senate Bill 460 which had passed during the recent session of the West Virginia Legislature. They reviewed the legislation as to the limited law enforcement powers that it granted to select members of the Division of Forestry.

In reviewing the legislation they provide the members with information on the training provided to these individuals. They noted that they were not seeking for these individuals to be certified law enforcement officers, that they would only be taking enforcement actions within the limited scope of the West Virginia Code applicable to their authority. They did note that they had already met with Retired Captain Sadler concerning this training and were looking forward to working with the subcommittee as to future training and recommendations for additional training to best prepare these individuals for their position.

The subcommittee members thanked Retired Captain Butcher and Mr Dye for their approach to ensuring that these individuals were properly trained and as to their understanding of the roles of these individuals in relation to the enforcement powers that they had.

First Sergeant Tilley then moved to discuss agenda item 12 by having Retired Captain Sadler give out a copy of the changes to Legislative Rule CSR §149-2 as approved during the recent session of the West Virginia legislature. He noted that the changes recommended by the subcommittee in their rules review process had been implemented by the actions of the legislature and noted that Retired Captain Sadler would be working with the Secretary of States Office staff to have the changes take effect with the start of the 2012 Training Year on July 10, 2011.

As to these legislative rules First Sergeant Tilley did note that with the changes that were part of the legislation passed concerning West Virginia State Code §30-29-5, et al, that there would need to be another legislative rules review held by the subcommittee. The dates of April 26-27, 2011 had been set at Canaan Valley prior to the April 28, 2011 meeting of the subcommittee, also to be held there, to conduct this review. Retired Captain Sadler would be contacting each of the members as to arrangements for that review.

First Sergeant Tilley then moved to discuss agenda item 13 by advising the members present that it addressed the statutory changes made and approved during the recent session of the West Virginia legislature as pertaining to West Virginia State Code §30-29, et al. These changes addressed the training and certification of law enforcement officers in the state. The member associations and organizations represent on the subcommittee were involved in the discussions and changes that resulted in the final legislation. The members would be working with the staff of the West Virginia Division of Justice and Community Services over the upcoming months to bring the statutory changes into effect.

First Sergeant Tilley then moved to discuss agenda item 14 by advising that it addressed the previously approved Consent to Search form that had now been distributed to law enforcement agencies and officers statewide. He noted that part of the rules review to be held at Canaan Valley would involve the required development of new legislative rules concerning the use of this form. The work of Mr Brian Lanham, West Virginia Prosecuting Attorneys Institute, was noted by First Sergeant Tilley concerning the development of the form.

First Sergeant Tilley then moved to address agenda item 15 by stating that it addressed the service given to the LET Subcommittee by Former Director of the West Virginia Human Rights Commission Ms I Lee. He noted that her service on the subcommittee and to the law enforcement community while an officer at the Charleston Police Department and then as Chief of Police at the Dunbar Police Department was very much appreciated. She had done a lot to develop the training and professionalism standards of West Virginia law enforcement officers. The members present echoed that sentiment.

First Sergeant Tilley then moved to address agenda item 16 by advising that it addressed the ongoing work pertaining to the development of training required for West Virginia law enforcement officers concerning anti-racial profile training and organized criminal activity training. He noted that individuals were continuing to work on that required training and expected it to be prepared and completed by the required time frame set in the legislation addressing it.

First Sergeant Tilley then moved to address agenda item 17 by advising that it addressed the standard update by Retired Captain Sadler as to actions taken since the last subcommittee meeting on their behalf. The actions addressed in the agenda packet reflected correspondence sent by Retired Captain Sadler concerning individuals who had resigned from the 145th Basic Class. There were no questions from the subcommittee members concerning this correspondence.

There being no other approved business to discuss First Sergeant Tilley asked if there was a motion to bring this meeting to a close.

Ms Singleton made a motion, seconded by Ms Hamilton, that the March 31, 2011 meeting of the LET Subcommittee be brought to a close. Hearing no discussion on the motion First Sergeant Tilley called for questions. All present voted in favor of the motion as made with no negative votes cast.

The March 31, 2011 meeting of the LET Subcommittee was brought to a close.