

**LAW ENFORCEMENT PROFESSIONAL STANDARDS SUBCOMMITTEE  
Professional Development Center  
West Virginia State Police Academy  
Dunbar, WV**

**January 26, 2012**

MEMBERS PRESENT: Colonel David Murphy  
Retired Lieutenant Steve Walker  
Retired Lieutenant Terry Miller  
From 9:41 a.m. on  
Ms Suzan Singleton

MEMBERS REPRESENTED: Colonel Jay Smithers by  
Lieutenant Curt Tilley  
Sheriff Michael White by  
Sheriff Tom McComas  
Judge Phyllis Carter by  
Retired Sergeant J L Johnson  
First Lieutenant Douglas Gunnoe by  
Lieutenant Malcomb  
Retired Lieutenant Terry Miller  
Retired Corporal Dave Gentry  
From 9:10 a.m. until 9:41 a.m.  
Ms Patti Hamilton by  
Mr Jack McClung

MEMBERS ABSENT: Mayor Arthur Auxer  
Retired Chief Steve Stephens

STAFF: Retired Captain Chuck Sadler  
Ms Leslie Boggess

The January 26, 2012 meeting of the Law Enforcement Professional Standards (LEPS) Subcommittee, conducted at the Professional Development Center (PDC), West Virginia State Police Academy, Dunbar, West Virginia, was called to order by the Chair, Lieutenant Tilley, at 9:10 a.m. with nine (9) members either present or represented at the meeting.

Lieutenant Tilley then asked the members present, as relating to agenda item 1, if there were any items that needed to be added to the agenda that had not been previously set to the agenda. Hearing none he did note that there was one item that needed to be added to the agenda.

That item, to be discussed as agenda item 21, was a discussion concerning the recommendations of the committee that had been working on how targets were to be approved for use in firearms qualifications. It was the consensus agreement of the members present that this item be added and discussed as such.

Lieutenant Tilley did note that to be sure that all requirements of the open meeting procedures were met that it had been determined that the practice of adding items to the agenda needed to be changed. On review of the requirements of meeting procedures the future way that such additions would be made is that the agenda would be mailed/distributed to the members ten days in advance of the meeting. If there was anything that a member or other individual wanted to have added, modified as to the agenda they would need to contact the Chairman by Monday of the week in which the meeting was being held. That would allow for the agenda to be changed in a timeframe in compliance with the open meeting procedures.

As to agenda item 2 Lieutenant Tilley noted to the members present that the minutes of the December 8, 2011 meeting of the LEPS Subcommittee had been mailed with the agenda packet for their review and consideration. He asked is anyone needed a copy of these minutes. No one indicated that they did so he asked if there were any corrections or questions concerning the minutes.

Hearing none from the subcommittee members Lieutenant Tilley asked if there was a motion to be made to accept the minutes of the December 8, 2011 meeting.

A motion was made by Sheriff McComas, seconded by Retired Sergeant Johnson that the minutes of the December 8, 2011 LEPS Subcommittee meeting be approved. There being no discussion on the motion Lieutenant Tilley called for questions. All present voted in favor of, with no negative votes cast, for the motion as made.

Lieutenant Tilley then initiated discussion on agenda item 3 as to the LEPS Fund Financial Report by asking Retired Captain Sadler to report on it. Retired Captain Sadler advised the members that as reflected on Page 1 of the agenda packet that as of October 20, 2011 that there was a balance of \$1,016,488 in the LEPS Fund.

Lieutenant Tilley asked if there were any questions concerning the LEPS Fund Financial Report. Hearing none he asked if there was a motion to be made for approval to accept the fund report as presented.

A motion was made by Retired Lieutenant Walker, seconded by Ms Singleton that the financial report for the LEPS Fund dated January 18, 2012 be accepted as presented. There being no discussion on the motion Lieutenant Tilley called for questions. All present voted in favor of, with no negative votes cast, for the motion as made.

Lieutenant Tilley then initiated discussion on agenda item 4. He advised the members present that it addressed the below listed individuals who were seeking to be approved as law enforcement instructors in the areas of expertise listed.

Deputy W Callison Fayette County Sheriff's Office	Police K-9 Handler
Deputy Curtis Diaz Harrison County Sheriff's Office	Taser Instructor Standardized Field Sobriety Testing (SFST)
Trooper First Class L Goldie Jr West Virginia State Police	Crash Investigation Criminal Investigation
Corporal Eric Hayzlett Putnam County Sheriff's Office	Police Firearms Instructor – Handgun Police Firearms Instructor – Patrol Rifle Police Firearms Instructor - Shotgun
Deputy Harley Lane Harrison County Sheriff's Office	Taser Instructor
Officer Chris Leigh Weston Police Department	Police Firearms Instructor – Handgun
Sergeant Chester Maynard Wayne County Sheriff's Office	Interviews and Interrogations Police Firearms Instructor – Patrol Rifle Police Firearms Instructor – Shotgun
Sergeant James Ward Wayne County Sheriff's Office	Police Firearms Instructor – Shotgun Police Firearms Instructor – Patrol Rifle Police Firearms Instructor – Handgun
Deputy W Willis Fayette County Sheriff's Office	Police K-9 Handler Arson Investigation

Lieutenant Tilley asked Retired Captain Sadler if these individuals met the standards to become certified as law enforcement instructors in the areas listed. Retired Captain Sadler indicated that they did and recommended their approval as such. Lieutenant Tilley asked if there were any questions or discussion concerning the recommendation for these individuals to be approved as instructors in the areas of expertise recommended. Hearing none he asked if there was a motion to be made concerning them.

A motion was made by Sheriff McComas, seconded by Retired Lieutenant Walker that the listed individuals be certified as law enforcement instructors in the areas of expertise listed. There being no discussion on the motion Lieutenant Tilley called for questions. All present voted in favor of, with no negative votes cast, for the motion as made.

Lieutenant Tilley then initiated discussion on agenda item 5. He advised the members present that it addressed the below listed previously approved instructors who were seeking to be approved as a law enforcement instructor in the additional areas of expertise listed.

Sergeant Doug Adams Cabell County Sheriff's Office	Police Supervision
Sergeant Richard Bennett Charleston Police Department	Police Firearms Instructor – Handgun
Corporal Scott Dempsey Charleston Police Department	Police Firearms Instructor – Handgun
Corporal J McMullen Fayette County Sheriff's Office	Domestic Violence Investigations
Sergeant T Mooney Fayette County Sheriff's Office	Law Enforcement Active Shooter Emergency Response (LASER)
Officer Greg Mullins West Virginia Natural Resource Police	ATV Rider Safety Training
Corporal Stafford Poff Wayne County Sheriff's Office	Police Firearms Instructor – Shotgun Police Firearms Instructor – Patrol Rifle
Sergeant Keith Vititoe Kanawha County Sheriff's Office	Law Enforcement Active Shooter Emergency Response (LASER)

Lieutenant Tilley asked Retired Captain Sadler if these officers met the standards to become certified as a law enforcement instructor in the areas listed. Retired Captain

Sadler indicated that they did and recommended their approval as such. Lieutenant Tilley asked if there were any questions or discussion concerning the recommendation for these officers to be approved as an instructor in the additional areas of expertise recommended. Hearing none he asked if there was a motion to be made concerning their approval.

A motion was made by Sheriff McComas, seconded by Retired Sergeant Johnson that the listed officers be certified as a law enforcement instructor in the additional areas of expertise listed. There being no discussion on the motion Lieutenant Tilley called for questions. All present voted in favor of, with no negative votes cast, for the motion as made.

Lieutenant Tilley then initiated discussion on agenda item number 6A by advising the members present that it addressed annual in-service level classes that were being recommended for approval for the 2012 Training Year. The following annual level in-service training programs to be conducted during the 2012 Training Year were presented for consideration and approval:

**BARBOUR COUNTY SHERIFF'S OFFICE**

Eight (8) hours                      2 Mar 12  
Crime Scene Processing – Preparation and Submission of  
Evidence for Analysis  
Instructor: Ms Jennifer Howard  
LEPS certified instructor in subject area  
Philippi, WV

**BROOKE COUNTY EMERGENCY SERVICES**

Sixteen (16) hours                      14-15 Dec 11  
Emergency Operations Center – Incident Command Systems  
Interface Training Program G-191  
Instructor: Mr Bob Fowler  
West Virginia Fire Services Certified Instructor  
Moundsville, WV

**CALHOUN COUNTY SHERIFF'S OFFICE**

Eight (8) hours                      21 Jan 12  
Methamphetamine Awareness Training  
Instructor: Captain Rick Woodyard  
LEPS certified instructor in subject area  
Calhoun County, WV

**CABELL COUNTY SHERIFF'S OFFICE**

Four (4) hours                      Dates to be set

Crime Scene Preservation

Instructor: Detective William Templeton

LEPS certified instructor in subject area 8 Dec 11 meeting  
Huntington, WV

**CHARLESTON POLICE DEPARTMENT**

Ten (10) hours                      11 Jan 12

Police K-9 Handler – Monthly Unit Training

Instructor: Corporal Charles Young

LEPS certified instructor in subject area  
Charleston, WV

Eight (8) hours                      To be set

SWAT Unit Monthly Training

Instructor: Lieutenant H Hickman

LEPS certified instructor in subject area  
Charleston, WV

Eight (8) hours                      13 Feb 12

Pharmaceutical Drug Investigations

Instructor: Adjunct Instructor

Centurion Training Concepts, LLC  
Charleston, WV

Ten (10) hours                      27 Dec 11

Sniper Unit – Monthly Training

Instructor: Corporal C Snodgrass

LEPS certified instructor in subject area  
Charleston, WV

Four (4) hours                      20 Jan 12

Taser X26 Recertification Course

Instructor: Sergeant T Payne

Charleston, WV

Sixteen (16) hours                      27-28 Feb 12

Taser X26 and X2 Instructor Course

Instructor: Adjunct staff – TASER Inc

Charleston, WV

**FAYETTE COUNTY EVIDENCE CENTER (FCEC)**

Eight (8) hours                      Dates to be set  
Forensic Lab Training and Overview – A Day in the Lab  
Instructor: Mr M Hines  
                    LEPS certified instructor in subject area  
Fayetteville, WV

**HUNTINGTON POLICE DEPARTMENT**

Eight (8) hours                      4, 5, 18, 25 and 26 Jan 12 and 1 Feb 12  
Tactical Lifesaver – First Aid Training  
Instructor: Sergeant J Ashworth  
                    LEPS certified instructor in subject area  
Huntington, WV

**KANAWHA COUNTY SHERIFF'S OFFICE**

Sixteen (16) hours                      3-4, 10-11, 17-18, and 24-25 Jan 12  
Patrol Carbine Training  
Instructor: Lieutenant R Rose  
                    Sergeant K Vititoe  
                    Sergeant J Meadows  
                    LEPS certified instructors in subject area  
Charleston, WV

**MCDOWELL COUNTY SHERIFF'S OFFICE**

Sixteen (16) hours                      27-28 Jan 12, 3-4 Feb 12 and 10-11 Feb 12  
Active Shooter - LASER  
Instructor: Deputy J Muncy  
                    LEPS certified instructor in subject area  
Welch, WV

**MORGANTOWN POLICE DEPARTMENT**

Four (4) hours                      10 and 12 Jan 12  
Law Enforcement Legal Update  
Instructor: Ms P Dechristopher  
                    Mr T Nordstrom  
                    Ms C Scott  
                    Ms A Schon  
                    Mr D Reyes  
                    Licensed West Virginia attorneys  
                    Assistant Prosecutors – Monongalia County Prosecutor's Office  
Morgantown, WV



**SISSONVILLE VOLUNTEER FIRE DEPARTMENT'S  
ANNUAL FIRE SCHOOL TRAINING WEEKENDS**

Sixteen (16) hours            3-4 Mar 12

NIMS ICS 300

Instructor: Adjunct staff – National Fire Academy  
Sissonville, WV

Sixteen (16) hours            10-11 Mar 12

NIMS ICS 400

Instructor: Adjunct staff – National Fire Academy  
Sissonville, WV

Sixteen (16) hours            10-11 Mar 12

Wilderness Search and Rescue – ATV

Instructor: Fire Officer S Conrad  
                Certified instructor with West Virginia Fire Services Program  
Sissonville, WV

Eight (8) hours                10 Mar 12

Faith in the Emergency Services Process

Instructor: Fire Officer S Conrad  
                Certified instructor with West Virginia Fire Services Program  
Sissonville, WV

Sixteen (16) hours            3-4 Mar 12

Incident Safety Officer

Instructor: Adjunct staff – National Fire Academy  
Sissonville, WV

Sixteen (16) hours            3-4 Mar 12

Functional Incident Command System (ICS) Training

Instructor: Fire Officer M Loflin  
                Certified instructor with West Virginia Fire Services Program  
Sissonville, WV

Eight (8) hours                4 Mar 12

Commanding the Flood Response

Instructor: Fire Officer T Miller  
                Certified instructor with West Virginia Fire Services Program  
Sissonville, WV

Sixteen (16) hours            10-11 Mar 12

Wilderness First Aid Training

Instructor: Fire Officer T Wilkes

          Certified instructor with West Virginia Fire Services Program  
Sissonville, WV

Sixteen (16) hours            10-11 Mar 12

Hazardous Materials Incident Command

Instructor: Fire Officer L Adkins

          Certified instructor with West Virginia Fire Services Program  
Sissonville, WV

Sixteen (16) hours            10-11 Mar 12

CPR and First Aid Instructor

Instructor: Fire Officer and Paramedic K Morgan

          Certified instructor with West Virginia Fire Services Program  
Sissonville, WV

Sixteen (16) hours            10-11 Mar 12

Clandestine Methamphetamine Laboratory Operations

Instructor: Adjunct staff

          West Virginia Fire Services Program  
Sissonville, WV

Four (4) hours                10 Mar 12

Media Awareness Academy

Instructor: Fire Officer A Elmore

          Certified instructor with West Virginia Fire Services Program  
Sissonville, WV

Eight (8) hours               10 Mar 12

Bomb Technician Assistant

Instructor: Sergeant Keith Vititoe

          LEPS certified instructor in subject area  
Sissonville, WV

Four (4) hours                9 Mar 12

Wilderness Self Reliance Skills

Instructor: Fire Officer D Wilkes

          Certified instructor with West Virginia Fire Services Program  
Sissonville, WV

Four (4) hours                      9 Mar 12  
Clandestine Meth Lab Awareness Training  
Instructor: Adjunct staff  
                West Virginia Fire Services Program  
Sissonville, WV

Sixteen (16) hours                  3-4 Mar 12  
Search and Rescue for the Initial Responder  
Instructor: Fire Officer D Wilkes  
                Certified instructor with West Virginia Fire Services Program  
Sissonville, WV

Sixteen (16) hours                  3-4 Mar 12  
Arson/Fire Investigation I  
Instructor: Retired Assistant State Fire Marshall P Gill  
                LEPS certified instructor in subject area

Sixteen (16) hours                  10-11 Mar 12  
Arson/Fire Investigation II  
Instructor: Retired Assistant State Fire Marshall P Gill  
                LEPS certified instructor in subject area

Sixteen (16) hours                  3-4 Mar 12  
Emergency Vehicle Driver Training  
Instructor: Fire Officer G Whittington  
                Certified instructor with West Virginia Fire Services Program  
Sissonville, WV

Sixteen (16) hours                  3-4 Mar 12  
Basic Public Information Officer Training  
Instructor: Fire Officer R Beanblossom and A Elmore  
                Certified instructor with West Virginia Fire Services Program  
Sissonville, WV

Four (4) hours                      2 Mar 12  
Swift Water Rescue Awareness  
Instructor: Fire Officer R Fisher  
                Certified instructor with West Virginia Fire Services Program  
Sissonville, WV

Four (4) hours                      2 Mar 12  
Hazardous Materials Awareness  
Instructor: Fire Officer L Adkins  
                Certified instructor with West Virginia Fire Services Program  
Sissonville, WV

Thirty-four (34) hours      3-4 and 10-11 Mar 12

Hazardous Materials Awareness and Operations

Instructor: Fire Officer L Adkins

Certified instructor with West Virginia Fire Services Program  
Sissonville, WV

Forty (40) hours      2-4 Mar 12 and 9-11 Mar 12

Confined Space Rescue I and II

Instructor: Fire Officer R Shuttlesworth

Certified instructor with West Virginia Fire Services Program  
Sissonville, WV

Forty (40) hours      2-4 mar 12 and 9-11 Mar 12

Rope and Core Rescue I

Instructor: Fire Officer E Sankbell

Certified instructor with West Virginia Fire Services Program  
Sissonville, WV

**SISTERSVILLE POLICE DEPARTMENT**

Eight (8) hours      23 Jan 12

Meth Lab Awareness Training

Instructor: Special Agent B Sanchez – DEA

Sistersville, WV

**TAYLOR COUNTY SHERIFF'S OFFICE in conjunction with  
THE FEDERATION OF HUMAN ORGANIZATIONS IN WEST VIRGINIA**

Seven (7) hours      4 May 12

Animal Cruelty and Fighting Investigations

Instructor: Sergeant D Hunt

OHIO POST certified instructor in subject area  
Flatwoods, WV

**WEST VIRGINIA CHILD ADVOCACY NETWORK**

Six (6) hours      9-10 May 12

Advanced Multi-Disciplinary Team Training

Instructor: Ms K Buffington

Chair of the Ohio Department of Mental Health Child Trauma Task Force  
and Evidence Based Practices Committee

Master's Degree in Social Work from Western Michigan University

Ms Karen Hangartner

Licensed Therapist

Outreach Coordinator – Southern Regional Children's Advocacy Center

Roanoke, WV

**WEST VIRGINIA NATURAL RESOURCES POLICE**

Eight (8) hours                    24 Jan 12  
Field Training Officer (FTO) Training  
Instructor: Lieutenant T Coleman  
                  LEPS certified instructor in subject area  
Farmington, WV

Eight (8) hours                    18 Jan 12  
Applicant Background Investigation  
Instructor: Captain M Waugh  
                  LEPS certified instructor in subject area  
Elkins, WV

Four (4) hours                    21 Jan 12 am and pm class  
ATV Safety Training  
Instructor: Officer G Mullins  
                  LEPS certified instructor in subject area  
Ona, WV

Four (4) hours                    17, 18 and 19 Jan 12, am and pm classes each day  
M & P 15 Patrol Rifle Training  
Instructor: Sergeant W Goodson  
                  Sergeant D Duffield  
                  Officer M DeBord  
                  Officer T McComas  
                  LEPS certified instructors in subject area  
Locations to be provided

**WEST VIRGINIA PROSECUTING ATTORNEYS INSTITUTE**

Twenty-one (21) hours        25-27 Jan 12  
Narcotics Prosecution and Investigation Training  
Instructor: Adjunct staff and attorneys with the Prosecutor's Institute  
Charleston, WV

**WEST VIRGINIA UNIVERSITY POLICE DEPARTMENT**

Four (4) hours                    2, 8 and 9 Feb 12  
CPR, AED and First Aid Training  
Instructor: Sergeant P Runyon  
                  LEPS certified instructor in subject area  
Morgantown, WV

**WHEELING POLICE DEPARTMENT**

Four (4) hours                      10 and 12 Jan 12

Police Pursuit Policy Workshop

Instructor: Retired Sergeant V Nosse

LEPS certified instructor in subject area  
Wheeling, WV

Lieutenant Tilley asked Retired Captain Sadler if these classes met the criteria to be approved as annual in-service classes for the 2012 Training Year. He advised that they did and requested that they be approved as such.

Lieutenant Tilley asked if there were any questions or comments concerning the recommended classes. Retired Lieutenant Walker had a question about the Faith in the Service class that the Sissonville Volunteer Fire Department had submitted as part of its fires school weekends program. Retired Captain Sadler pulled the application and reviewed that the objective of the class was to train emergency service personnel in having confidence in the procedures and equipment that was being used to address a situation.

Lieutenant Tilley asked if there were any other questions concerning the classes listed. Hearing none he asked if there was a motion to be made concerning them.

Retired Lieutenant Walker made a motion, seconded by Sheriff McComas, that the listed classes be approved for annual in-service hours as presented for the 2012 Training Year. There being no discussion on the motion Lieutenant Tilley called for questions. All present voted in favor of, with no negative votes cast, for the motion as made.

Lieutenant Tilley then initiated discussion on agenda item 6B by presenting the following classes for approval as supervisory in-service during the 2012 Training Year:

**BROOKE COUNTY EMERGENCY SERVICES**

Sixteen (16) hours                      14-15 Dec 11

Emergency Operations Center – Incident Command Systems

Interface Training Program G-191

Instructor: Mr Bob Fowler

West Virginia Fire Services Certified Instructor  
Moundsville, WV

**CABELL COUNTY SHERIFF'S OFFICE**

Eight (8) Dates to be set

Transitioning to the Supervisory Role (New Supervisor Training)

Instructor: Sergeant Doug Adams

To be approved in this additional area of instructor expertise at this meeting

Huntington, WV

**SISSONVILLE VOLUNTEER FIRE DEPARTMENT**

Eight (8) hours 16-17 Jan 12

CBRNE Response for Rural First Responders

CBRNE – Chemical, Biological, Radiological, Nuclear and Explosive materials and agents

Instructor: Adjunct staff East Tennessee State University  
Sissonville, WV

**SISSONVILLE VOLUNTEER FIRE DEPARTMENT FIRE SCHOOL**

Classes being presented as part of Annual Fire School

Sixteen (16) hours 3-4 Mar 12

NIMS ICS 300

Instructor: Adjunct staff – National Fire Academy  
Sissonville, WV

Sixteen (16) hours 10-11 Mar 12

NIMS ICS 400

Instructor: Adjunct staff – National Fire Academy  
Sissonville, WV

Eight (8) hours 10 Mar 12

Faith in the Emergency Services Process

Instructor: Fire Officer S Conrad

Certified instructor with West Virginia Fire Services Program  
Sissonville, WV

Sixteen (16) hours 3-4 Mar 12

Incident Safety Officer

Instructor: Adjunct staff – National Fire Academy  
Sissonville, WV

Sixteen (16) hours 3-4 Mar 12

Functional Incident Command System (ICS) Training

Instructor: Fire Officer M Loflin

Certified instructor with West Virginia Fire Services Program  
Sissonville, WV

Eight (8) hours                      4 Mar 12

Commanding the Flood Response

Instructor: Fire Officer T Miller

Certified instructor with West Virginia Fire Services Program  
Sissonville, WV

Sixteen (16) hours                      10-11 Mar 12

Hazardous Materials Incident Command

Instructor: Fire Officer L Adkins

Certified instructor with West Virginia Fire Services Program  
Sissonville, WV

**WHEELING POLICE DEPARTMENT**

Four (4) hours                      10 and 12 Jan 12

Police Pursuit Policy Workshop

Instructor: Retired Sergeant V Nosse

Wheeling, WV

Lieutenant Tilley asked Retired Captain Sadler if these classes met the criteria to be approved as supervisory in-service classes for the 2012 Training Year. He advised that they did and recommended their approval as such. Lieutenant Tilley asked if there were any questions concerning this class. Hearing none he asked if there was a motion concerning the approval of these classes.

Sheriff McComas made a motion, seconded by Retired Sergeant Johnson, that the listed classes be approved for supervisory in-service credit as presented for the 2012 Training Year. There being no discussion on the motion Lieutenant Tilley called for questions. All present voted in favor of, with no negative votes cast, for the motion as made.

Lieutenant Tilley then initiated discussion on agenda item 6C by presenting the following class for approval as personal in-service for the 2012 Training Year:

**BECKLEY POLICE DEPARTMENT**

Supervisory In-Service

Lieutenant J Corey

Twenty (20) hours                      25-27 Feb 12

Leaving a Leadership Legacy

IACP

Phoenix, AZ

Supervisory In-Service  
Sergeants to be named  
Forty (40) hours            12-16 Mar 12  
First Line Supervisor's Training  
OPOTA  
London, OH

**CHARLESTON POLICE DEPARTMENT**

Annual In-Service  
Corporal James Hunt  
Three hundred twenty (320) hours    9 Jan 12 to 2 Mar 12  
Polygraph Operator Training  
Maryland Institute of Criminal Justice  
[www.micj.com](http://www.micj.com)  
Millersville, MD

**HAMPHIRE COUNTY SHERIFF'S OFFICE**

Annual and Supervisory In-Service  
Deputies to be named  
Sixteen (16) hours            March 2012  
The Bulletproof Mind Presentation  
Lieutenant Colonel D Grossman  
Las Vegas, NV

**HANCOCK COUNTY SHERIFF'S OFFICE**

Annual In-Service  
Deputy C A Lamp  
Twenty-two (22) hours    January 2012  
First Responder First Aid Training  
RESA VI  
New Manchester, WV

**MORGANTOWN POLICE DEPARTMENT**

Annual In-Service  
Officer Daniel Trejo  
Officer Chad Reyes  
Forty (40) hours            9-13 Jan 12  
Basic Cell Phone Interrogation, Cell Phone Interrogation and GPS Interrogation  
National White Collar Crime Center (NW3C)  
Fairmont, WV

**NITRO POLICE DEPARTMENT**

Annual In-Service  
Lieutenant Richard Foster  
Corporal David Richardson  
Sixteen (16) hours            12-13 Dec 11  
Sig Sauer "P" Series Pistol Armorer  
Sig Sauer Inc  
Fairfax, VA

**PARKERSBURG POLICE DEPARTMENT**

Supervisory In-Service  
Lieutenant D McEwuen  
Officers to be named  
Eight (8) hours                14 Dec 11  
Intelligence Awareness for Law Enforcement Executives  
Federal Law Enforcement Training Center (FLETC)  
Ohio Peace Officers Training Academy (OPOTA)  
London, OH

Supervisory In-Service  
Officers to be named  
Six (6) hours                    6 Mar 12  
Excelling as a Manager or Supervisor  
Skillpath Seminars Inc  
Morgantown, WV

**WEST LIBERTY POLICE DEPARTMENT**

Annual In-Service  
Officer John Kyle  
Sixteen (16) hours            20 Dec 11 through 10 Feb 12, Eight two hour sessions  
Defensive Tactics Instructor Refresher Training  
R Tucker Martial Arts Studio Inc  
Elm Grove, WV

**WEST VIRGINIA NATRUAL RESOURCES POLICE**

Annual In-Service  
Officer Jonathan Casto  
Officer Stephen Haines  
Officer Terry McComas  
Officer Patrick Cullinan  
Officer Richard Pownell  
Forty (40) hours                Three sessions between 3 Jan 12 to 27 Feb 12  
Marine Patrol Officer Course (MPOC)  
United States Coast Guard  
Charleston, SC

Lieutenant Tilley asked Retired Captain Sadler if these classes met the criteria to be approved as personal in-service classes as annual or supervisory as reflected for the 2012 Training Year. He stated that they did and recommended their approval as such. Lieutenant Tilley asked if there were any questions concerning the recommended classes. Hearing none he asked if there was a motion for their approval.

Sheriff McComas made a motion, seconded by Retired Sergeant Johnson, that the listed courses be approved as in-service training as listed. There being no discussion on the motion Lieutenant Tilley called for questions. All present voted in favor of, with no negative votes cast, for the motion as made.

Lieutenant Tilley then asked the members for their consensus approval to move agenda item 21 to this point of the discussion due to Captain David Lee, who was a member of the Firearms Qualification Committee and was present, but had to leave prior to the point item 21 would normally be discussed. Such consensus approval was given by the members present.

A report was given at this time concerning the meeting and discussion previously of the Firearms Qualification Committee. Each member of that committee was present at this Subcommittee meeting. Those members were Sheriff Tom McComas, Cabell County Sheriff's Office, Captain David Lee, Director of Training at the West Virginia State Police Academy, Lieutenant Eric Johnson, Lead Range Officer for the Charleston Police Department and Sergeant Gary Martin, Lead Range Officer for the West Virginia State Police Academy. Each of these individuals is a certified Police Firearms Instructor.

Lieutenant Johnson spoke for their committee as to review and recommendation concerning the approval of targets to be used by police department in qualifying their officers. Such approval is required as a result in a change to Legislative Rule 149-2 concerning firearms qualification.

The committee members, on review of the multiple types of target, from a variety of manufacturers had made a decision that in lieu of "listing" a series of approved target that its recommendation that a target to be used by an agency for its officer's required firearms qualifications would be no larger than 468 square inches. This maximum area would be applicable to paper, steel and reactive targets.

They had examined the option of setting a minimum size target, by square inches, but had made a decision that such a decision was best left to the firearm instructor cadre at each department. That cadre would be better prepared to make a decision concerning the size, as long as it did exceed 468 square inches, type and pattern/silhouette of the target.

It was the consensus agreement of the members present to accept the recommendation of this committee as to the type of firearms qualification target to be used, that its size, that it could be no larger than 468 square inches, would be only

determining factor that the Subcommittee, LEPS Unit would use in approving or denying a target.

There was also discussion at this time as to the language in the current legislative rule as to the use of the words "can not" in relation to the maximum range out that an officer could be required to fire at was fifteen yards. It was recognized that the intent at the time of the rule review was to not limit that distance out that an agency could have an officer fire from. While it was felt that the current language did not set a fifteen yard limit that the language would be looked at during the legislative rules review for the 2013 legislative session.

Retired Lieutenant Miller came into the meeting at 9:47 a.m. during the discussion and recommendation of the Firearms Qualification Committee.

Lieutenant Tilley, on behalf of the members present, thanked the members of the Firearms Qualification Committee, for the effort that they had put into reviewing this matter.

Lieutenant Tilley then advised the members present that as to the regularly set agenda items 7 through 11 and agenda items 12 through 14 that they addressed personnel related issues where there were items reflected. As such he asked for a motion for the subcommittee to go into executive session.

Sheriff McComas made a motion, seconded by Retired Sergeant Johnson, that the LEPS Subcommittee go into executive session to address the personnel related matters concerning agenda items 7 through 15. There being no discussion on the motion Lieutenant Tilley called for questions. All present voted in favor of, with no negative votes cast, for the motion as made.

The LEPS Subcommittee went into executive session at 9:47 a.m. It came out of executive session at 12:10 p.m. following a discussion on these agenda items and on a motion made by Sheriff McComas, seconded by Retired Sergeant Johnson, to come out of executive session which was approved unanimously by the members present. It was the consensus position of the members present that they continue the meeting at this point and not break for lunch.

Lieutenant Tilley noted that agenda items 7A-7F had been presented for informational purposes and did not require any action by the members.

Lieutenant Tilley asked if there was a motion to be made concerning agenda items 7G that had been addressed in executive session.

Retired Lieutenant Walker made a motion, seconded by Retired Sergeant Johnson, that the certification of the officer in question be suspended immediately as a result of his failure to complete his required in-service training for the 2011 Training

Year and that it remain suspended until he completed the required sixteen hours of in-service and presented proof of such completion to Retired Captain Sadler. There being no discussion on the motion Lieutenant Tilley called for questions. All present voted in favor of, with no negative votes cast, for the motion as made.

Lieutenant Tilley asked if there was a motion to be made concerning agenda item 8A that had been addressed in executive session.

Retired Lieutenant Walker made a motion, seconded by Retired Sergeant Johnson, that the officer in question could participate in the entry level training program following the member's review of the circumstances and details of the officer's prior arrest and conviction. There being no discussion on the motion Lieutenant Tilley called for questions. All present voted in favor of, with no negative votes cast, for the motion as made.

Lieutenant Tilley asked if there was a motion to be made concerning agenda item 8B that had been addressed in executive session.

Sheriff McComas made a motion, seconded by Retired Sergeant Johnson, that the officer in question could participate in the entry level training program following the member's review of the circumstances and details of the officer's prior arrest and conviction. There being no discussion on the motion Lieutenant Tilley called for questions. All present voted in favor of, with no negative votes cast, for the motion as made.

Lieutenant Tilley advised the members that agenda items 9A, 9C and 9D (C & D being listed on the agenda page as a "second" A & B) had been presented for informational purposes and did not require any action.

Lieutenant Tilley asked if there was a motion to be made concerning agenda item 9B that had been addressed in executive session.

Sheriff McComas made a motion, seconded by Retired Sergeant Johnson, that the surrender, as part of his plea agreement entered into in Mercer County Magistrate Court, of the West Virginia law enforcement certification of Former Princeton Officer S Pauley, be accepted. There being no discussion on the motion Lieutenant Tilley called for questions. All present voted in favor of, with no negative votes cast, for the motion as made.

Lieutenant Tilley asked if there was a motion to be made concerning agenda item 10 that had been addressed in executive session.

Sheriff McComas made a motion, seconded by Retired Sergeant Johnson, that the Draft Position Statement, with the changes recommended by Attorney S Compton, be accepted as the Position Statement in the matter involving the denial of the former

officer in question to attend the entry level training program as a private citizen. There being no discussion on the motion Lieutenant Tilley called for questions. All present voted in the affirmative with no negative votes cast concerning this motion.

Lieutenant Tilley asked the members present if there was a motion to table agenda items 11, 12A and 13 as these individuals were either not present to discuss their issues or that additional information needed to be secured concerning them.

Colonel Murphy made a motion, seconded by Sheriff McComas, that agenda items 11, 12A and 13 be tabled until the individuals were either able to appear at a Subcommittee meeting or the information required was obtained. There being no discussion on the motion Lieutenant Tilley called for questions. All present voted in favor of, with no negative votes cast, for the motion as made.

Lieutenant Tilley asked if there was a motion to be made concerning agenda item 12B that had been addressed in executive session.

Retired Lieutenant Walker made a motion, seconded by Sheriff McComas, that the officer in question, due to the length of his separation from working as a sworn officer in this state and the length of time since and makeup of his entry level and in-service training, that he be required to attend the full entry level training program to bring his certification as a West Virginia law enforcement officer current. There being no discussion on the motion Lieutenant Tilley called for questions. All present voted in favor of, with no negative votes cast, for the motion as made.

Lieutenant Tilley asked if there was a motion to be made concerning agenda item 14 that had been addressed in executive session.

Sheriff McComas made a motion, seconded by Retired Sergeant Johnson, that the matter in question be tabled until the officer in question contact the Subcommittee and was able to set a guaranteed date that he would be able to attend a regularly scheduled meeting of the Subcommittee. There being no discussion on the motion Lieutenant Tilley called for questions. All present voted in favor of, with no negative votes cast, for the motion as made.

Lieutenant Tilley then initiated discussion on agenda item 15 by advising the members that it addressed the officers who had successfully completed the 148<sup>th</sup> Basic Class. They were being recommended as such for certification as West Virginia law enforcement officers. He also noted the Officers Farris and Clay, who had attended the 147<sup>th</sup> Basic Class but had not completed certain classes due to injuries sustained, had now completed those classes with the 148<sup>th</sup> Basic Class.

Lieutenant Tilley asked if there was a motion to be made concerning this agenda item. Sheriff McComas made a motion, seconded by Retired Sergeant Johnson, that all of the officers who had completed the 148<sup>th</sup> Basic Class and the two officers who had

fully completed their required training by attending classes missed as part of the 147<sup>th</sup> Basic Class, be certified as West Virginia law enforcement officers. There being no discussion on the motion Lieutenant Tilley called for questions. All present voted in favor of, with no negative votes cast, for the motion as made.

Lieutenant Tilled noted that no action was required concerning any of the remaining agenda items, 16 through 20, as they had been presented for informational purposes. He did ask if there were any questions from the members concerning any of these items.

Hearing none and there being no other items to discuss during this meeting Lieutenant Tilley asked if there was a motion to bring the meeting to a close.

Retired Sergeant Johnson made a motion, seconded by Retired Lieutenant Miller, that the January 26, 2012 meeting of the LEPS Subcommittee be brought to a close. There being no discussion on the motion Lieutenant Tilley called for questions. All present voted in favor of, with no negative votes cast, for the motion as made.

The January 26, 2012 meeting of the LEPS Subcommittee was brought to a close at 12:23 p.m.