

**LAW ENFORCEMENT TRAINING SUBCOMMITTEE  
West Virginia State Police Academy  
Professional Development Center  
Institute, West Virginia  
April 26, 2007**

MEMBERS PRESENT: Colonel David Murphy  
Chief John Walker  
Retired Lieutenant H. Steve Walker  
Ms. Susan Singleton  
Ms. Patricia Hamilton

MEMBERS REPRESENTED: Colonel D. Lemmon by  
Major Dave Williams  
Retired Chief Ivin B. Lee  
by Retired Sergeant J. L. Johnson  
Retired Lieutenant Terry L. Miller  
by Mr. Dave Gentry

MEMBERS ABSENT: Sheriff Rodney Miller  
The position occupied by Dr. Ervin V. Griffin Sr.  
was vacant due to his resignation from the  
LET Subcommittee and the vacancy as  
yet not being filled.

STAFF: Retired Captain Chuck Sadler  
Mr. Jeff Estep

The April 26, 2007 meeting of the Law Enforcement Training (LET) Subcommittee, conducted at the Professional Development Center of the West Virginia State Police Academy, Institute, West Virginia, was called to order at 10:02 a.m. by Colonel Dave Murphy, with seven (7) members either present or represented. Two members were absent and there is one vacancy on the committee. Ms. Hamilton came into the meeting at 10:04 a.m.

The minutes of the March 29, 2007 meeting of LET Subcommittee were presented for consideration. Colonel Murphy asked if there were any questions or corrections to be noted concerning the minutes. Retired Lieutenant Walker had a question about the nature of the committee that he had been appointed to. It was explained to him that the purpose of the group was to look at modifying recently passed legislation concerning the fee imposed for community corrections. Previously the imposed fee had been at \$5.00, but was not a mandatory fee. Legislation passed during the 2007 session of the West Virginia Legislature had set a mandatory \$2.50 fee. The committee members at the March 29<sup>th</sup> had discussed and approved the drafting of legislation to have the \$2.50 balance of the previous fee to be directed to the Law Enforcement Training (LET) Fund.

Colonel Murphy asked if there were any other questions concerning the minutes. Hearing none he asked if there was consensus agreement to accept the minutes as presented. The members present indicated that they were in such agreement.

Colonel Murphy asked for the presentation of the financial report by Retired Captain Chuck Sadler. Retired Captain Sadler reviewed the balance listed in the fund from the information mailed to members prior to this meeting and from a balance report prepared earlier on the date of the meeting, a copy of which had been passed out to the members. He noted that there was a balance of \$61,904.53 as of April 26, 2007. A copy of the LET Fund Balance Report dated April 26, 2007 provided to the members is located under Attachment One of these minutes.

Retired Captain Sadler had also provided the members prior to the start of the meeting with a worksheet projecting the balance of the LET Fund through the fall of 2007. A copy of that worksheet is provided under Attachment Two of these minutes. He referred to that worksheet in conjunction with that the balance listed on the April 26, 2007 fund balance report. He indicated that there would need to be a close look at by the members as to the funding request outlined on agenda item number 9. Colonel Murphy indicated that the discussion on that examination would be held till agenda item number 9 was reached.

There being no further comments by Retired Captain Sadler on the financial report and there being no questions or comments by the members Colonel Murphy asked if there was consensus agreement to accept the financial report as presented. The members present indicated that they were in such agreement.

Colonel Murphy then initiated discussion on Agenda item three. The applications of the below named individuals seeking to be certified as law enforcement training instructors were presented for consideration:

Lieutenant Anthony E. Poston Ceredo Police Department	Police Firearms Instructor – Handgun
Sergeant T. L. Riffe Wyoming County Sheriff's Office	Police Firearms Instructor – Handgun
Sergeant Thomas D. Tolley Division of Natural Resources	Police Firearms Instructor – Handgun

Colonel Murphy asked Retired Captain Sadler if these individuals had met the standards to become certified law enforcement instructors. Retired Captain Sadler indicated that they did and that they be recommended for approval as such.

A motion was made by Retired Lieutenant Walker, seconded by Retired Sergeant Johnson, that these individuals be certified as law enforcement instructors. There being no discussion on the motion Colonel Murphy called for questions. All present voted in favor of, with no negative votes cast, for the motion as made.

Colonel Murphy then initiated discussion on agenda item number four as to the requests by currently certified instructors that additional area/s of expertise be approved for them to instruct in. The following individuals were presented for consideration and approval:

Detective Sergeant Pater A. Giordano Brooke County Sheriff's Office	Police Firearms Instructor – Handgun Police Firearms Instructor – Shotgun Police Firearms Instructor – Patrol Rifle Police Firearms Instructor – Select Fire Basic SWAT
Patrolman First Class Charles Lott Morgantown Police Department	Police Firearms Instructor – Select Fire Basic SWAT Operations Advanced SWAT Operations Police Firearms Instructor – Tactical Use of Handgun and Shotgun
Lieutenant Michael Oakley Kanawha County Sheriffs Office	Clandestine Lab Investigations/Processing
Officer Harry E. Teare West Virginia University Institute Of Technology Police Department	Rapid Response to Active Shooter Incidents

Colonel Murphy asked Retired Captain Sadler if these individuals had met the standards have these additional areas of expertise added to their certification as instructors. Retired Captain Sadler indicated that they did and that the areas be recommended for approval.

A motion was made by Retired Lieutenant Walker, seconded by Ms. Singleton, that these individuals have the listed additional areas added to their areas approved to instruct in. There being no discussion on the motion Colonel Murphy called for questions. All present voted in favor of, with no negative votes cast, for the motion as made.

Colonel Murphy then initiated discussion on agenda item number five A. The following applications for approval of annual in-service training programs were presented for consideration:

**BUREAU FOR PUBLIC HEALTH**

Submitted by: West Virginia Sheriff's Association

Two (2) hours                      6 Apr 07

Law Enforcement's Role in the Mass Dispensing of Medication or Vaccine in an Emergency

Instructor: United States Marshall Brian McGill  
Flatwoods, WV

NOTE: Due to the nature of the overall training presented this training is being recommended for dual track approval as officers exempt and non-exempt officers will directly use the information provided as part of their respective assignments/rank.

**BROOKE COUNTY SHERIFF'S OFFICE**

Eight (8) hours                      9 Jul 07

Records Management System Training

Instructor: Mr. Mark Morgan  
Wellsburg, WV

**CEREDO POLICE DEPARTMENT**

Four (4) hours                      9 and 10 May 07

Basic Handgun Fundamentals

Instructor: Sergeant M. P. Clark  
Barboursville, WV

**CHARLESTON POLICE DEPARTMENT**

Forty (40) hours                      21-25 May 07

Crisis Intervention Training

Instructor: Dr. David A Clayman, Ms. Melissa Gandee, Mr. Jim Merrill and  
Mr. Michael Ross  
Charleston, WV

NOTE: Due to the nature of the overall training presented this training is being recommended for dual track approval as officers exempt and non-exempt officers will directly use the information provided as part of their respective assignments/rank.

Eight (8) hours                      14, 15, 16, and 17 May 07  
Taser X26 Operator Course  
Instructor: Corporals S Wilson and T Thompson  
Charleston, WV

**CHARLES TOWN POLICE DEPARTMENT**  
**In conjunction with United States Border Patrol Academy**  
Sixteen (16) hours                      28-29 Jun 07  
School Security Training – A Review of Beslan School Siege  
Instructor: Mr. John Giduck  
Harpers Ferry, WV

**HARRISON COUNTY BUREAU OF EMERGENCY SERVICES**  
Sixteen (16) hours                      28-29 Apr 07  
Vehicle S.T.O.P.S.  
Instructor: Officer Curtis White  
Bridgeport, WV

**HUNTINGTON POLICE DEPARTMENT**  
Sixteen (16) hours                      23 & 24 Apr 07 and 17-18 May 07  
Crime Scene Preservation and Investigation  
Instructor: Sergeant D Castle and Patrolman Steve Compton  
Huntington, WV

**MERCER COUNTY SHERIFF'S OFFICE**  
Sixteen (16) hours                      24-25 May 07 and 14-15 Jun 07  
Introduction to Patrol Rifle  
Instructor: Deputy R. Combs  
Princeton, WV

**MID ATLANTIC TRAINING RESOURCES**  
Sixteen (16) hours                      16-17 Jun 07  
Operator Tactical Pistol Training, Live Fire and UTM Scenario Training  
Instructor: Mr. Erik Lawrence and Mr. Mike Pannone  
Philippi, WV

**MINERAL COUNTY SHERIFF'S OFFICE**  
Four (4) hours                              30 Apr 07  
Expandable Baton – Basic Course  
Instructor: Sergeant William B. Walkup  
Mineral County, WV

Four (4) hours                      21 May 07  
OC Aerosol Defense Spray – Basic Course  
Instructor: Sergeant William B. Walkup  
Mineral County, WV

**MONONGALIA COUNTY SHERIFF’S OFFICE**

Eight (8) hours                      19 Apr 07  
ATV Accident Investigation  
Instructor: Retired Lieutenant Don Underwood  
Morgantown, WV

**NCLETTT**

Forty (40) hours                      21-25 May 07  
ALERTT – Active Shooter Instructor  
Instructor: Officers David Burns and John Curnutt of ALERTT  
Moundsville, WV

**PARKERSBURG POLICE DEPARTMENT**

Two (2) hours                      23 May 07  
Non-Harassment Anti-Discrimination Training Course  
Instructor: Mr. Norman Lindell  
Parkersburg, WV

NOTE: Due to the nature of the overall training presented this training is being recommended for dual track approval as officers exempt and non-exempt officers will directly use the information provided as part of their respective assignments/rank.

**PHILIPPI POLICE DEPARTMENT**

Eight (8) hours                      3 May 07  
Advanced Tactical Baton  
Instructor: Sergeant J. W. Walters  
Philippi, WV

**PLEASANT COUNTY EMERGENCY MEDICAL SERVICES**

Eight (8) hours                      9 May 07  
First Aid & CPR Training  
Instructor: Adjunct staff – Paramedics with Pleasant County EMS  
St Marys, WV

**RESA VI**

Eight (8) hours                      5 May 07  
Terrorism Awareness  
Instructor: Dr. Kevin G. Coleman  
West Liberty, WV



**WOOD COUNTY SHERIFFS OFFICE**

Eight (8) hours                      11 May 07  
Project Lifesaver Instructor Certification Course  
Instructor: Captain Mark King, Lieutenant Jeffrey Hamric and  
Sergeant David Westfall  
Parkersburg, WV

Colonel Murphy asked Retired Captain Sadler if these classes met the standards to be certified for annual level in-service training. Retired Captain Sadler stated that all the classes listed did and recommended their approval. Colonel Murphy asked if there were any other questions concerning the classes presented. Hearing none he asked if there was a motion concerning the recommended approval of the classes.

A motion was made by Major Williams, seconded by Retired Lieutenant Walker, that the listed classes be approved as annual level in-service training. There being no discussion on the motion Colonel Murphy called for questions. All present voted in favor of, with no negative votes cast, for the motion as made.

Colonel Murphy then initiated discussion on agenda item number five B. The following applications that had been submitted for approval as supervisory in-service for this month’s meeting were considered:

**HUNTINGTON POLICE DEPARTMENT**

Eight (8) hours                      25 May 07 and 8 Jun 07  
Crime Scene Preservation for Supervisors  
Instructor: Sergeant David Castle  
Huntington, WV

**WEST VIRGINIA DEPARTMENT OF HOMELAND SECURITY**

Six (6) hours                      1 May 07  
West Virginia Fusion Process Orientation  
Instructor: Commander Norm Beasley, Sergeant Steve Garcia, Mr. Roy Brush  
And Mr. Kent Hill  
Charleston, WV

NOTE: Due to the nature of the overall training presented this training is being recommended for dual track approval as officers exempt and non-exempt officers will directly use the information provided as part of their respective assignments/rank.

**WEST VIRGINIA UNIVERSITY DEPARTMENT OF PUBLIC SAFETY**

Eight (8) hours                      11 Jun 07  
Defensive Tactics – Supervision and Review of Use  
Instructor: Lieutenant Brian Hoxter and Patrolman William Chedester  
Morgantown, WV



Captain R. Adkins  
Captain R. Magro  
Supervisory In-Service  
Sixteen (16) hours 10-11 May 07  
Leadership for Missing and Abducted Children  
Amber Alert  
New Orleans, LA

**MORGANTOWN POLICE DEPARTMENT**

Sergeant Matthew Solomon  
Patrolman First Class Eric Powell  
Annual In-Service  
Eight (8) hours 25 Apr 07  
OCAT (OC-10 Pepper Spray) Instructor Recertification  
Personal Protection Consultants  
Harrisburg, PA

Patrolman First Class Phillip J. Scott  
Annual In-Service  
Thirty-two (32) hours 24-27 Apr 07  
Drug Law Enforcement Training Program (DETP)  
Federal Law Enforcement Training Center  
Glynco, GA

**OAK HILL POLICE DEPARTMENT**

Officers to be named  
Annual In-Service  
Forty (40) hours To be set prior to 9 Jul 07  
Basic SWAT School  
North American SWAT Training Association  
Location to be determined

**PRESTON COUNTY SHERIFF'S OFFICE**

Deputy Travis N. Tichnell  
Annual In-Service  
Forty (40) hours 23-26 Apr 07  
Basic SWAT Training  
North American SWAT Training Association  
Columbus, OH

**RALEIGH COUNTY SHERIFF'S OFFICE**

Deputy Donald W. Rakes  
Annual In-Service  
Twenty-six (26) hours Between 14 Jul 07 and 3 Aug 07  
Advanced Emergency First Aid  
Army National Guard  
Fort Pickett, VA

**RANSON POLICE DEPARTMENT**

Corporal Steve Cox  
Annual In-Service  
Forty (40) hours 26-30 Mar 07  
Security Driving Instructor Course  
Bill Scott Raceway  
Summit Point, WV

Officer Charles Lynch  
Annual In-Service  
Twenty-four (24) hours 25-27 Jun 07  
Spanish for Law Enforcement – Phase 1  
Northeast Counterdrug Training Center  
Harrisburg, PA

**WEST VIRGINIA DIVISION OF NATURAL RESOURCES**

Captain Stephen Stewart  
Lieutenant Timothy Coleman  
Supervisory In-Service  
Twenty-four (24) hours 27-29 Mar 07  
2007 State and Local COOP Planners' Workshop  
West Virginia Division of Homeland Security  
Charleston, WV

Colonel Murphy asked Retired Captain Sadler if these classes met the standards to be certified as annual or supervisory level in-service training as applicable. Retired Captain Sadler indicated they did and recommended their approval for the type of in-service listed. Colonel Murphy asked if there were any other questions concerning the classes presented. Hearing none he asked if there was a motion concerning the recommended approval of the classes.

A motion was made by Major Williams, seconded by Retired Sergeant Johnson, that these classes be approved as annual or supervisory level in-service training as applicable. There being no discussion on the motion Colonel Murphy called for questions. All present voted in favor of, with no negative votes cast, the motion as made.

Colonel Murphy then initiated discussion on Item six as to the update on actions taken concerning the appeals of the dismissals from the 128<sup>th</sup> Basic Academy Class by asking Retired Captain Sadler to speak. He advised the members that Mr. Compton had been working with Mr. Lacy, the Administrative Law Judge/Hearing Examiner for the LET Subcommittee and the respective lawyers/parties involved in the matter on setting a hearing date. Mr. Estep advised that the attorney representing Mr. Marcus Baker, Ms. Gloria Stephens was objecting to the hearing being held, but that the matter was being moved forward on. Colonel Murphy asked Mr. Estep and Mr. Sadler to please inform the members when the hearing was set so that they could be present.

Mr. Estep then informed the committee members of the status of the appeal to Logan County Circuit Court of the action involving Mr. Robert Thompson as to the fact that oral and written arguments had been presented to the Judge and a hearing on the status of that matter was set for May 15, 2007. He advised that a report on that hearing would be presented at the May 31<sup>st</sup> meeting. Mr. Estep spoke briefly on the appeal involving Mr. Price as to the fact that it had been held and continued, but further advised he would wait until agenda item number eleven was taken up to discuss it in detail.

There being no further discussion or questions concerning agenda item six Colonel Murphy then initiated discussion on agenda item seven as to the provision of the opinion from the West Virginia Ethics Commission on Law Enforcement and Agencies as to Limitations on Soliciting for Charity. Retired Captain Sadler advised that he had made the opinion part of the agenda to make the members aware of what it said and its potential impact of law enforcement agencies in West Virginia.

Retired Lieutenant Walker then reviewed the actions of the State Fraternal Order of Police (FOP) in addressing the proposed opinion to the members of the Ethics Commission. The FOP, through its attorney had made its position on the proposed opinion known to the Ethics Commission members. In response to a question as to what had prompted the proposed opinion Colonel Murphy reviewed the actions of the West Virginia Hunters Education Association, who in response to working with members of the law enforcement community had sought an opinion from the Ethics Commission as to solicitation of funds.

As additional information becomes available as to the actions of the Ethics Commission on this matter the members were advised that be apprised of what was happening. Colonel Murphy then initiated discussion on agenda item eight as to the provision of the memorandum prepared by Retired Captain Sadler and distributed to all West Virginia law enforcement agencies informing them of the actions by the subcommittee members at their March 29<sup>th</sup> meeting. Those were the decisions to increase the tuition for the entry level training program with the 132<sup>nd</sup> Basic Class and the certification of law enforcement instructors with expertise as firearms instructors.

In response to an inquiry from the members present both Retired Captain Sadler and Sergeant Tilley advised that they had received no negative comments or feedback as to the increase in the tuition fee. Sergeant Tilley advised that he had spoken with Chief who had indicated that they recognized and understood the need for the increase. As to the policy on firearms instructors Retired Captain Sadler indicated that he had received no feedback on the notice of is implementation.

Colonel Murphy then initiated discussion on agenda nine as to the request from the West Virginia State Police for funding in the amount of \$178,095 for five civilian support personnel at the West Virginia State Police Academy. Retired Captain Sadler asked that the full discussion and action on the request be tabled until the committee's May 31<sup>st</sup> meeting. He continued that the basis of his request

was that at that meeting there would be projected funds in the LET Fund to recommend the awarding of one half of this grant request. At this time there was only sufficient funds to award one fourth of the request and he could not recommend such an amount, by prior practice and accounting practices at the Division of Criminal Justice Services. Retired Captain Sadler did state that he fully supported the request as funds were available to award.

Colonel Murphy asked if there were any other questions concerning the request by Retired Captain Sadler. Hearing none he asked if there was a motion to table the discussion of agenda item number nine until the May 31, 2007 meeting.

A motion was made by Retired Lieutenant Walker, seconded by Mr. Gentry, that the discussion of the request from the West Virginia State Police for funding in the amount of \$178,095 for five civilian support staff be tabled until the May 31, 2007 meeting of the LET Subcommittee. There being no discussion on the motion Colonel Murphy called for questions. All present voted in favor of, with no negative votes cast, the motion as made.

Colonel Murphy then moved to initiate discussion on agenda ten as to the physical ability testing as to its component tests and required performance levels as set forward in the Legislative Rules by asking Sergeant Tilley to speak. This discussion had been tabled from the March 29, 2007 meeting of the LET Subcommittee.

Sergeant Tilley passed out three documents to the members present. They were entitled as noted below and are provided under the attachments reflected of these minutes:

- |                                |                  |
|--------------------------------|------------------|
| 1. Physical Fitness Assessment | Attachment Three |
| 2. Recommendations             | Attachment Four  |
| 3. Common Questions...         | Attachment Five  |

He then moved to discuss each of the documents in relation to the information that he was presenting on the PAT and the entry level training program.

Sergeant Tilley indicated that the information that he was presenting and the recommendations that he was going to make had been based on review and contact to secure information where applicable with the directors of other entry level training programs throughout the country. Forty eight organizations were studied as to physical fitness requirements used by those entities. He indicated that this review had been undertaken because of:

1. A decrease in the overall performance level as to physical fitness of applicant officers in particular upon reporting to start the Academy entry level training program.
2. An increase in the number of injuries by entry level training officers.
3. The number of officers pending entrance to the training program.

He first reviewed with the members present the information contained on the handout entitled Physical Fitness Assessment. In doing so he reviewed the methods used by the Academy staff in conducting the physical fitness assessment. It had been recognized by the staff that the standards that West Virginia has been using are within the national averages.

Based on the review completed the following recommendations were made:

1. The physical aptitude test (PAT) remains with the Cooper Institute recommended tests.
2. The entry level standards remain at the level they are currently.
3. The Law Enforcement Training committee define "entry" standard to include the Academy start date.
4. Physical fitness training is recognized as skills training and therefore has graduation standard different from the entry standard.

The members present commended Sergeant Tilley on the work and review that had been put into the information and recommendations made. Following discussion by the group there was consensus agreement that the staff would review the recommendations in conjunction with the Academy staff. They would then report back to the members at their May 31<sup>st</sup> meeting as to the actions to be implemented and what would have to be done to so implement, i.e. legislative rule change, committee actions, etc.

Colonel Murphy then initiated discussion on agenda item eleven as to the update on the review of the appeal of Chief Danny Price, Richwood Police Department, in denying his participation in the entry level training program by asking Retired Captain Sadler to speak to the members. Retired Captain Sadler advised that there had been a hearing on the appeal of the LET Subcommittee members to Mr. Lacy, serving as Administrative Law Judge. During the hearing Chief Price had asked to be able to retain counsel to represent his interests in his appeal and Mr. Lacy, allowed the matter to be continued for that to occur. When the matter is reset the members will be advised.

Colonel Murphy then initiated discussion on agenda item twelve as to the update on the public-at-large vacancy on the LET Subcommittee by asking Mr. Estep to speak. Mr. Estep stated that contact had been made with the applicable member/s of the Governor's Office staff to stress the importance of moving to fill this vacancy. This subcommittee is not the only one of the Governor's Committee on Crime, Delinquency and Correction that has a vacant position. He continued that staff will continue to make every effort to see that the position is filled as quickly as possible.

Colonel Murphy then initiated discussion on agenda item thirteen by asking the members if there was any other business to be discussed. Retired Captain Sadler indicated that he did and asked to be able to present it to the members. Colonel Murphy indicated that he could do so.

Retired Captain Sadler indicated to the members present that he needed direction from them as to how they wanted him to proceed on matters where it became known to him that certified officers had been convicted of crimes. In particular where misdemeanor convictions were known to the staff did the members want that information brought before them as to potential action concerning the officer's law enforcement certification. There was consensus agreement by those present that they did want to review any such convictions, in particular felony related convictions, but misdemeanor as well, to determine the ability of the officer to continue to be certified as a law enforcement officer.

Retired Captain Sadler then spoke with the members as to the receipt of the requested opinion on officers who had been trained prior to the creation of the Police Officers Standards and Training (POST) Program and were not certified at the time in the early 1980's when officers could request to do so. The opinion had been requested to assist the members in making a decision concerning the request of Sergeant Barker, Kanawha County Parks Police, to be allowed to granted certification based on prior such training.

He indicated that a copy of the opinion had been provided to them at the start of this meeting for their review prior to the May 31<sup>st</sup> meeting. The matter had not been set to this current meeting in that there had not been time to properly notify Sergeant Barker that a review would be taking place. A copy of the opinion received is provided under Attachment Six of these minutes.

Retired Captain Sadler then spoke with the members as to the correspondence that had been directed to Mr. Steve Canterbury, Administrative Director for the West Virginia Supreme Court of Appeals, by Mr. Norb Federsiel, Executive Director for the Governor's Committee on Crime, Delinquency and Correction by asking Mr. Estep to review the actions leading up to the letter. Mr. Estep advised that as a during a meeting with Mr. J. Spears, Secretary of the Department of Military Affairs and Public Safety, Mr. Canterbury and himself that there had been a discussion concerning proposed legislative changes to the legislative rules addressing distribution of funds collected by the courts.

The proposed rule change by the Supreme Court was going to result in the LET Fund being moved down the list as to the distribution of the received funds. Mr. Canterbury had indicated during the meeting that if a written request was received that it was likely that the order of distribution could be changed to place the LET Fund higher than it was being proposed to be at. The letter, copy provided under Attachment Seven of these minutes, from Mr. Federspiel was to serve as that request.

Colonel Murphy asked the members if there was any other business to be discussed. Mr. Estep asked to speak with the members present as to the process involving potential changes to Legislative Rules 149, Series 2. Colonel Murphy indicated that he could do so.

Mr. Estep reviewed with the members that in addition to any potential changes that might need to be made to the legislative rules on the PAT that it was time for a full review of 149, Series 2 to be made. The last such complete review had been made in 2003 and due to the nature/length of the process to review and then implement any approved changes, additions, etc. that the members needed to start the process again. He advised that staff would be moving to set up a review schedule and would present it to them at the May 31<sup>st</sup> meeting if the members were in agreement with such a review. There was consensus agreement by the members present that such a review needed to be made.

Colonel Murphy asked the members if there was any other business to be discussed. Hearing none other to be discussed he asked the members present if there was a motion to close the meeting. A motion was made by Retired Lieutenant Walker, seconded by Retired Sergeant Johnson, that the April 26, 2007 meeting of the LET Subcommittee be brought to a close. There being no discussion on the motion Colonel Murphy called for questions. All present voted in favor of, with no negative votes cast, the motion as made.

The April 26, 2007 meeting of the LET Subcommittee was brought to a close by Colonel Murphy.

**ATTACHMENT ONE**

**LET Fund Balance Report**

**April 26, 2007**

# **ATTACHMENT TWO**

## **LET Fund Projection Summer-Fall 2007**

**ATTACHMENT THREE**

**Physical Fitness Assessment**

**ATTACHMENT FOUR**

**Recommendations  
as to  
Physical Fitness Requirements**

## **ATTACHMENT FIVE**

### **Common Questions Regarding Physical Fitness Tests and Programs for Public Safety**

# **ATTACHMENT SIX**

## **Advisory Opinion**

### **Law Enforcement Training Completed Prior to Police Officers Standards and Training (P.O.S.T.)**

# **ATTACHMENT SEVEN**

## **Collections of Law Enforcement Training Funds by Magistrate Courts**

**Letter dated April 23, 2007**