

LAW ENFORCEMENT PROFESSIONAL STANDARDS SUBCOMMITTEE
Professional Development Center
West Virginia State Police Academy
Dunbar, WV

March 29, 2012

MEMBERS PRESENT: Retired Chief Steve Stephens
Retired Lieutenant Steve Walker
Ms Suzan Singleton
Ms Patti Hamilton

MEMBERS REPRESENTED: Colonel Jay Smithers by
Lieutenant Curt Tilley
Colonel Dave Murphy by
Officer Mark DeBord
Sheriff Michael White by
Sheriff Tom McComas
Judge Phyllis Carter by
Retired Sergeant J L Johnson
First Lieutenant Douglas Gunnoe by
Lieutenant Malcomb
Retired Lieutenant Terry Miller by
Retired Corporal Dave Gentry

MEMBERS ABSENT: Mayor Arthur Auxer

STAFF: Retired Captain Chuck Sadler
Ms Leslie Boggess
Ms Judy Strickland

The March 29, 2012 meeting of the Law Enforcement Professional Standards (LEPS) Subcommittee, conducted at the Professional Development Center (PDC), West Virginia State Police Academy, Dunbar, West Virginia, was called to order by the Chair, Lieutenant Tilley, at 9:15 a.m. with ten (10) members either present or represented at the meeting.

Lieutenant Tilley noted that as pertaining to agenda item 1 that prior notice had been given following the distribution of the agenda in the applicable timeframe that two additional items needed to be considered during this meeting. He asked for the consensus approval that an agenda item 10F be added to discuss approval of a draft position statement and an agenda item 12C be added to discuss the required training to be completed by an officer who had not worked as a sworn officer in West Virginia for more than sixty months.

Such consensus approval for the addition of these two items was noted by the members present. As such Lieutenant Tilley noted that the agenda was so modified and set for this meeting.

As to agenda item 2 Lieutenant Tilley noted to the members present that the minutes of the January 26, 2012 and the February 23, 2012 Subcommittee meetings had been distributed to them prior to the start of this meeting. He asked what the members wanted to do concerning the review and approval of these minutes.

A motion was made by Retired Lieutenant Walker, seconded by Retired Chief Stephens that the review and approval of these two meeting minutes be tabled until the April 26, 2011 Subcommittee meeting to allow the members to have a chance to fully review them. There being no discussion on the motion Lieutenant Tilley called for questions. All present voted in favor of, with no negative votes cast, for the motion as made.

Lieutenant Tilley then initiated discussion on agenda item 3 as to the LEPS Fund Financial Report by asking Retired Captain Sadler to report on it. Retired Captain Sadler advised the members that as reflected on Page 1 of the agenda packet that as of March 21, 2012 that there was a balance of \$1,109,181 in the LEPS Fund.

Lieutenant Tilley asked if there were any questions concerning the LEPS Fund Financial Report. Hearing none he asked if there was consensus approval to accept the fund report as presented. Such consensus approval was indicated by the members present.

Lieutenant Tilley then initiated discussion on agenda item 4. He advised the members present that it addressed the below listed individuals who were seeking to be approved as law enforcement instructors in the areas of expertise listed.

Sergeant Autumn Davis Charleston Police Department	Professional Standards Investigations
Sergeant John Evans Jr Nicholas County Sheriff's Office	Taser
Sergeant Paul Kutcher Nicholas County Sheriff's Office	Police Firearms Instructor – Handgun
Officer Jamie Mudge West Virginia University Police Department	Defensive Tactics
Sergeant Christopher Siler West Virginia State Police	Police Firearms Instructor – Handgun Active Shooter Emergency Response Chemical Agents
Deputy Justin Tabler Charleston Police Department	Radar/Lidar Instructor
Corporal Vincent Tiong Jefferson County Sheriff's Office	Police Firearms Instructor – Handgun Police Firearms Instructor – Shotgun Police Firearms Instructor – Patrol Rifle Taser Operator Simunition Scenario Instructor
Senior Patrolman James Wilson Charleston Police Department	Police Firearms Instructor – Handgun
Officer Jefferie Wright III West Virginia University Police Department	Defensive Tactics

Lieutenant Tilley asked Retired Captain Sadler if these individuals met the standards to become certified as law enforcement instructors in the areas listed. Retired Captain Sadler indicated that they did and recommended their approval as such. Lieutenant Tilley asked if there were any questions or discussion concerning the recommendation for these individuals to be approved as instructors in the areas of expertise recommended. Hearing none he asked if there was a motion to be made concerning them.

A motion was made by Sheriff McComas, seconded by Retired Sergeant Johnson that the listed individuals be certified as law enforcement instructors in the areas of expertise listed. There being no discussion on the motion Lieutenant Tilley

called for questions. All present voted in favor of, with no negative votes cast, for the motion as made.

Lieutenant Tilley then initiated discussion on agenda item 5. He advised the members present that it addressed the below listed previously approved instructors who were seeking to be approved as a law enforcement instructor in the additional areas of expertise listed.

Corporal Kevin Boyce Jefferson County Sheriff's Office	Police Management Enforcement of watercraft issues Use of Force
Lieutenant D E Brown Logan County Sheriff's Office	Radar Operator K-9 Operations
Lieutenant P Mark Davis Upshur County Sheriff's Office	Child Abuse Investigations
Sergeant Chris McKnight West Virginia Natural Resource Police	Police Firearms Instructor - Handgun Police Firearms Instructor - Shotgun Police Firearms Instructor – Patrol Rifle
Sergeant William Nunley III Nicholas County Sheriff's Office	Police Firearms Instructor – Handgun
Chief Benjamin Placer Sistersville Police Department	Criminal Investigations Crime Scene Processing
Deputy David Warren Hardy County Sheriff's Office	Protective Service Operations

Lieutenant Tilley asked Retired Captain Sadler if these officers met the standards to become certified as a law enforcement instructor in the areas listed. Retired Captain Sadler indicated that they did and recommended their approval as such. Lieutenant Tilley asked if there were any questions or discussion concerning the recommendation for these officers to be approved as an instructor in the additional areas of expertise recommended. Hearing none he asked if there was a motion to be made concerning their approval.

A motion was made by Sheriff McComas, seconded by Retired Sergeant Johnson that the listed officers be certified as a law enforcement instructor in the additional areas of expertise listed. There being no discussion on the motion Lieutenant Tilley called for questions. All present voted in favor of, with no negative votes cast, for the motion as made.

Lieutenant Tilley then initiated discussion on agenda item number 6A by advising the members present that it addressed annual in-service level classes that were being recommended for approval for the 2012 Training Year. The following annual level in-service training programs to be conducted during the 2012 Training Year were presented for consideration and approval:

AMERICAN RED CROSS

Four (4) hours 19 Mar 12
Critical Incident Psychology
Instructor: Ms Penny Howard
LEPS certified instructor in subject area
Sistersville, WV

Four (4) hours 19 Mar 12
Rape Awareness
Instructor: Ms Penny Howard
LEPS certified instructor in subject area
Sistersville, WV

CHILD AND YOUTH ADVOCACY CENTER

Seven (7) hours 25 May 12
Child Abuse Treatment & Intervention
Instructor: Dr Joan Phillips
Licensed physician in West Virginia
Snowshoe Resort, WV

ELEANOR POLICE DEPARTMENT

Twenty-four (24) hours 10-11 Apr 12
Bus Assault Training
Instructor: Corporal H Teare
LEPS certified instructor in subject area
Eleanor, WV

FREDERICK COUNTY VIRGINIA SHERIFF'S OFFICE

Four (4) hours 10 Apr 12 afternoon
Overview of National Center for Missing & Exploited Children
Instructor: Ms Angela Aufmuth
Program Manager – National Center for Missing & Exploited Children
Winchester, VA

Four (4) hours 10 Apr 12 morning
LoJack for Laptops
Instructor: Ms Jennifer Bramlett
Director of Recovery Development for Absolute Software
Winchester, VA

**GREENBRIER COUNTY HOMELAND SECURITY AND
EMERGENCY MANAGEMENT OFFICE**

Fifteen (15) hours 8-10 May 12

Train the Trainer Course for G364 –Multihazard Emergency Planning for Schools

Instructor: Adjunct staff – U S Department of Justice
Lewisburg, WV

HARRISON COUNTY SHERIFF'S OFFICE

Eight (8) hours 26 Feb 12

Stop Stick Use and Deployment

Instructor: Deputy Chad Wilson
LEPS certified instructor in subject area
Harrison County, WV

Eight (8) hours 28 Feb 12 and 7, 14 and 22 Mar 12

Taser Operator Training

Instructor: Deputy C Diaz
LEPS certified instructor in subject area
Nutter Fort, WV

HUNTINGTON POLICE DEPARTMENT

Forty (40) hours 16-20 Apr 12

2012 West Virginia Police Canine Training Seminar

Instructor: Sergeant D Adams
Sergeant L Livingston
Corporal W Reynolds
LEPS certified instructors in subject area
Huntington, WV

KANAWHA COUNTY SHERIFF'S OFFICE

Sixteen (16) hours 21-22 Feb 12

Police K-9 Handler Re-certification Training

Instructor: Sergeant R Mathis
Deputy C Morgan
LEPS certified instructors in subject area
Charleston, WV

Eight (8) hours 27 Mar 12

Monthly K-9 Unit Training – March 2012

Instructor: Sergeant R Mathis
Deputy C Morgan
LEPS certified instructors in subject area
Charleston, WV

Two (2) hours 4-9 Mar 12 and 19 Mar 12
Ground Defenses and Escapes
Instructor: Corporal L Grace
 LEPS certified instructor in subject area
Charleston, WV

KEYSER POLICE DEPARTMENT

Sixteen (16) hours 6-7 Jun 12
Taser Instructor Training
Instructor: Officer R Nelson
 LEPS certified instructor in subject area
Keyser, WV

LEWIS COUNTY SHERIFF'S OFFICE

Eight (8) hours 10 Apr 12
Taser Operator
Instructor: Sergeant J Holcomb
 LEPS certified instructor in subject area
Lewis County, WV

LOGAN COUNTY SHERIFF'S OFFICE

Eight (8) hours 10 & 11 Apr 12
Radar Operator
Instructor: Lieutenant D Brown
 LEPS certified instructor in subject area
Logan, WV

MANNINGTON POLICE DEPARTMENT

Sixteen (16) hours 9-10 Apr 12
Maintenance and Operation of the A-15/M4 Rifle
Instructor: Chief D James
 LEPS certified instructor in subject area
Mannington, WV

MINERAL COUNTY SHERIFF'S OFFICE

Forty (40) hours 7-12 May 12
Patrol Rifle/Shotgun Instructor Course
Instructor: Corporal H Teare
 LEPS certified instructor in subject area
Mineral County, WV

OHIO PEACE OFFICERS TRAINING ACADEMY (OPOTA)

Eighty (80) hours 11-22 Jun 12

Basic Instructor Development Course

Instructor: Ms Kerry Curtis

Ohio POST certified instructor in subject area
Marietta, OH

PHILIPPI POLICE DEPARTMENT

Sixteen (16) hours 24-25 May 12

Rapid Response to Active Shooter (ALERRT)

Instructor; Sergeant J Walters

LEPS certified instructor in subject area
Philippi, WV

RESA VI

Eight (80) hours 24 Mar 12

Hazmat IQ Training

Instructor: Adjunct staff – West Virginia State Fire Commission
Wellsburg, WV

Sixteen (16) hours 24-25 Mar 12

Fire Investigation I (formerly Arson Investigation I)

Instructor: Adjunct staff – West Virginia State Fire Commission
Wellsburg, WV

SENECA HEALTH SYSTEMS INC

Three (3) hours 11 Apr 12

Suicide Prevention – A Crisis in the Community

Instructor: Mr Patrick Tenney

Suicide Prevention Coordinator for the
West Virginia Council for the Prevention of Suicide
Ms Barri Faucett
Project Director – Adolescent Suicide Prevention and
Early Intervention Program
Summersville, WV

**UNITED STATES ATTORNEYS OFFICE – SOUTHERN DISTRICT
OF WEST VIRGINIA**

Eight (8) hours 16 May 12

SLATT Program – Criminal Elements of the Sovereign Movement

Instructor: Adjunct staff – U S Department of Justice
Huntington, WV

Fourteen (14) hours Dates to be set
Bureau of Justice Administration's VALOR – Officer Safety Training
Instructor: Adjunct staff – U S Department of Justice
Charleston, WV

Twenty (20) hours 8-10 May 12
2012 Gatlinburg Law Enforcement Conference on Drug Enforcement
Instructor: Adjunct staff from ROCIC, DEA, ATF and FBI
Gatlinburg, TN

WAYNE CONTY SHERIFF'S OFFICE

Sixteen (16) hours 9-10 Apr 12
Interviews and Interrogation
Instructor: Sergeant C Maynard
 LEPS certified instructor in subject area
Spring Valley, WV

Sixteen (16) hours 18-19 May 12
Interviews and Interrogation
Instructor: Sergeant J Ward
 LEPS certified instructor in subject area
Spring Valley, WV

WEST VIRGINIA COALITION AGAINST DOMESTIC VIOLENCE

Five (5) hours 23 and 30 Mar 12 and 18 May 12
Symposium for Change – Regional Diversity Training
Instructor: Adjunct staff – WV Coalition Against Domestic Violence
Charleston, Wheeling and Welch, WV

WEST VIRGINIA CHIEFS OF POLICE ASSOCIATION

Eight (8) hours 23 May 12
Police Supervision 101
Instructor: Retired Sergeant Gordon Graham
 California POST certified instructor in subject area
 Licensed attorney in California and other states
Morgantown, WV

WEST VIRGINIA NATURAL RESOURCE POLICE

Four (4) hours 4 Apr 12, 2, 3 and 24 May 12, 5 and 12 Jun 12
Defensive Tactics Review
Instructor: Sergeant D Feazell
 Sergeant D Duffield
 Officer M Lott
 LEPS certified instructors in subject area
Multiple locations, WV

WEST VIRGINIA POLICE CANINE ASSOCIATION

Eight (8) hours 13 Mar 12, 10 Apr 12, 8 May 12 and 12 Jun 12

Monthly Trailing and Tracking Training for Bloodhound Units

Instructor: Sergeant T Corbett

Corporal R White

Deputy K Willis

Ranger J Bird

LEPS certified instructors in subject area

Multiple locations, WV

Eight (8) hours 18 May 12

Man Hunting with a Canine

Instructor: Sergeant D Adams

Sergeant T Corbett

Ranger J Bird

LEPS certified instructors in subject area

Barboursville, WV

WEST VIRGINIA PROSECUTING ATTORNEYS INSTITUTE

Seven (7) hours 28 Mar 12, 24 May 12 and 26 Jun 12

2012 West Virginia Children's Justice Task Force Regional Training

Instructor: Sergeant S Oglesby

LEPS certified instructor in subject area

Adjunct staff – West Virginia Prosecuting Attorneys Institute

Martinsburg, Athens and Parkersburg, WV

WEST VIRGINIA REGIONAL COMMUNITY POLICING INSTITUTE

Seven (7) hours 10 Apr 12

12th Annual Statewide Sexual Assault Symposium

Instructor: Adjunct staff from:

Prosecutor's Institute

DJCS

WV Sexual Assault Response Technical Team

Stonewall Resort, WV

Eight (8) hours 12 Apr 12

2012 Sexual Assault Response Team (SART) Training

Instructor: Adjunct staff from:

Prosecutor's Institute

DJCS

WV Sexual Assault Response Technical Team

Stonewall Resort, WV

WEST VIRGINIA STATE TREASURER’S OFFICE

Two (2) hours 21 and 24 May 12

Unclaimed Property Holder Workshop

Instructor: Adjunct staff from West Virginia State Treasurer’s Office
Charleston and Morgantown, WV

WYOMING COUNTY SHERIFF’S OFFICE

Eight (8) hours Date to be set

Anatomy of a Trail

Instructor: Prosecutors with the Wyoming County Prosecuting Attorney’s Office
Wyoming County, WV

Lieutenant Tilley asked Retired Captain Sadler if these classes met the criteria to be approved as annual in-service classes for the 2012 Training Year. He advised that they did and recommended their approval.

Lieutenant Tilley asked if there were any questions or comments concerning the recommended classes. Ms Singleton had a question concerning the information to be covered in the class entitled “Lojack for Computers.” It was discussed that the training would be to familiarize officers with the capabilities of this system that allows for the reporting and tracking of stolen computer equipment.

Retired Lieutenant Walker had a question about the training entitled “Unclaimed Property” as to its use by officers who would attend. It was discussed that the training, which had been approved in prior training years by the members, would familiarize officers with the proper steps and actions to be taken concerning items secured or seized by them during the course of their duties.

Lieutenant Tilley asked if there were any other questions concerning the recommended classes. Hearing none he asked if there was a motion to be made concerning them.

Retired Lieutenant Walker made a motion, seconded by Sheriff McComas, that the listed classes be approved for annual in-service hours as presented for the 2012 Training Year. There being no discussion on the motion Lieutenant Tilley called for questions. All present voted in favor of, with no negative votes cast, for the motion as made.

Lieutenant Tilley then initiated discussion on agenda item 6B by presenting the following classes for approval as supervisory in-service during the 2012 Training Year:

CHARLESTON POLICE DEPARTMENT

Four (4) hours 30 Apr 12 and 7 and 9 May 12

Internal Investigations for Supervisors

Instructor: Lieutenant A James

 Sergeant A Davis

 LEPS certified instructors in subject area

Charleston, WV

**GREENBRIER COUNTY HOMELAND SECURITY AND
EMERGENCY MANAGEMENT OFFICE**

Fifteen (15) hours 8-10 May 12

Train the Trainer Course for G364 –Multihazard Emergency Planning for Schools

Instructor: Adjunct staff – U S Department of Justice

Lewisburg, WV

**HARRISON COUNTY SHERIFF’S OFFICE in conjunction with
PIERPONT COMMUNITY AND TECHNICAL COLLEGE**

Eight (8) hours 19 Mar 12

Essentials of Leadership

Instructor: Mr B Sellers

 Faculty member at Pierpont Community and Technical College

Fairmont, WV

Eight (8) hours 20 Mar 12

Coaching for Success

Instructor: Mr B Sellers

 Faculty member at Pierpont Community and Technical College

Fairmont, WV

WEST VIRGINIA CHIEFS OF POLICE ASSOCIATION

Eight (8) hours 23 May 12

Police Supervision 101

Instructor: Retired Sergeant Gordon Graham

 California POST certified instructor in subject area

 Licensed attorney in California and other states

Morgantown, WV

Lieutenant Tilley asked Retired Captain Sadler if these classes met the criteria to be approved as a supervisory in-service class for the 2012 Training Year. He advised that they did and recommended their approval as such. Lieutenant Tilley asked if there were any questions concerning these classes. Hearing none he asked if there was a motion concerning the approval of these classes.

Sheriff McComas made a motion, seconded by Retired Sergeant Johnson, that the listed classes be approved for supervisory in-service credit as presented for the

2012 Training Year. There being no discussion on the motion Lieutenant Tilley called for questions. All present voted in favor of, with no negative votes cast, for the motion as made.

Lieutenant Tilley then initiated discussion on agenda item 6C by presenting the following class for approval as personal in-service for the 2012 Training Year:

BARBOURSVILLE POLICE DEPARTMENT

Annual In-Service
Officer Tim Corbett
Forty (40) hours 5-11 May 12
Spring 2012 Bloodhound Trailing Seminar
National Bloodhound Association
www.ppba.com
Salamanca, NY

BERKELEY COUNTY SHERIFF'S OFFICE

Annual In-Service
Deputies to be named
Six (6) hours 12 Apr 12
Anger Management Training
Allegheny College of Maryland –
Center for Continuing Education
Cumberland, MD

CHARLESTON POLICE DEPARTMENT

Annual In-Service
Sergeant John Garten
Thirteen (13) hours 19-20 May 12
Crisis Intervention Training
West Virginia Public Safety Expo
Charleston, WV

CHARLES TOWN POLICE DEPARTMENT

Supervisory In-Service
Captain G Stevens
Lt Kutcher
Three (3) hours 29 Mar 12
Harassment Prevention for Managers & Supervisors
Blue Ridge Community and Technical College
Martinsburg, WV

KANAWHA COUNTY SHERIFF'S OFFICE

Supervisory In-Service

Sheriff M Rutherford

Chief Deputy J Rutherford

Lieutenant S Crosier

Lieutenant B Robbins

Lieutenant G Young

Sergeant B Sparks

Sergeant R Boone

Sergeant F Beasley

Sergeant A Pauley

Sergeant K Vititoe

Sergeant C Savilla

Corporal S Snuffer

Sixteen (16) hours 6-7 Mar 12

Risk Management for Government Entities

Traveler's Insurance

Charleston, WV

Annual In-Service

Lieutenant G Young

Corporal S Snuffer

Thirteen (13) hours 13-14 Mar 12

Highway Serial Killings Initiative Seminar

FBI

Nashville, TN

MORGANTOWN POLICE DEPARTMENT

Supervisory In-Service

First Sergeant S Ford

Sergeant R Gilmore

Sixteen (16) hours 27-28 Mar 12

Managing Patrol Operations

Ohio Peace Officers Training Academy (OPOTA)

London, OH

Supervisory In-Service

Sergeant C Dalton

Forty (40) hours 12-16 Mar 12

First Line Supervision

Ohio Peace Officers Training Academy (OPOTA)

London, OH

Annual In-Service
Officer C Reyes
Eighty (80) hours 18-29 Jun 12
Fire/Arson Origin and Cause Investigation
National Fire Academy
Emmitsburg, MD

Annual In-Service
Officer J Patterson
Officer B Viola
Eighty (80) hours 9-20 Apr 12
Advanced Traffic Crash Investigation
Institute of Police Technology and Management (IPTM)
Jacksonville, FL

Annual In-Service
Officer M Bloniarz
Officer J Judy
Sixteen (16) hours 5-6 Apr 12
Conducting Complete Traffic Stops
Northeast Counterdrug Training Center
Hershey, PA

Annual In-Service
Detective M Charlton
Forty (40) hours 16-20 Apr 12
Edge FX Diagramming
Edge Inc
Herndon, VA

Supervisory In-Service
Sergeant C Dalton
Forty (40) hours 12-16 Mar 12
First Line Supervision
OPOTA
London, OH

NITRO POLICE DEPARTMENT

Annual In-Service
Captain D Scurlock
Ten (10) hours 8-9 Mar 12
Multiple Disciplinary Investigative Team Training
Southern Regional Children's Advocacy Center
Charleston, WV

ST ALBANS POLICE DEPARTMENT

Supervisory In-Service

Sergeant R Tincher

Sixteen (16) hours 20-21 Jun 12

Property Room Management Seminar

International Association for Property and Evidence Inc (IAPE)

Allegheny County Police Academy

Allison Park, PA

Annual In-Service

Officer K Davis

Sixteen (16) hours 6-8 May 12

2012 Annual ISOA Training Conference

Indiana SWAT Officers Association (ISOA)

Ft Wayne, IN

WEST VIRGINIA UNIVERSITY POLICE DEPARTMENT

Annual In-Service

Officer L Burks

Twelve (12) hours 5-6 Apr 12

Background Investigations for Police Applicants

Law Enforcement Seminars Inc

Rappahannock Regional Criminal Justice Academy

Fredericksburg, VA

Lieutenant Tilley asked Retired Captain Sadler if these classes met the criteria to be approved as personal in-service classes as annual or supervisory as reflected for the 2012 Training Year. He stated that they did and recommended their approval as such. Lieutenant Tilley asked if there were any questions concerning the recommended classes.

Hearing none from the other members Lieutenant Tilley indicated that he had a question concerning the information to be covered in the anger management training requested to be approved by the Berkeley County Sheriff's Office. Retired Captain Sadler indicated that the training would present information to the Deputies attending to prepare them to address anger management and control in both themselves and individuals that they would be dealing with on calls for service.

Lieutenant Tilley asked if there were any additional questions concerning the recommended classes. Hearing none he asked if there was a motion for their approval.

Sheriff McComas made a motion, seconded by Retired Sergeant Johnson, that the listed courses be approved as in-service training as listed. There being no discussion on the motion Lieutenant Tilley called for questions. All present voted in favor of, with no negative votes cast, for the motion as made.

Lieutenant Tilley then initiated discussion on agenda item 6D by advising the members that it addressed a request by Captain M Smith, Wood County Sheriff's Office, for the approval of an instructor level handgun firearms course. In line with the Subcommittee's established protocol concerning instructor level training courses this class had been set as a separate discussion item.

Discussion followed by the members as to the content of the course of instruction. There was consensus agreement as to the shooting skills of the instructor, but the members were not clear from the information presented as to the amount of training that would be presented during this course that would prepare/educate the officers in attendance as to training other officers in range set up, safety protocols, first aid and shooter coaching skills.

As Captain Smith could not be present at this meeting Officer DeBord made a motion, seconded by Retired Sergeant Johnson, that the consideration of this agenda item be tabled until the April 26, 2012 meeting when he could be present. All present voted in favor of, with no negative votes cast, for the motion as made.

Lieutenant Tilley then initiated discussion on agenda item 6E by advising the members that it addressed the length of a training course to be presented by Corporal Harry Teare of the Eleanor Police Department. He noted that in the period since the agenda had been distributed and this meeting that Retired Captain Sadler, Corporal Teare and himself had been in discussion, primarily by email, as to the length of this training.

While the training had originally been set up to coincide with the twelve (12) hour shifts worked by the Putnam County Sheriff's Office there had been concern by Retired Captain Sadler as to approving training for that length in a one day period, as to the actual amount of training that would be completed. Corporal Teare had modified the training as a result of the discussion held to be a thirty (30) hour class over three (3) days. With that modification the class was now being recommended for approval for annual in-service training.

Retired Chief Stephens made a motion, seconded by Ms Singleton, that the Intermediate Tactical Operations Course as modified by Corporal Teare be approved for thirty (30) hours of annual in-service. There being no discussion on the motion Lieutenant Tilley called for questions. All present voted in favor of, with no negative votes cast, for the motion as made.

Lieutenant Tilley then advised the members present that as to the regularly set agenda items 7 through 12 that they addressed personnel related issues where there were items reflected. As such he asked for a motion for the subcommittee to go into executive session.

Sheriff McComas made a motion, seconded by Retired Sergeant Johnson, that the LEPS Subcommittee go into executive session to address the personnel related matters concerning agenda items 7 through 12. There being no discussion on the motion Lieutenant Tilley called for questions. All present voted in favor of, with no negative votes cast, for the motion as made.

The LEPS Subcommittee went into executive session at 9:47 a.m. From 12:15 until 1:04 p.m. the Subcommittee members took a lunch break. Ms Singleton had to leave the meeting at the point that the Subcommittee broke for lunch and did not return due to another commitment. It came out of executive session at 1:35 p.m. following a discussion on these agenda items and on a motion made by Sheriff McComas, seconded by Retired Sergeant Johnson, to come out of executive session which was approved unanimously by the members present.

Lieutenant Tilley asked if there was a motion to be made concerning agenda item 7A that had been addressed in executive session.

Sheriff McComas made a motion, seconded by Retired Sergeant Johnson, that Officer D Boggs, based on information that he had presented to the Subcommittee could continue to work at the Sophia Police Department and that he would be invited to attend the 150th Basic Class set to begin April 23, 2012 and that as long as he remained a member of that entry level training program through its completion and his certification as a West Virginia law enforcement officer, that he could continue to work as an officer. There being no discussion on the motion Lieutenant Tilley called for questions. All present voted in favor of, with no negative votes cast, for the motion as made.

Lieutenant Tilley advised the members that no action was required on agenda item 7B as the officer involved had been dismissed by his agency following the setting of this stop work order review to the agenda of this meeting for reasons not related to the stop work order.

Lieutenant Tilley asked if there was a motion to be made concerning agenda item 8 that had been addressed in executive session.

Sheriff McComas made a motion, seconded by Retired Sergeant Johnson, that the involved be approved to continue to participate in the entry level training program following a review of the circumstances involving his prior criminal conviction. There being no discussion on the motion Lieutenant Tilley called for questions. All present voted in favor of, with no negative votes cast, for the motion as made.

Lieutenant Tilley advised the members that no action was required on agenda item 8B as the officer involved had been dismissed by his agency following the setting of this review on his prior criminal conviction to the agenda of this meeting for reasons not related to the prior conviction.

Lieutenant Tilley asked if there was a motion to be made concerning agenda item 8C that had been addressed in executive session.

Sheriff McComas made a motion, seconded by Retired Sergeant Johnson, that the involved be approved to continue to participate in the entry level training program following a review of the circumstances involving his prior criminal conviction. There being no discussion on the motion Lieutenant Tilley called for questions. All present voted in favor of, with no negative votes cast, for the motion as made.

Lieutenant Tilley advised the members present that agenda item 9 had been presented for informational purposes and as such that no action was required concerning it.

Lieutenant Tilley asked if there was a motion to be made concerning agenda item 10A that had been addressed in executive session.

Sheriff McComas made a motion, seconded by Retired Sergeant Johnson, that the surrender of the certification as a West Virginia law enforcement officer by Former Mason County Sheriff D Anthony be accepted as agreed to in plea agreement and that the disrespect that his actions had brought upon the law enforcement community in this state be noted. There being no discussion on the motion Lieutenant Tilley called for questions. All present voted in favor of, with no negative votes cast, for the motion as made.

Lieutenant Tilley asked if there was a motion to be made concerning agenda item 10B that had been addressed in executive session.

Sheriff McComas made a motion, seconded by Retired Sergeant Johnson, that the surrender of the certification as a West Virginia law enforcement officer by Former Lincoln County Sheriff J Bowman be accepted as agreed to in plea agreement. There being no discussion on the motion Lieutenant Tilley called for questions. All present voted in favor of, with no negative votes cast, for the motion as made.

Lieutenant Tilley asked if there was a motion to be made concerning agenda item 10C that had been addressed in executive session.

Officer DeBord made a motion, seconded by Sheriff McComas, that the certification as a West Virginia law enforcement officer of Former Montgomery Police Department Officer Conrad Carpenter, as a West Virginia law enforcement instructor, be revoked as a result of his plea to a felony offense of the fraudulent use of a government credit card and based upon the previous suspension of his certification as a West Virginia law enforcement officer for his adjudication of charges in Putnam County, West Virginia, in that while he had not been present as invited at either the February 2012 meeting or this meeting, that proper notice had been made to him as to this review being conducted. There being no discussion on the motion Lieutenant Tilley called for

questions. All present voted in favor of, with no negative votes cast, for the motion as made.

Lieutenant Tilley advised the members that no action was required on agenda items 10D and 10E as they had been presented for informational purposes.

Lieutenant Tilley asked if there was a motion to be made concerning agenda item 10F that had been addressed in executive session after having been approved as an agenda item at the start of this meeting.

Sheriff McComas made a motion, seconded by Retired Sergeant Johnson, that the Position Statement concerning its action to revoke the certification of the former officer in question did represent its position as taken. There being no discussion on the motion Lieutenant Tilley called for questions. All present voted in favor of, with no negative votes cast, for the motion as made.

Lieutenant Tilley asked if there was a motion to be made concerning agenda item 11 that had been addressed in executive session.

Retired Chief Stephens made a motion, seconded by Officer DeBord, that the officers listed have their temporary certification reactivations reflected as fully reactivated as the reasons that they had left their prior West Virginia law enforcement employment was in line with reasons set forth in the legislative rule. There being no discussion on the motion Lieutenant Tilley called for questions. All present voted in favor of, with no negative votes cast, for the motion as made.

Lieutenant Tilley asked if there was a motion to be made concerning agenda item 12A that had been discussed during the executive session.

Sheriff McComas made a motion, seconded by Retired Sergeant Johnson, that the Position Statement presented did reflect the actions taken by the Subcommittee in requiring that the officer involved, due to his period of not being employed as a West Virginia law enforcement officer being greater than sixty (60) months, that he would have to attend the full entry level training program. There being no discussion on the motion Lieutenant Tilley called for questions. All present voted in favor of, with no negative votes cast, for the motion as made.

Lieutenant Tilley asked if there was a motion to be made concerning agenda item 12B that had been discussed during the executive session.

Sheriff McComas made a motion, seconded by Retired Sergeant Johnson, that the Position Statement presented did, with the modifications discussed and to be changed by Retired Captain Sadler, reflect the actions taken by the Subcommittee in requiring that the officer involved, due to his period of not being employed as a West Virginia law enforcement officer being greater than sixty (60) months, that he would

have to attend the full entry level training program. There being no discussion on the motion Lieutenant Tilley called for questions. All present voted in favor of, with no negative votes cast, for the motion as made.

Lieutenant Tilley asked if there was a motion to be made concerning agenda item 12C that had been discussed during the executive session as a result of it being approved at the start of this meeting to be so discussed.

Sheriff McComas made a motion, seconded by Officer DeBord, that the officer involved would only have to complete the three week recertification program to bring his certification as a West Virginia law enforcement officer fully current, the members having recognized that while he had not worked as an officer in this state for more than sixty (60) months that in the period that he had not so worked that he had been certified and employed as an officer in Florida for an extended period and that he had also attended and completed law school during his absence. There being no discussion on the motion Lieutenant Tilley called for questions. All present voted in favor of, with no negative votes cast, for the motion as made.

Lieutenant Tilley advised the members present that agenda item 13 involved a request by the West Virginia State Police for \$122,721 in funding from the LEPS Fund for the operation of the 150th Basic Class. He noted that the application was in line with previous such requests and that there were sufficient funds in the LEPS Fund for it to be approved.

He noted that there were eighty five (85) applications pending for the entry level training. For the 150th he was going to invite sixty (60) of these to attend. With the 151st to begin June 11, 2012 there would continue to be no backlog of officers pending the entry level training program.

Officer DeBord made a motion, seconded by Retired Lieutenant Walker, that the request for \$122,721 from the LEPS Fund for the operation of the 150th Basic Class be approved. There being no discussion on the motion Lieutenant Tilley called for questions. All present voted in favor of, with no negative votes cast, for the motion as made.

Lieutenant Tilley had Retired Captain Sadler to address agenda item 14 pertaining to the 2012 Legislative Update. Retired Captain Sadler informed the members that the legislation addressing changes to Legislative Rule 149-2 and new Legislative Rule 149-6 had been approved by the Legislature and was awaiting approval by Governor Tomblin.

There being no questions concerning agenda item 14 Lieutenant Tilley had Retired Captain Sadler to address agenda item 15 as to the legislative audit being conducted at DJCS. Retired Captain Sadler noted that the non-tracking of firearms qualifications continued to be the primary focus of the auditors as to the LEPS Program.

He noted that the changes to OTIS by Envisage Technology with its ACADIS program allow such information to be tracked.

There was discussion by the members present as to the tracking of firearms qualifications once that capability was present in the new system as to requiring, as is now the case with in-service training, in the 2013 Training Year as to strict compliance with the two yearly qualifications.

Retired Corporal Gentry had to leave the meeting at 1:58 p.m. due to another commitment and did not return.

There being no questions concerning agenda item 15 Lieutenant Tilley had Retired Captain Sadler to address agenda item 16 as to the OTIS transition update. Retired Captain Sadler noted representatives of Envisage Technology, the West Virginia Office of Technology and himself had been working on the transfer of existing data within OTIS to their ACADIS program. June 30, 2012 was the target date for the changeover to be completed to the point where the new system would be accepting information.

There being no questions concerning agenda item 16 Lieutenant Tilley had Retired Captain Sadler to address agenda item 17 as to the legislative rules retreat. Retired Captain Sadler reminded the members that the rules retreat would be on Wednesday, April 25, 2012 at North Bend State Park. The April 26, 2012 regular Subcommittee meeting would be held at the same location. Information on lodging and meals had been sent to them.

It was determined that the rules review on the 25th would begin at 10:00 a.m. and run until completed that afternoon. The members were asked to review the rules to determine and identify any areas that needed to be addressed during the meeting.

There being no questions concerning agenda item Lieutenant Tilley advised the members that agenda item 18 involved the provision of information as to actions taken on their behalf by Retired Captain Sadler since their February 23, 2012 meeting. He asked if there were any questions concerning these items.

There were no questions concerning these items, but the members did ask if work had been completed as to moving towards providing the agenda and its support materials electronically in lieu of the paper version/practice now used. Lieutenant Tilley responded that he had been working on the purchase of Kindle's for the members. These would allow the agenda and support materials to be sent to the members and the information reviewed on these devices during the meetings.

Hearing none and there being no other items to discuss during this meeting Lieutenant Tilley asked if there was a motion to bring the meeting to a close.

Retired Lieutenant Walker made a motion, seconded by Officer DeBord, that the March 30, 2012 meeting of the LEPS Subcommittee be brought to a close. There being no discussion on the motion Lieutenant Tilley called for questions. All present voted in favor of, with no negative votes cast, for the motion as made.

The March 30, 2012 meeting of the LEPS Subcommittee was brought to a close at 2:36 p.m. with eight (8) members present or represented.